

AGENDA

Regular Meeting – June 13, 2018 – 9:00 AM
Courthouse Annex – Commission Meeting Room

ROLL CALL

ADOPTION OF THE AGENDA

PETITIONS FROM THE PUBLIC – FIVE (5) MINUTE LIMIT

APPROVAL OF THE MINUTES FROM THE REGULAR MEETING HELD May 23, 2018.

APPROVAL OF THE MINUTES FROM THE SPECIAL MEETING HELD June 1, 2018.

CONSTITUTIONAL OFFICER REPORTS

CONSENT AGENDA

1. .

OLD BUSINESS

1. .

PUBLIC WORKS DEPARTMENT

1. Discussion Regarding Priority List for Road Paving Projects.

NEW BUSINESS

1. Discussion Regarding Possible Acceptance of Donated Building by North Florida Medical Centers, Inc.
2. Discussion Regarding Reinstatement of Nationwide Investment Services Corporation as an Option for Employee Deferred Compensation.
3. Discussion Regarding Interlocal Agreement between Madison County and the Town of Greenville to Locate EMS/Firefighter Staff in Greenville.

4. Discussion and Possible Approval of Bass Fishing Tournaments on Cherry Lake.
5. Economic Development Activities Update – Mr. Crawford Powell.
6. Discussion Concerning Lawsuit by NFCC versus City of Madison and Madison County.

Planning & Zoning Board

Mack Primm, Chair – District 1 – Term Ends January 1, 2019
Mike Holton – District 2 – Term Ends December 1, 2020
Calvin Malone – District 3 – Term Ends February 1, 2019
Richard Cone – District 4 – Term Ends December 1, 2020
Christy Grass – District 5 – Term Ends February 1, 2021
Julia Shewchuck, Vice-Chair – At-Large – Term Ends June 1, 2021
Chad Thurner – At-Large – Term Ends June 1, 2019
Tim Ginn – School Board Representative
Dot Alexander – Alternate – Term Ends February 1, 2019

Tourist Development Council

Chair of BOCC or His Designee, *Chair to be Re-Appointed Annually Prior to July 1st* – Term Ends June 1, 2019
Jim Catron – Elected Municipal Official from Most Populous Municipality – Term Ends June 1, 2020
Edwin McMullen – Elected Municipal Official from Any Municipality – Term Ends June 1, 2019
Latrell Ragans – Involved in Tourist Industry and SUBJECT to the Tax – Term Ends June 1, 2020
Brenda Graham – Involved in Tourist Industry and SUBJECT to the Tax – Term Ends June 1, 2019
Trent Abbott – Involved in Tourist Industry and SUBJECT to the Tax – Term Ends June 1, 2020
Jackie Blount – Involved in Tourist Industry and NOT SUBJECT to the Tax* – Term Ends June 1, 2019
Roy Milliron – Involved in Tourist Industry and NOT SUBJECT to the Tax* – Term Ends June 1, 2019
Princess Roebuck – Involved in Tourist Industry and NOT SUBJECT to the Tax* – Term Ends June 1, 2020

*Not More Than One of the Positions Marked with an Asterisk May Also be Filled by a Person who is Subject To the Tax.

Competency Board

Benjamin Grass – Term Expires January 1, 2020
Travis Renfroe – Term Expires January 1, 2019
Dennis Pitts – Term Expires January 1, 2020
Jayson Williams – Term Expires January 1, 2020
Curtis Johnson – Term Expires January 1, 2019
Dewayne O'Quinn – Term Expires January 1, 2020
Danny Plain – Term Expires January 1, 2020

Commissioners

Wayne Vickers, Chairman – District 2
Alston Kelley, Vice-Chairman – District 1
Ronnie Moore – District 3
Rick Davis – District 5
Alfred Martin – District 4

Madison County Development Council

BOCC APPOINTEES:

Ed Meggs – Term Ends – January 1, 2020
Rick Davis – Term Ends – January 1, 2020

Code Enforcement Board

Brian Leonardson – Term Expires January 1, 2019
Anthony O'Quinn – Term Expires January 1, 2019
Eddie Taylor – Term Expires January 1, 2019
Curtis Johnson – Term Expires January 1, 2019
Lynette Sirmon – Term Expires January 1, 2019
Freddie Simmons – Term Expires January 1, 2019
Jimmy Anderson – Term Expires January 1, 2019

PROCEDURAL RULES FOR THE MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS

The following notices are hereby given to all persons concerning the meetings of the Board of County Commissioners of Madison County, Florida (hereinafter the "Board"):

1. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the meetings of the Board in all cases to which they are applicable and in which they are not inconsistent with the law, these rules or are otherwise waived by the Board.
2. No comments from the floor will be allowed under any circumstances.
3. The Board shall hear as many comments from the public as practicable during any meeting.
4. No member of the public may address the Board who has not previously signed up to address the Board, unless he or she is requested to do so by the Chair.
5. Any member of the public who wishes to address the Board on any topic, which appears on the agenda or otherwise, must sign up before the scheduled time for public comments.
6. All speakers will be limited to five (5) minutes per topic, unless leave is given by the Chair.
7. Any identifiable group of three (3) persons or more shall be limited to a total of ten (10) minutes per topic.
8. All members of the public given the privilege of addressing the Board, shall do so at the beginning of its scheduled meeting, or immediately following the lunch time break, if the scheduled meeting continues past the lunch time break.
9. The Chair may rule any speaker out of order and require that speaker to cease addressing the Board and if necessary order the bailiff to remove that speaker from the Commission Chambers if:
 - A. The speaker refuses to confine his remarks to the topic at hand.
 - B. The speaker becomes belligerent, irrational, or in any way disruptive to the meeting of the Board, or,
 - C. The speaker refuses to cease addressing the Board after his allotted time.
10. No agenda item will be designated for any specific time other than a time during the first three (3) hours of the meeting, unless leave is given by the Chair. All times shown on the agenda are approximate.
11. No item may be added to the agenda of the Board of County Commissioners except upon request of the Chair, a Board member, the County Manager, the Clerk of the Board or the County Attorney.
12. All decisions of the Chair concerning parliamentary procedures, decorum, or rules of order will be final, unless they are overcome by a majority of the members of the Board in attendance.
13. The Chair shall vote on all issues that come before the Board in the same manner as a member of the Board.

Notice: All items listed on the agenda are for discussion & possible action including vote by the Board. The Board reserves the right to amend the agenda of any meeting to the fullest extent allowed by law. Pursuant to the provisions of the Americans with Disabilities Act, if you are a person requiring special accommodations to participate in this meeting of the Board, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Billy Washington, Clerk of Court, at P.O. Box 237, Madison, Florida 32341, telephone: (850)973-1500, at least 48 hours prior to the meeting. If you are hearing or speech impaired, please call 711. If a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting he or she will need a record of the proceedings, and that, for such purpose, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

BOARD OF COUNTY COMMISSIONERS

MADISON COUNTY, FLORIDA

COURTHOUSE ANNEX

MINUTES OF THE REGULAR MEETING

WEDNESDAY, MAY 23, 2018

6:00 P.M.

