Item No: 24

BOARD AGENDA INPUT

Meeting Date: ~~January 17~~ Feb. 6 **Meeting Time: 6:00 PM**

Person Submitting Item: Sam Stalnaker

Check for Placement on Consent Agenda: ☐

Deadline for Item Submission : January 27

Signatures Required: ☐ Superintendent ☐ Chair

Please attach one (1) copy of a full document, along with any originals requiring signatures. (Please do not staple documents – use paperclips or binder clips.)

Agenda Topic: Personnel Changes

Approximate Cost: _____

Funding Source: _____

Please describe how this item contributes to the educational process:

Madison County School Board

#25 24

Personnel Changes

Board Meeting: February 6, 2017

The following personnel have been fingerprinted and have received background clearance. They have been determined to be in compliance with established standards of good moral character.

INSTRUCTIONAL EMPLOYEE RECOMMENDATIONS

Site	Name	Effective Dates	Position	Tentative Base Salary*
MCCS	Susan Silvers	01-30-17 -- 05-31-17	Character Ed Coach	$33,857.00
MCCS	Eliza Mobley	01-31-17 – 05-31-17	Business Education Teacher	$33,857.00

NON-INSTRUCTIONAL EMPLOYEE RECOMMENDATIONS

Site	Name	Effective Dates	Position	

EMPLOYEE RESIGNATIONS/TERMINATIONS & RETIREMENTS

Site	Name	Effective Dates	Position	Term. /Resign./Retire.
MCCS	Felecia Moss	01-31-17	Coord. Of Accountability	Resignation
MCHS	David Sanders	06-30-17	Teacher (Band)	Resignation
MCHS	Vic Cully	06-30-17	Teacher	Resignation
MCCS	Eliza Mobley	01-30-17	Asst. Network Manager	Resignation

SUBSTITUTE TEACHERS/FOOD SERVICE/CUSTODIAN

Mae Brown –Food Service			

*Base Salary will be pro-rated for less than a full year contract and is subject to verification of experience/certification.

MADISON COUNTY SCHOOL BOARD
INSTRUCTIONAL PERSONNEL REVIEW COMMITTEE CHECKLIST & RECOMMENDATION

Position Character Ed. Coach

Job Location MCCS

New Position? ✓ Yes ___ No

Replacing N/A

Date Posted 10/10/16

Application Deadline 10/18/16

Review Committee Chairperson is responsible for completing following checklist and ensure adherence to the district hiring procedures.

	Yes	No
1. Formal action was taken to select an applicant based on Article XIII, Section (C) (1) of the 2005-08 Collective Bargaining Agreement between MCEA and the MCSB.* **(see back of this page for additional information)**	✓	
2. Review Committee had access to all completed applications and selected highest ranked applicant	✓	
3. Review Committee consists of job supervisor, district personnel office supervisor or administrative level designee, and another school level administrator. If special categories such as ESE, vocational, etc..., are involved, a district level administrator is also part of the Committee. If not, please explain; ___	✓	
4. All Committee members participated in the interview, evaluated applicant and assisted in ranking for recommendation to the Superintendent.	✓	
5. Recommendation for Instructional Personnel must be in adherence with Florida State Board of Education Administrative Rules with regards to qualifications and certification **(see applicable Rule 6A – 1.0503 on reverse)**	✓	

Recommended Candidate: ☑ In Field ☐ Out of Field **Alternate:** ☑ In Field ☐ Out of Field

If Recommended Candidate or Alternate is out-of-field, Committee Chairperson's signature below certifies that an appropriate teacher with appropriate certification coverage is not available. Please comment on back of page.

Recommendation: Susan Silvers Alternate: ___

Top Group: ___ Other Group: ___

Chairperson Signature: Amy Kendrick — Member Signature: ___

Member Signature: [signature] — Member Signature: ___

Member Signature: [signature] — Member Signature: ___

Equity Assurance Signature: [signature] — Date: Jan. 12, 2017

Superintendent Acceptance: Dr. Karen Pitts — Date: ___

MADISON COUNTY: PERSONNEL RECOMMENDATION

Jan. 12, 2017
Date

Superintendent
District School Board of Madison County
210 NE Duval Ave
Madison, FL 32340

I wish to recommend for appointment Susan Silvers
Name
3282 Woodbriar Lane
Tallahassee, Fl 32303
Address
to the Full Time
Full or Part time

position as Character Ed. Coach

The beginning date of employment is January ~~25~~ 30, 2017.