The Board of County Commissioners of Madison County, Florida met this day in regular session with the following members present: Alston Kelley (District 1), Wayne Vickers (District 2), Ronnie Moore (District 3), Alfred Martin (District 4) and Rick Davis (District 5). Also present were County Attorney George T. Reeves, County Coordinator Brian Kauffman, and Clerk Billy Washington.

The Chairman, Honorable Wayne Vickers, called the meeting to order at 6:00 p.m. and conducted roll call.

Clerk Washington informed Commissioner Vickers that Old Business Item #1 discussion regarding replacement vehicle for the property appraiser's office could be removed at the request of the property appraiser. Commissioner Kelley presented a motion to adopt the agenda with the change. Commissioner Martin seconded the motion and the board voted unanimously (5-0) to adopt the agenda.

Commissioner Moore presented a motion to approve the Minutes of the Regular Meeting held on May 9, 2018. Commissioner Davis seconded the motion and the board voted unanimously (5-0) to approve the Minutes.

Commissioner Moore presented a motion to approve the consent agenda. Commissioner Martin seconded the motion and the board voted unanimously (5-0) to approve the consent agenda. Items on the consent agenda:

1. Resolution 2018-05-23; Approval of the Statewide Mutual Aid Agreement for Emergency Management
2. Re-appointment of Jim Catron, Latrelle Ragans, Trent Abbott and Princess Roebuck to the Tourist Development Council
3. Budget Amendment Request-Sheriff's Office Employee Payout \$2,298.49
4. Budget Amendment Request-Sheriff's Office Employee Payout \$11,162.71
5. Budget Amendment Request-Sheriff's Office Employee Payout \$3,330.12

Under New Business Item #1, Madison County Veteran Service Officer Oliver Bradley and Mr. Rick Stanford, Commander of the Military Order of the Purple Heart Chapter 758, presented a proclamation declaring Madison County a Purple Heart County. After a brief history of the Purple Heart Medal from Mr. Stanford, Clerk

Washington read the proclamation. Madison City Manager Sarah Anderson also read the City of Madison's proclamation. Commissioner Martin presented a motion to approve the proclamation. Commissioner Moore seconded the motion and the board voted unanimously (5-0) to approve the proclamation.

Under New Business Item #2, Commissioner Martin presented a motion to approve a Proclamation declaring May 20-26, 2018 Emergency Medical Services Week. Commissioner Davis seconded the motion and the board voted unanimously (5-0) to approve the motion.

Under New Business Item #3, Sheriff Ben Stewart presented a letter (attached to these minutes as Exhibit A) and an update memo (attached to these minutes as Exhibit B) with regard to the Marjory Douglas Stoneman Public Safety Act. He explained that as outlined in his letter to place a sheriff's deputy as a School Resource Officer (SRO) at each district school would require \$647,000. Through the act, the district school board is set to receive \$387,883, of which approximately \$77,000 of this is allotted to the two district charter schools. Sheriff Stewart indicated that school district representatives and superintendent have advised that this shortfall was insurmountable. He, along with Chief Deputy Epp Richardson, outlined a compromise plan that would bring the total cost down to \$331,731. This would leave an approximate shortfall of \$21,731. This shortfall would be the funding responsibility of the Board of County Commissioners as the funding source of the sheriff's office. Also mentioned in the sheriff's memo was the scarcity of police units in our region. It was requested that the board allow the sheriff's office to place an order for vehicles now due to this scarcity. Sheriff Stewart also expressed his concerns over an apparent conflict of interest that the county attorney may have due to his representation of the district school board also. Sheriff Stewart requested that concern to be reflected in the minutes. Commissioner Davis asked if the proposed charter school guardian would have to go through the sheriff's vetting process. Stewart replied that they would and would have other training as well. Commissioner Moore inquired into how long the training would take. Stewart replied 144 hours, which is a month. He also remarked on the fact that they are working with North Florida Community College to develop training. School District Superintendent Dr. Karen Pickles reiterated to the board that the law requires the schools to have these SROs in place now and that this places Sheriff Stewart under the gun to find and train personnel. Commissioner Davis remarked that in his opinion vehicles could be something that could wait and the sheriff needs to concentrate on finding and training personnel. At the close of this discussion, Chief Deputy Richardson also presented to the board the monthly report on inmate medical costs.

Next, the board moved to New Business Item #6. Commissioner Vickers relayed complaints that he had received concerning unauthorized fishing tournaments at Cherry Lake. The tournament participants were not abiding by the rules for usage of the Cherry Lake Boat Ramp. Sheriff Stewart stated that the commission could have the vehicles towed or develop a "notice to appear" and have offenders served and given a court date. He recommended a meeting between himself, the county attorney and the county judge to discuss and set up a policy or guideline. After some discussion,

Attorney Reeves said that the board just needed to decide some direction. They could contract with a towing company and have vehicles towed or develop a "notice to appear". Commissioner Moore presented a motion to modify the ordinance to have a tow truck company tow unauthorized vehicles. Commissioner Kelley seconded the motion. Attorney Reeves advised that an ordinance could not be changed without proper notice. The motion and second were withdrawn. By consensus, the board agreed to allow meetings and have a report back with recommendations.

At 7:16 p.m. the board recessed.

The meeting was called back into order at 7:32 p.m. with all commissioners present.

Under New Business Item #4, Fire Coordinator Chris Williams announced that the county has been awarded the Fire Fighters Assistance Grant for training in the amount of \$11,000. Williams also mentioned that through his contacts with other agencies he has had various items donated to the county. These include 30 air packs with a trailer, 10 computers, 14 helmets and 45 midland radios. He stated that he has had four volunteer sign ups and four more waiting to make a decision. Commissioner Moore presented a motion to accept the grant. Commissioner Davis seconded the motion and the board voted unanimously (5-0) to accept the grant.

Under New Business Item #7, Greg Vickers along with Ann Vickers (appearing by telephone) presented an overview of their proposal concerning the ongoing negotiations with Certified Towing Center. Vickers proposal contained an offer to purchase 5 acres from the county at \$5675 per acre. After discussion, Commissioner Davis asked if the Madison County Development Council (MCDC) had made a recommendation. MCDC's recommendation was to sell the entire tract not just 5 acres. There were concerns expressed about the property becoming essentially a junkyard and how the county would protect its other property interests nearby. Mr. Vickers offered to store vehicles at his site near Cherry Lake or indoor storage. After discussion, Commissioner Kelley presented a motion to direct the county attorney to draft a contract with the stipulation that the aesthetics would be kept up. Commissioner Martin seconded the motion. Commissioner Martin inquired as to whether a contract could be drafted to address the aesthetics concern. Attorney Reeves assured that it could be. Commissioner Moore asked how the requested right of first refusal would be handled. Attorney Reeves stated that it could be included in the contract. The board voted unanimously (5-0) to approve the contract.

Under New Business Item #5, Clerk Washington presented to the board the responses to the request for proposals for a new paving loan. He explained that at the direction of the board, he contacted three local banks, Capital City Bank, Wells Fargo Bank and Madison County Community Bank. The only responses came from Capital City Bank and Madison County Community Bank. Washington explained that Capital City Bank's offer did not meet the request, but did garner consideration in his opinion. Capital City Bank's offer was for a loan instead of a line of credit as requested. The

loan amount of \$2,700,000 could be amortized over either a 3 or 4-year term at a 2.77% fixed rate. The offer also included \$12,500 in attorney's fees. Madison County Community Bank's offer was for a line of credit in the amount of \$2,700,000 meeting the requests requirements. After discussion, Commissioner Davis presented a motion to proceed with the offer from Madison County Community Bank. Commissioner Kelley seconded the motion. Commissioner Moore and Commissioner Martin had to recuse themselves due to interests in Madison County Community Bank. The board voted 3-0 to approve the motion.

For the good of the order:

Mr. Kauffman stated that letters have been sent to Representative Lawson and Senator Nelson concerning the JAG grant.

Commissioner Moore remarked on his recent trip to visit Generation Farms.

Clerk Washington presented to Revenue and Expenditure report to the board. He also remarked on the recent School Board meeting. It had been recorded and streamed on YouTube. Clerk Washington spoke with Superintendent Pickles about the costs involved and thought that this could be a viable way for the commission to proceed to increase transparency in the meetings.

Attorney Reeves requested permission to have a closed door meeting to discuss litigation strategy concerning issues related to Pyramid Bakery and property located in the county industrial park. The commission agreed by consensus to have a closed door meeting.

There being no further business, the Chairman adjourned the meeting at 8:24 p.m.

Board of County Commissioners
Madison County, Florida

By: _____
Wayne Vickers, Chairman

ATTEST:

William D. Washington,
Clerk to the Board of County Commissioners

Exhibit A



May 18, 2018

Wayne Vickers
Chairman Madison County Board of Commissioners
229 SW Pinckney Street
Madison, FL 32340

Mr. Chairman:

This is to summarize past discussions and the current status of our efforts to fulfill the requirements of Senate Bill 7026, also referred to as the "Marjory Stoneman Douglas High School Public Safety Act." This bill, which was signed into law by Governor Scott on March 9, 2018, contains many mandates which affect our County. Many of the mandates affect the school district exclusively, however several include the Sheriff's Office as well. One specific requirement of this law is that it mandates that a "school safety officer" be placed in each qualifying school. It is our understanding that these mandates require the Sheriff of each county along with the School Superintendent to agree upon utilizing either School Resource Deputies, the guardian program, establishment of the school district's own school safety officers employed by the school, or some combination thereof to fulfill the school safety officer requirement. This requirement is expected to be in place at each qualifying school prior to the start of the 2018 -2019 school year. The bill reports to provide a safe schools reoccurring allocation of \$387,883.00 to the Madison County School Board to help fund this mandate, however this figure may be in question. I am addressing this letter to the Madison County Board of Commissioners because you are the funding source for the Sheriff's Office which will require re-imbursement negotiations with the School Board to fund this safe schools mandate.

The language of the law requires "district school boards to establish or assign safe school officers at each district school facility within the district." (Line 223 through 225.) It has been determined by our School Superintendent, Doctor Karen

Pickles, that there are seven qualifying schools in the Madison County district. These schools are Madison County High, Madison County Central, Lee Elementary, Pinetta Elementary, Greenville Elementary, James Madison Preparatory High, and Madison Creative Arts Academy. Madison County Central has more than one thousand students which indicates the need for two “safe school officers.”

The Sheriff’s Office currently employs two School Resource Officers which are located at Madison County High School and Madison County Central School. The Sheriff’s Office receives 125,000.00 per year in re-imbursement costs from the school district for the salaries and benefits of the two School Resource Deputies. The Sheriff’s Office currently pays for the operational costs to include vehicles, equipment, fuel, maintenance, supervision, and liability insurance for the two School Resource Deputies.

Regarding the requirements of Senate Bill 7026, I am advising that the safest and most effective method to protect the schools in Madison County would be to have a School Resource Deputy assigned to each school with two deputies being assigned to Madison Central. To accomplish this it would take a minimum of six new School Resource Deputies for a total of eight. The additional cost would be approximately \$522,000.00 for a total of 647,000.00 needed to fund the School Resource Deputies. The break down for each new position would be approximately 53,000.00 in salary and benefits and approximately 34,000.00 for startup costs. Startup costs include a vehicle, uniforms, weapons, body camera, radios and liability insurance. Unfortunately the safe schools allotment for Madison County is approximately 387,000.00, which leaves quite a shortfall. Preliminary meetings with School Superintendent Doctor Karen Pickles as well as many other school representatives have indicated that this shortfall is unsurmountable and will result in a total failure of agreement as required by the language of the law.

In an effort to protect our students as proficiently as possible and accomplish the mandates of Senate Bill 7026, Doctor Pickles and my staff have tentatively settled on a compromise plan that we feel should be attainable. This plan would be to place additional School Resource Deputies at our most vulnerable schools during the first year. We feel that Greenville, Pinetta, and Lee Elementary Schools should have School Resource Deputies assigned first because of their locations and difficulty of response. Madison Creative Arts Academy and James Madison Preparatory High are located in proximity to the Sheriff’s Office and Madison Police Department as well as the locations of the current School Resource Deputies. Madison County Central currently has one deputy which makes the second position less of a critical priority. This would be the initial plan with the

understanding that a School Resource Deputy position would be revisited for the other positions as soon as funding is available. The Guardian program could also be used to supplement these shortfalls in the interim, however it is with much trepidation that we move forward with that process. The addition of three School Resource Deputies would drop the initial costs to approximately \$260,000.00, for a total of approximately \$385,000.00 for all five School Resource Deputies.

Finally, as Sheriff of Madison County I want to remind you that I do not have a choice regarding Senate Bill 7026 other than to fulfill its mandates as required by Florida Statutes. Madison County Sheriff's Office staff, Doctor Karen Pickles, and many others have worked diligently in exploring every practical avenue to respond to this law. Unfortunately, the school safety mandates are only part of many mandates involved with this law of which have required much effort to prepare for. As I write this letter The Sheriff's Office is also preparing our budget which has to be submitted by June 1st, 2018. This budget will include the figures which represent the compromise plan from above. I understand that there will be subsequent negotiations with the Madison County School District as well as our own budget workshops before these costs are finalized. We are still facing the selection, hiring, training, equipping, and insuring of new deputies as well as a myriad of other issues to be resolved as to the guardian program before the start of the school year in August. In any event the above described resolutions regarding the school safety portion of Senate Bill 7026 are the best that I can recommend at this time.

Sincerely,



Benjamin Stewart

Sheriff of Madison County

Cc: Doctor Karen Pickles, Madison County School Superintendent
Hon. Susie Williamson, Madison County School Board Chair
Bo Hardee, Esq. for Madison Creative Arts Academy and James Madison High
Tommy Reeves, Esq. for Madison County Board of Commissioners
Emerald Greene, Editor Madison County Carrier

Exhibit B



5/21/2018

The Sheriff's Office has determined the actual cost to employ and fully equip a new officer with the Madison County Sheriff's Office is at a minimum of \$87,000.00 per position.