The employee will be paid from the SIG fund.

Indicate Reason for Recommendation
New Position ✓

Fill Vacancy Created by Leave-Approved for

Name

Fill Vacancy Created by Resignation of

Name

Transfer from

School

Fill Vacancy Created by Release of

Name

Administrator

MCCS
Site

References Checked:
Name Dr. Latonya Noel
Name Reginald Parker
Name Grace Herrick

[redacted]

Prior to Board Approval: Personnel Office
Finger Print Date:_____:_____

Termination Data Base Check:_____:_____

Certified Application for Susan Silvers

Click here to PRINT this page.

General Information

Applicant Type	Certified
Username	susanmsilvers
Account Status	Active
Account Creation Date	10/18/2016
Activation Date	10/18/2016
Last Date Modified by the Applicant	12/20/2016
Last Modified By Anyone	12/20/2016
At least one attachment exists	View attachment(s)
Courtesy Title (optional)	
***First Name**	Susan
Middle Name	
***Last Name**	Silvers
Suffix	
***Email Address** **ALL COMMUNICATION REGARDING POSITIONS YOU APPLY FOR WILL BE SENT VIA EMAIL. MAKE SURE YOUR EMAIL ADDRESS IS VALID.**	susanmsilvers@gmail.com
2nd Email Address	
***Applicant Status**	Active - New
Are you currently under contract with any Florida district?	No
If yes, please select district	
How did you hear about employment opportunities with the District?	• Employee Referral
If "Other," please list.	
Are you retired from a Florida State Administered Retirement System?	No
If "Yes," the effective date of retirement was	
When are you available to start work?	11/07/2016

Please note: You must possess the appropriate Florida Educator's Certificate at time of appointment for certain positions.

Address

Current Address	
***Street**	[redacted]
***City**	[redacted]
***State**	[redacted]
***Zip Code**	[redacted]
***Primary Phone (000-000-0000)**	[redacted]
Work Telephone (000-000-0000)	
Cell Telephone (000-000-0000)	
Other Telephone (000-000-0000)	
This Address is valid until	
Permanent Address (if different)	
Street	
City	

Non-College Education

School/Organization	Completion Date	Certificate
No results		

Certification

Certificate Number	Certificate Title	Coverage	Other Coverage	Endorsement	Other Endorsement	State issuing certificate	Expires	Validity Period of Certificate (From->To)
No results								

Student Teaching/Counseling or Internship Experience

Subjects/Grade Levels	College or University	Name of Lead Teacher or Supervisor	School	Phone Number	From Date	To Date
No results						

Contract Teaching and/or Administrative Experience

Assignment/Position	Principal/Supervisor	School District	Phone Number	From Date	To Date
No results					

General Employment History

Position	Supervisor	Employer or School/Department	From Date	To Date
Abuse Hotline Supervisor	Christen Buckler	Department of Children and Families	04/2005	
Abuse Hotline Counselor	Christen Buckler	Department of Children and Families	04/2005	08/2014
Care Coordinator	Aaron Outlaw	Hillside Children's Center	11/2009	04/2012

Military Experience

Branch of Service	Occupational Specialist (MOS)	From Date	Date of Discharge
No results			

Veterans' Preference

***Are you a veteran as defined by s. 295.07, Florida Statutes?** No

***Are you claiming Veteran's Preference?** No

If you are claiming Veteran's Preference, please indicate the provision under which you qualify.
State Law currently defines "war" to include the following conflicts: Korean Conflict, Vietnam Era, Persian Gulf War, Operation Enduring Freedom and Operation Iraqi Freedom. (SB 156 - 1.01(14) Florida Statutes.)

If you state that you were "A veteran of any war...," please indicate the war here:

Note: In order to receive Veterans Preference, it is required that proof such as DD-214 (Military discharge papers) or its equivalent from the VA showing military status, dates of service and discharge type or other type of proof from the DD or VA MUST BE SUBMITTED WITH THIS APPLICATION. Spouses, widows, or widowers qualifying for Veterans' employment preference MUST SUBMIT with this application, the required documents in order to receive such Veterans' Employment preference.