A second consideration is to finance vehicle and vehicle equipment to reduce initial startup cost: salary and benefits with personal assigned duty gear equipment would reduce the 87,000 to 59,000.00.

Then with the finance option on vehicle and vehicle equipment, depending on number of units, could reduce the initial startup to 20,000.0 for 3 vehicles. Bringing the 1st year total cost to 197,000.00 for 3 additional SRO's verses the 261,000.00.

The 2nd year cost would be reduced 18,000 to equal 179,000.00 for the additional 3 SRO's.

For all inclusive SRO program to cover 6 additional SRO's for one SRO assigned to each school with 2 at central: 522,000 plus the current 125,000 = 647,000.00

The all-inclusive SRO program that is assigning SRO's at every school with 2 at Central could be greatly reduced utilizing the vehicle finance options: 40,000 for vehicles and vehicle equipment and 354,000 for personal equipment, salary and benefits to total 394,000 plus 125,000 for current SRO's to all-inclusive SRO program to equal 519,000 versus the 647,000.00 for a 128,000 up front savings.

2nd year cost savings would increase an additional 36,000 to reduce total program cost 483,000 yearly.

05/22/2018

Most recent discussions:

School District voted and passed resolution to explore Guardian program during regular scheduled board meeting on Monday the 21st of May 2018.

School district has approximately 310,000.00 for safe school officers

Salary benefits and personal duty gear = 59,000.00 x 3 positions = 177,000.00

Current SRO positions (2) = 125,000.00 to total 302,000.00

Fully equipped units for new positions: municipal lease at 29,731.00 for 4 years.

2364 West US 90 Madison Florida 32340



Sheriff's Office has a municipal lease ending this September of 38,000.00 which could be replaced with new municipal lease with no additional/added cost (actually an 8,000 savings).

The idea is to replace 3 current patrol units with the new units and shift the older patrol units to the new SRO positions. In all honesty, the 3 units would be needed for patrol by the end of next fiscal year.

If BOCC remains school district responsible for cost of new units; salary benefits and personal duty gear and units: $59,000 \times 3 = 177,000$

Current SRO = 125,000

Total = 302,000

Unit cost = 29,731.00

Grand Total = 331,731.00 leaving school district shortfall 21,731.00 ($310,000 - 331,731.00$)

This discussion/proposal shall include SRO's at all outlying schools to include Lee, Pinetta and Greenville and guardians at the academy and James Madison.

Major considerations: Police units on lots are becoming very scarce across several states. Time for hiring and training new personnel, identifying and successfully training candidates for guardians.

BOARD OF COUNTY COMMISSIONERS

MADISON COUNTY, FLORIDA

COURTHOUSE ANNEX

MINUTES OF THE SPECIAL MEETING

FRIDAY, JUNE 1, 2018

4:00 P.M.

The Board of County Commissioners of Madison County, Florida met this day in special session with the following members present: Wayne Vickers (District 2), Ronnie Moore (District 3), Alfred Martin (District 4) and Rick Davis (District 5). Commissioner Kelley (District 1) appeared via telephone. Also present were County Attorney George T. Reeves, County Coordinator Brian Kauffman, and Clerk Billy Washington.

The Chairman, Honorable Wayne Vickers, called the meeting to order at 4:00 p.m. and conducted roll call.

Commissioner Vickers asked Attorney Reeves to present the reason for the special meeting. Attorney Reeves explained that the county's misdemeanor probation officer, Calvin Cone, had tendered his resignation earlier this day. Attorney Reeves explained that probation services for county court are provided by contracted services. After briefly explaining the probation process, Mr. Reeves explained that he along with County Judge Bailey Browning and Clerk Billy Washington had explored met to provide options to the board for contracting for probation services. Due to the time constraints they presented a contract with East Coast Court Services, LLC for approval. Mr. Reeves explained that East Coast Court Services, LLC would supervise probationers for the statutory minimum fee of \$40 per month per probationer. He stated that East Coast Court Services, LLC had also taken over probation services in Taylor County from Mr. Cone, so they would have experience with his records. Attorney Reeves then went through the contract to explain the terms to the commission.

Commissioner Moore inquired as to the number of current probationers. Judge Browning indicated that there were around 100. Ernie Page, a principal of East Coast Court Services, LLC, then explained how their services work and probation concerns in general. Commissioner Davis asked Mr. Page if he, as a local attorney, represented clients in county misdemeanor court. Mr. Page stated that he does, however going forward he could not if the commission approved this contract. After further discussion concerning monitoring, Mr. Reeves explained that the commissioner could reject this contract and decide to go with another company, approve this contract or direct staff to issue a request for proposals for this service. However, he did reiterate that time was of the essence. Commissioner Moore then asked if there was anyone locally that provided these services. Mr. Page indicated that he was the only person that he was aware of

locally that was affiliated with a company providing these services. Commissioner Martin presented a motion to approve the contract. Commissioner Davis seconded the motion. Commissioner Kelley then questioned as to whether he could vote over the phone. Mr. Reeves explained that he could as long as a quorum was present in person. The board voted unanimously (5-0) to approve the contract.

There being no further business, the Chairman adjourned the meeting at 4:24 p. m.

Board of County Commissioners
Madison County, Florida

By: _____
Wayne Vickers, Chairman

ATTEST:

William D. Washington,
Clerk to the Board of County Commissioners

MADISON COUNTY ROADWAY IMPROVEMENTS EVALUATION / PRIORITY RANKING														
NAME	FROM / TO	DISTRICT	LENGTH (Miles)	COST (Per Mile)	TOTAL COST	TRAFFIC		R/W AVAILABILITY (20 max.)	MAINTENANCE REQ'D (20 max.)	FUTURE LOS (10 max.)	CONNECTIVITY (20 max.)	TOTAL SCORE	RANKING (within district)	OVERALL RANKING
						(*Count)	(Rating, 30 max.)							
NW Adelle Trail	West of SR 53	1	0.4	\$465,000.00	\$186,000.00	381	11.43	20	10	5	5	51.43	3	19
NE Almond Avenue	NE Shrine Club Rd. / NE Rocky Springs Church Rd.	1	1.8	\$425,000.00	\$765,000.00	436	13.08	10	10	5	15	53.08	2	16
NW Coachwhip Avenue	NW St. Thomas AME Church Road / CR 146	1	1.2	\$425,000.00	\$510,000.00	190	5.7	10	10	5	15	45.70	5	25
NW St. Thomas AME Church Road	CR 146 / NW Coachwhip Avenue	1	1.4	\$425,000.00	\$595,000.00	219	6.57	10	10	5	15	46.57	4	24
NW Flowers Road, Phase 4	NW Little Cat Rd. (CR 146) / NW Sullivan Still Rd.	1,2,3	0.6	\$560,000.00	\$336,000.00	511	15.33	5	10	10	15	55.33	1	11
NW Sullivan Still Road	NW Flowers Road / US 90	1,3	3.1	\$425,000.00	\$1,317,500.00	91	2.73	10	10	5	15	42.73	6	29
Mileage Subtotal:			8.5	Subtotal:		\$3,709,500.00								
NW Flowers Road, Phase 3	NW Sullivan Still Rd. / NW Ebenezer Church Rd.	2,3	2.2	\$660,000.00	\$1,452,000.00	352	10.56	5	10	5	15	45.56	5	26
*NE Duval Pond Road	SR 53 / NE Rocky Ford Rd.	2	2.34	\$1,004,702.86	\$2,350,000.00	656	19.68	5	15	10	15	64.68	1	4
NE Raintree Avenue	NE Belville Rd. / SR 145	2	2.3	\$460,000.00	\$1,058,000.00	395	11.85	5	15	10	20	61.85	2	5
NE Oats Avenue, Phase 1	CR 150 / NE Homesite Rd.	2	0.7	\$435,000.00	\$304,500.00	593	17.79	5	15	5	10	52.79	4	17
NE Oats Avenue, Phase 2	NE Homesite Rd. / NE Cherry Lake Circle	2	1.4	\$460,000.00	\$644,000.00	89	2.67	5	10	5	10	32.67	6	32
NE Old Valdosta Rd / NE Olive St	NE Cherry Lake Circle / NE Palmetto Street	2	0.5	\$425,000.00	\$212,500.00	525	15.75	15	15	5	5	55.75	3	8
Mileage Subtotal:			9.439	Subtotal:		\$3,671,000.00								
SW Floridena Road	US 90 / SW Alaska Way	3	1.2	\$425,000.00	\$510,000.00	445	13.35	15	10	5	5	48.35	1	23
Mileage Subtotal:			1.2	Subtotal:		\$510,000.00								
***SW Morris Steen Road	US 221 / SW Wonderwood Street	4	1.6	\$435,000.00	\$696,000.00	152	4.56	15	15	5	15	54.56	2	14
SW Mount Olive Church Road	Mt. Olive Baptist Church / SW Wyoming Ave.	4	1.1	\$435,000.00	\$478,500.00	448	13.44	10	10	5	15	53.44	3	15
SW St. Augustine Road	End of Paved Portion / CR 360	4	2.7	\$435,000.00	\$1,174,500.00	371	11.13	15	10	5	15	56.13	1	7
SW Dupont Street	US 221 / SW Delray Avenue	4	2.8	\$435,000.00	\$1,218,000.00	183	5.49	10	10	5	10	40.49	4	30
Mileage Subtotal:			8.2	Subtotal:		\$3,567,000.00								

Proposed FDOT FY 2023 Projects (7/22-6/23)			
District	Name	Priority	Type of Grant
4	SW Morris Steen Road	1	TBD by FDOT
4	SW St. Augustine Road	2	TBD by FDOT
5	NE Juniper Dr., Ph. 1	3	TBD by FDOT

Note: List approved by BOCC on 10/25/17

FUNDED

NOT FUNDED

NOT FUNDED

MADISON COUNTY ROADWAY IMPROVEMENTS EVALUATION / PRIORITY RANKING														
NAME	FROM / TO	DISTRICT	LENGTH (Miles)	COST (Per Mile)	TOTAL COST	TRAFFIC		R/W AVAILABILITY (20 max.)	MAINTENANCE REQ'D (20 max.)	FUTURE LOS (10 max.)	CONNECTIVITY (20 max.)	TOTAL SCORE	RANKING (within district)	OVERALL RANKING
						(*Count)	(Rating, 30 max.)							
SE Bandit Street	SE Dale Leslie Drive / SE Bisbee Loop	5	1.6	\$425,000.00	\$680,000.00	165	4.95	15	10	5	15	49.95	12	22
**SE Farm Road	End of West Paved Section/ SE Apache Avenue	5	3.8	\$425,000.00	\$1,615,000.00	185	5.55	15	10	10	15	55.55	5	9
NE Juniper Drive, Phase 1	NE Beulah Church Road / NE Old Blue Springs Road	5	2	\$425,000.00	\$850,000.00	352	10.56	10	15	5	10	50.56	10	20
NE Juniper Drive, Phase 2	NE River Park Road / NE Beulah Church Road	5	2.2	\$425,000.00	\$935,000.00	512	15.36	10	15	5	10	55.36	6	10
** NE Juniper Drive, Phase 3	NE Ivy Drive / NE River Park Road	5	2	\$425,000.00	\$850,000.00	569	17.07	20	10	5	15	67.07	2	2
** NE Ivy Drive, Phase 1	NE Juniper Drive / NE Hawthorn Avenue	5	0.3	\$425,000.00	\$127,500.00	566	16.98	20	10	5	15	66.98	3	3
NE Ivy Drive, Phase 2	NE Old Blue Springs Road / NE Juniper Drive	5	0.9	\$425,000.00	\$382,500.00	118	3.54	10	10	5	10	38.54	15	31
NE Ivy Drive, Phase 3	NE Hawthorne Avenue / SR 6	5	0.35	\$425,000.00	\$148,750.00	340	10.2	15	10	5	10	50.20	11	21
NE Cattail Drive, Phase 2	CR 255 / NE Old Blue Springs Road	5	1.9	\$425,000.00	\$807,500.00	134	4.02	15	10	5	10	44.02	14	28
NE Clover Avenue, Phase 1	SR 6 / NE Cattail Drive	5	1.5	\$425,000.00	\$637,500.00	167	5.01	15	15	5	15	55.01	7	12
NE Clover Avenue, Phase 2	NE Cattail Drive / CR 254	5,1	2	\$425,000.00	\$850,000.00	167	5.01	15	15	5	15	55.01	8	13
NE Caclus Avenue	SR 6 / NE Cattail Drive	5	1.5	\$425,000.00	\$637,500.00	166	4.98	10	10	5	15	44.98	13	27
NE Gladioli Drive	US 90 / CR 255	5	2	\$425,000.00	\$850,000.00	427	12.81	5	15	10	15	57.81	4	6
NE Gooseberry Street	NE Gladioli Dr. / CR 255	5	1	\$425,000.00	\$425,000.00	235	7.05	5	15	10	15	52.05	9	18
*SE Donaldson Road	US 90 / Burnside Rd.	5	2.1	\$615,238.10	\$1,292,000.01	856	25.68	20	20	5	15	85.68	1	1
Mileage Subtotal:			25.16	Subtotal:		\$9,796,250.00								
Priority Roads Total: \$21,253,750.00 (Excluding FDOT Funded Projects)														

FDOT Funded Projects (5-Year Plan)			
District	Name	\$	Fiscal Year
2	NE Duval Pond Road	\$2,350,000	2020/2021
2	NE Oak Hill Road	\$1,010,000	2019/2020
4	SW CR 150 (SW Overstreet Ave.)	\$1,860,000	2017/2018
5	NE Cattail Dr. (Paved Segment)	\$800,000	2018/2019
5	SE Donaldson Road	\$1,292,000	2017/2018
5	CR 255	\$2,250,000	2021/2022
		\$9,562,000	

NOT FUNDED

FUNDED

MADISON COUNTY ROADWAY IMPROVEMENTS EVALUATION / PRIORITY RANKING

RESURFACING PROJECTS:

NAME	FROM / TO	DISTRICT	LENGTH (Miles)	COST (Per Mile)	TOTAL COST
NE Shrine Club Road	SR 145 / NE Almond Avenue	1	0.5	\$200,000.00	\$100,000.00
SW Grand Street	US 90 / SW Sandy Ford Avenue	3	0.8	\$200,000.00	\$160,000.00
**SE Farm Road	Existing Paved Section	5	0.8	\$200,000.00	\$160,000.00
SW Casselberry Way	CR 360 / Dead End	4	0.7	\$200,000.00	\$140,000.00
*NE CR 255	US 90 / SR 6	5	3.6	\$625,000.00	\$2,250,000.00
*NE Oak Hill Road	Paved portion north of CR 150	2	2.4	\$420,833.33	\$1,010,000.00
NW CR 253	SR 53 / GA Line	2	5.5	\$250,000.00	\$1,375,000.00
SW Bryan Earnhardt Road	SR 14 / CR 360	4	2.4	\$200,000.00	\$480,000.00
SW Caleb Avenue	CR 14 / CR 360	4	1.2	\$200,000.00	\$240,000.00
* SW CR 150	SW Seven Bridges Road / US 19/US 27	4	9.348	\$198,973.04	\$1,860,000.00
*NE Cattail Drive	SR 6 / NE Conslik Drive	5	2.755	\$290,381.13	\$800,000.00
	Resurfacing Mileage Total:		30.003	Total:	\$2,655,000.00

NOTE: The cost of the FY 2018 projects recommended to be funded by a new bank loan after the initial loan is paid off will be \$3,592,500.

\$3,005,000

FUNDED

FUNDED

= in Current FDOT 5-Year Transportation Plan

=Potential FDOT Grant Projects (FY 2023)

FUNDED

= Proposed FY 2018 Projects to be Funded through Bank Loan

FUNDED

Notes for Resurfacing Projects:

1. Pricing per mile is based upon the most recent bids received for various County projects and engineering estimates.

2. Costs **DO NOT** include those amounts associated with any additional R/W, maintenance maps, or engineering / permitting fees that may be required.

Notes for Dirt to Asphalt Projects:

1. Costs DO NOT include those amounts associated with any additional R/W, maintenance maps, roadway connections, driveways, side drains, cross drains, guard rails or engineering/permitting fees that may be required.

2. Pricing per mile is based upon the most recent bids received for various County projects, engineering estimates and degree of difficulty and is not adjusted for inflation.

NOTE: Traffic counts were taken from 9:00am Thursday to 9:00am Monday. The counts recorded in this column are the totals for that time period and are used for consistent comparison.

* These roadways are currently funded in the FDOT 5-Year Transportation Plan and include survey, engineering and permitting. The costs of these roadways are not included in the totals for each of the districts.

** Both roadways to be constructed at same time.

*** These projects are included in both the Proposed FDOT Grant Projects AND the FY 2018 Projects.

NOTE: If a potential FDOT Grant Project is not selected for inclusion in the 5-Year Transportation Plan, it can be moved to the list of FY 2018 projects to be funded through a bank loan.

Commissioners:

District 1 - Austin Kelley
District 2 - Wayne Vickers
District 3 - Ronnie Moore
District 4 - Alfred Martin
District 5 - Rick Davis

Date: 10/25/2017

Proposed County Funded Projects (FY 2018)	
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District	Name	\$
1	NE Almond Avenue	\$765,000
1	NE Shrine Club Road	\$100,000
2	NE Old Valdosta Road / NE Olive Street	\$212,500
3	SW Floridena Road	\$510,000
3	SW Grand Street	\$160,000
4	SW Casselberry Way	\$140,000
4	SW Bryan Earnhardt Road	\$480,000
5	NE Clover Avenue, Phase 1	\$637,500
		\$3,005,000

Note: List approved by BOCC on 10/25/17

NFMC

North Florida Medical Centers, Inc.

May 23, 2018

Madison County Commissioners
229 Pinckney Street, Suite #219
Madison, Florida 32340

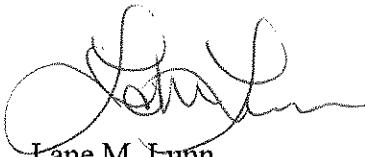
Dear Board Members,

On behalf of the Board of Directors of North Florida Medical Centers, Inc., I am offering the facility and property located at 193 NW US 221, Greenville, FL 32331 as a donation to the County of Madison with the Board's agreement to remove the Notice of Tax Lien for Exemptions and Assessment Limitations tax bill for the amount of \$32,981.47.

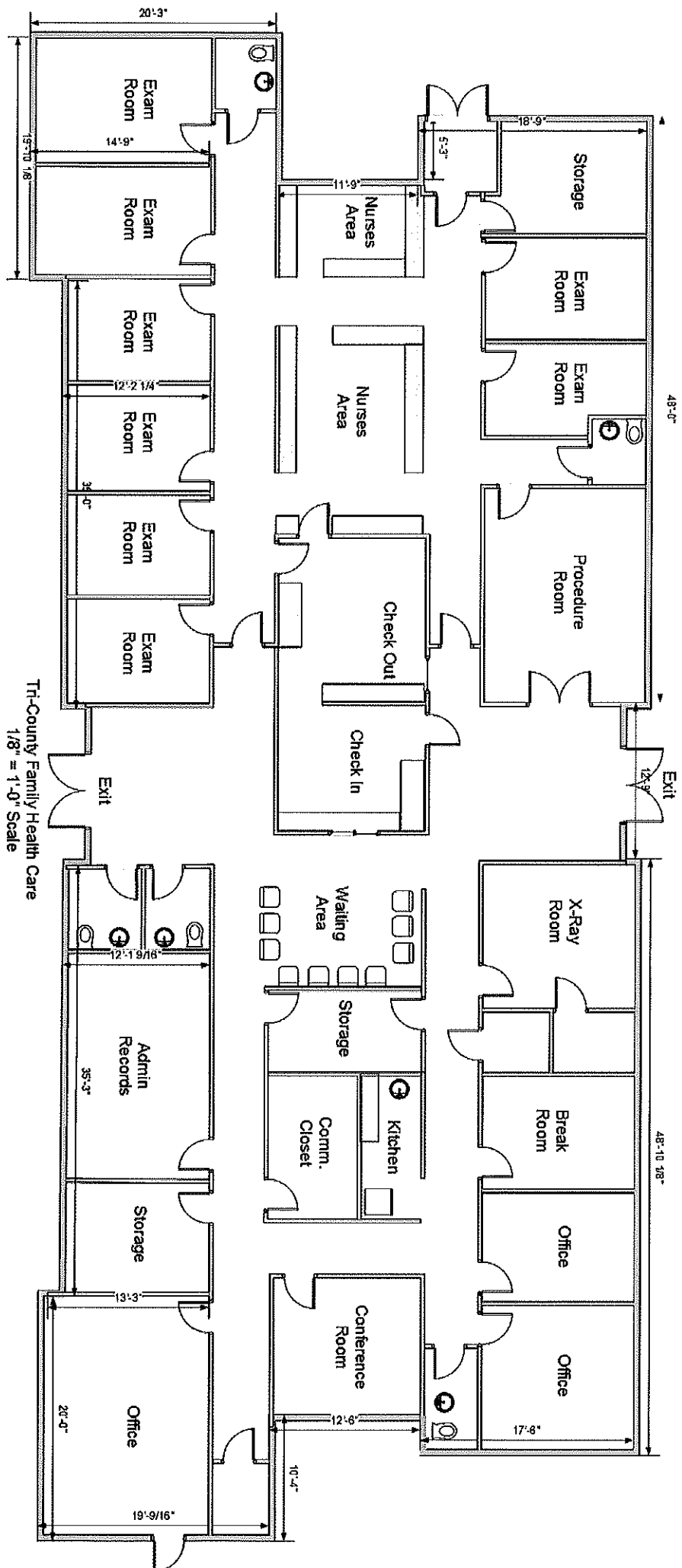
The facility is a single story with 6,450 square feet, with a building value of \$220,034; the property is 1.473 acres with a market land value of \$33,191.00, according to the Madison County Planning and Zoning website. Utilizing the Madison County Planning and Zoning website, NFMC's total donation is valued as \$253,225.00.