Multilingual Abilities

Language	Abilities
No results	

Background Information

Work Eligibility

***Are you a U.S. citizen or otherwise legally authorized to work in the U.S.?** Yes

DETAILS>

*#17 Have you surrendered a professional license of any kind before its expiration? No

DETAILS >

*#18 Have you ever been disciplined by any public agency responsible for licensure of any kind, including but not limited to educational licensure? No

DETAILS >

*#19 Have you ever failed to complete a contract for educational services in any educational or school-related position? No

DETAILS>

*#20 Have you ever been placed on leave by your employer or left such employment prior to the end of the contract term due to any reason other than the Family Medical Leave Act or a physical or mental disability? No

DETAILS>

*#21 Have you ever had a contract non-renewed, non-extended or been dismissed from employment? No

DETAILS>

*#22 Have you ever resigned in lieu of contract non-renewal, non-extension, or termination of employment? No

DETAILS>

References

Reference ID	Reference Status	Name	Work Phone Number	Email address
3701602147	Pending	Dr. Latonya Noel	559-250-1022	lnoel@fsu.edu
3701602149	Pending	510Nano	919-943-3438	reginald.parker@gmail.com
3701602914	Pending	Grace Herrick	850-760-0220	graceannherrick@yahoo.com

Employer Attachments

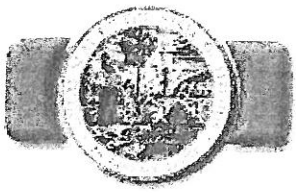
Type	Add Date	Last Modified	Body
No results			

Notes

Message	User
No results	

Scores

User	Question Score	Interview Score
No results		



District ID#:40 **MADISON**

Cert/App Browse

LookUp:

ID#:	[redacted] S Lookup
DOE#:	[redacted]
Name:	SILVERS, SUSAN
Birthdate:	[redacted]

Current Processing Alerts:

Click here to show active processing alerts

Certificates

Type	Subject	Description	Status	Validity Dates	Issue Date

Applications

App Type	Subject	Description	Status	Cert Type	App Date	Exp Date
INIT	1051-D	SCHOOL SOCIAL WORKER	SE	NTEMP	12/12/2016	12/30/2019

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Official Statement of Status of Eligibility

SUSAN SILVERS
3282 WOODBRIAR LANE
TALLAHASSEE, FL 32303

Florida DOE Number: [redacted]
Applicant ID Number: ###-##[redacted]
Processing Date: December 30, 2016
Expiration Date: December 30, 2019

DO NOT DESTROY. PLEASE RETAIN UNTIL ALL REQUIREMENTS ARE COMPLETE.

This Official Statement of Status of Eligibility outlines requirements for issuance of a Florida Educator's Certificate. Florida school district personnel will advise you of any additional requirements for employment in the school district and compliance with the federal No Child Left Behind Act.

For Florida educator certification purposes, college degrees and credits must be earned at institutions that are either accredited by an agency recognized by the U.S. Department of Education or approved by the Florida Department of Education. College level credits recommended by the American Council on Education (ACE) are also acceptable.

YOU ARE ELIGIBLE FOR A FLORIDA EDUCATOR'S CERTIFICATE AS SHOWN BELOW.

TEMPORARY CERTIFICATE: For issuance of a three-year nonrenewable Temporary Certificate covering SCHOOL SOCIAL WORKER (PREKINDERGARTEN - GRADE 12), the following requirements must be completed, and official documentation must be submitted to the Bureau of Educator Certification:

- verification of employment and request for issuance of certificate on the appropriate certification form from a Florida public, state supported, or nonpublic school which has an approved Professional Education Competence Program

- results of your fingerprint processing from the Florida Department of Law Enforcement and the FBI. Your employer will assist you in completing the fingerprint process. If your application or fingerprint report reflects a criminal offense or suspension/revocation record, your file will be referred to Professional Practices Services for further review. Issuance of your certificate will be contingent upon the results of this review.

PROFESSIONAL CERTIFICATE: For issuance of a Professional Educator's Certificate valid for five years covering SCHOOL SOCIAL WORKER (PREKINDERGARTEN - GRADE 12), the above requirements for a Temporary Certificate must be completed, and a CG-10 Application Form, appropriate non-refundable application fee, and official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- a passing score on the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application. *By law this requirement must be satisfied within one (1) year of employment in any Florida public school under the Temporary Certificate. Contact your employer for important information concerning this deadline.*

325 W. Gaines Street | Room 201 | Tallahassee, FL 32399-0400 | www.fldoe.org
Find Certification information online at http://www.fldoe.org/teaching/certification
Contact our office at (US domestic calls) 800-445-6739 or (outside the US) 850-245-5049