I appreciate the Commissioners serious consideration to accept NFMC's offer.

Thank you,



Lane M. Eunn
Chief Executive Officer
North Florida Medical Centers, Inc.
850-298-6001
ceo@nfmc.org





Aerial view of North Florida Medical Centers, Inc. Building
Located at: 193 NW US 221, Greenville, Florida



G. A project will not be eligible for a grant when:

1. The state portion of the project will be less than \$10,000;
2. The project will result in a total building of less than 3,000 square feet; or
3. The project will not result in a complete library facility.

IV. TIMELINE

Year 1	March 2018	Announcement of application availability in <i>Florida Administrative Register</i> and via email.
	March-April 2018	Division staff assistance and consultation available to applicants.
	July 2, 2018	Application deadline. Applications must be submitted on DOS Grants System at dosgrants.com on or before this date.
	July 2018	Division staff review of applications.
	August 2018	Application correction period. Applicants will have 30 days after the notification date to complete and correct deficiencies. All corrections must be submitted on the DOS Grants System at dosgrants.com on or before the last day of the correction period specified by the Division. Failure to correct identified deficiencies within the 30-day period shall automatically make the application ineligible.
	September 2018	Division develops ranked list of Public Library Construction Grant applications for consideration by the Legislature.
Year 2	January-February 2019	Legislative committees hear budget requests and make recommendations as part of the overall state budget.
Year 2	April-May 2019	Legislature approves state budget.
	June 2019	Division communicates applications status to applicants (funded or not funded).
	July 1, 2019	Project begins.
Year 3	January 1, 2020	Progress Report due. The report must be submitted on DOS Grants System at dosgrants.com .
	July 1, 2020	Progress Report due. The report must be submitted on DOS Grants System at dosgrants.com .
Year 4	January 1, 2021	Progress Report due. The report must be submitted on DOS Grants System at dosgrants.com .

XII. ALLOWABLE USES OF GRANT FUNDS

Funds provided under a Library Construction Grant may be used to cover costs of any of the following, as long as the construction project results in a completed library facility:

- A. Architectural services;
- B. New construction;
- C. Expansion;
- D. Remodeling;
- E. Purchase of a facility or property to be used as a library. All requirements for having ownership of the property or facility as specified in Section X.2 must be met.
- F. Site preparation, including the provision of parking spaces;
- G. Engineering costs and legal fees directly related to the construction of the library;
- H. Initial or fixed equipment, including shelving, tables, chairs, information and building technologies, video and telecommunications equipment, machinery, utilities, built-in equipment and enclosures or structures necessary to house them, and all other items necessary to furnish and operate a new or improved facility for the provision of library services; or
- I. Opening day collections.

Expenditures must be in compliance with the state guidelines for allowable project costs as outlined in the Department of Financial Services' Reference Guide for State Expenditures (dated February 2011), incorporated by reference, which are available online at myfloridacfo.com/aadir/reference_guide.

XIII. MATCHING FUNDS

Matching funds must equal the grant amount, dollar for dollar. The Division of Library and Information Services will waive the financial matching requirements on grants for rural communities that have been designated in accordance with Sections 288.0656 and 288.06561, *Florida Statutes*. Eligible communities applying for a Public Library Construction Grant must request waiver of matching requirements at the time of grant application.

Eligible matching funds include cash, governmental appropriation, negotiable and non-negotiable securities, bonds sold or validated, funds used for advance plans, estimates, or the cost of the land for the construction or acquisition of a building not already in use as a public library.

INTERLOCAL AGREEMENT

This Interlocal Agreement is made and entered into this ____ day of _____, 2018, by and between Madison County, a political subdivision of the State of Florida (hereinafter called the “County”), and the Town of Greenville, a Florida municipal corporation (hereinafter called “Greenville”) (both of the foregoing may be collectively called “parties”), and pursuant to Section 163.01, Florida Statutes, and the parties agree as follows:

WITNESSETH

WHEREAS, the County presently provides emergency medical services to both the incorporated and unincorporated areas of the County; and,

WHEREAS, the County presently provides emergency medical services solely from its facility located in the City of Madison, Florida; and,

WHEREAS, both the County and Greenville wish for the County to station personnel and equipment in or near Greenville in an effort to reduce response times and otherwise improve the provision of emergency medical services to Greenville and the surrounding area; and,

WHEREAS, the County and Greenville have reached an agreement with regard to the above matters and wish to commit such agreement to writing to thereby create a valid and enforceable interlocal agreement between them; and,

WHEREAS, the governing boards of each of the parties has voted to enter into this agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants, promises and agreements herein contained, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Recitals. The foregoing recitals are true and correct and incorporated herein by this

reference as an integral part hereof.

2. Definitions. The following terms shall have the following meanings herein unless a contrary intention is clearly expressed:
 - 2.1 *Agreement* shall mean this interlocal agreement.
 - 2.2 *County* shall mean Madison County, a political subdivision of the State of Florida.
 - 2.3 *County EMS Department* shall mean the County department through which the County provides Emergency Medical Services to persons in this State.
 - 2.4 *Emergency Medical Services* shall mean the activities or services to prevent or treat a sudden critical illness or injury and to provide emergency medical care and prehospital emergency medical transportation to sick, injured, or otherwise incapacitated persons in this State.
 - 2.5 *Greenville* shall mean the Town of Greenville, a Florida municipal corporation.
 - 2.6 *Parties* shall mean the County and Greenville collectively.
 - 2.7 *Steve Agner Building* shall mean that certain parcel of real property and all improvements located thereon more particularly described as set out on Exhibit “A”, attached hereto.
 - 2.8 *State* shall mean the State of Florida.
3. Greenville’s Obligations. During the term of the Agreement, Greenville shall do the following:
 - 3.1 Allow the County to use the Steve Agner Building, at no charge, to station the personnel and equipment of the County EMS Department;
 - 3.2 Oversee and manage others who may utilize the Steve Agner Building to ensure they cooperate with the County staff stationed therein.

- 3.3 Maintain, at Greenville's sole expense, the Steve Agner Public Safety Building in good working order;
 - 3.4 Arrange and pay for all utility service which may be needed by the County at the Steve Agner Building. Such utility service will include, without limitation, electricity, potable water, wastewater, phone, internet, and cable television.
 - 3.5 Install and maintain, at Greenville's sole expense, security street lights in and around the Steve Agner Building;
 - 3.6 Install and maintain, at Greenville's sole expense, electronic keyless entry locks on the Steve Agner Building for security purposes; and,
 - 3.7 Install and maintain, at Greenville's sole expense, a security camera system on the Steve Agner Building for enhanced security and accountability.
4. The County's Obligations. During the term of the Agreement, the County shall do the following:
- 4.1 Immediately Station, at the County's sole expense, the following at the Steve Agner Building:
 - 4.1.1 Two County EMS Department paid personnel on duty 12 hours a day Sunday thru Thursday, and 24 hours a day Friday and Saturday; and,
 - 4.1.2 One Advanced Life Support Ambulance with all associated equipment.
 - 4.2 The personnel, vehicles and equipment stationed at the Steve Agner Building shall remain at Steve Agner Building at all times except:
 - 4.2.1 When responding to or returning from a call;
 - 4.2.2 When treating or transporting a patient;
 - 4.2.3 When in transit to and from the Steve Agner Building at or near shift

change;

4.2.4 When such personnel are taking an allowed meal or personal break;

4.2.5 When such vehicle and/or equipment is being repaired, serviced and/or restocked; and,

4.2.6 When temporarily assigned to other duties or stations by the County.

5. Provision of Emergency Medical Services by the County. Nothing in this Agreement shall be construed to require the County to provide Emergency Medical Services or operate the County EMS Department in any particular way. Both parties anticipate that by stationing the personnel and equipment as set out herein, that Greenville and the surrounding unincorporated area of the County will see a decrease in response times from the County EMS Department and an increase in the availability and quality of the Emergency Medical Services provided by the County, but this is not guaranteed. Rather each party is experimenting with the above arrangement to see if it is beneficial. If either party determines that the above relationship is not beneficial, such party may cancel this agreement as otherwise provided herein.
6. No Waiver of Sovereign Immunity. Notwithstanding anything else herein to the contrary, nothing herein shall be construed to waive or to otherwise affect either party's sovereign immunity and/or the protections given the parties under Section 768.28, Florida Statutes.
7. No Intended Third Party Beneficiaries. This Agreement is between County and Greenville and shall not be interpreted to be for the benefit of any other party or entity.
8. Miscellaneous. This Agreement is made in the State of Florida and shall be governed by Florida law. This is the entire agreement between the parties and may not be modified or

amended except by a written document executed with all the formalities of this document. Wherever used herein, the singular shall include the plural, the plural shall include the singular, and pronouns shall be read as masculine, feminine or neuter as the context requires. This Agreement may not be assigned or delegated by either party without the prior written consent of the other party.

9. Effective Date. This Agreement shall become effective immediately after it is filed with the clerk of the circuit court for Madison County pursuant to Section 163.01(11), Florida Statutes.
10. Renegotiation of this Agreement. Both parties agree that their ultimate goal is to have staff stationed at the Steve Agner Building, 24 hours a day, seven days a week which are dual certified in both EMS and Fire protection. The parties will continue to pursue this goal and agree to renegotiate this Agreement as necessary in furtherance thereof.
11. Term of this Agreement. This Agreement shall remain in effect until cancelled by either of the parties. Either party may unilaterally cancel this Agreement, for any or no reason, upon giving 90 days prior written notice of such cancellation to the other party.

(The remainder of this page was intentionally left blank.)

IN WITNESS WHEREOF, the Board of County Commissioners of Madison County, Florida and the Town Council of the Town of Greenville have entered into this Interlocal Agreement and have caused it to be executed by their duly authorized officers for and in behalf of the parties.

MADISON COUNTY, FLORIDA

BY: _____
Chair of its
Board of County Commissioners

ATTEST: _____
Madison County Clerk

TOWN OF GREENVILLE, FLORIDA

BY: _____
Mayor

ATTEST: _____
Town of Greenville Clerk

Exhibit "A"

LEGAL DESCRIPTION OF THE STEVE AGNER BUILDING

June 2018 Update
Madison County Board of Commissioners

These projects are based on information we presented about locating in the Madison Industrial Park.

- 1- Contacted Greg Bailey about his project. Tori with his office responded that the project has the information & is still working through their options. Greg contacted me a few weeks ago and said his client would prefer purchasing vs. having the land contributed. Per our conversation, I provided them a price of \$5,000/acre for 5 acres. She or Greg will keep us updated as the project progresses.
- 2- Project X is an EFI response for a distribution center. EFI contact initially said project manager was very appreciative of Madison's proposal. Per my previous conversation following up on this, I was told that the project manager has not made any decisions at this point.
- 3- Metal fabrication company – information on Madison & available land has been provided. I've had additional conversations with intermediary who is relaying information. Project owner has been completing another expansion at another location and is expected to focus on our proposal once that facility is operational.
- 4- Project Pavement is a light manufacturing company that produces 'handi wipe' type items. Looking to relocate from NJ. Looking for min 250,000 SF and max of 350,000 SF. Proposed build to suit with 3rd party developer/builder/lessor. Jobs projects at 80/130/30 for years 1,2 & 3.

Greenville location project

- 1- Mattress manufacturer company – they are reviewing the information we provided. Contacted their attorney & he said he is waiting on the project ownership to respond back to him. Appreciated my following up & will keep me informed.

Distillery

- 1- Need you to confirm that his current zoning at his property will allow for him building a metal building & processing his product at that location. My understanding is no employees at this time. Product will take 1-2 years to develop, produce, bottle, age, etc. Jeannie said this should be OK based on her reading of the zoning, and her understanding of the process.
Update: He has been provided information to apply for a exception that should allow him to proceed. Renee provided all the support to provide him with the information & the process steps.

Florida Job Growth Grant Fund Public Infrastructure Grant Proposal

- 1- Submitted additional supporting documentation with LOCI models to support economic return on investment. Provided impact models on 4 RFI projects to demonstrate effect of

project locating in the Madison Industrial Park. Waiting for verification from DEO for final approval. Grant amount is \$1,271,797

- 2- Additional grant request to be submitted once above grant is approved to provide for water and sewer extensions adjacent to SR 14 to the I-10 interchange. Estimated grant request approximately \$2,000,000.
- 3- We are waiting on final costs to provide natural gas service down SR 53 to I-10 and service adjacent to Dale Leslie extending to CR 255 to support industry needs in the Madison Industrial Park. Once engineering costs are submitted, we then expect to request an additional infrastructure grant to apply to those costs.

Florida Economic Development Council Annual meeting
Annual meeting for all the state, local, utilities, and workforce

May 2018

SelectUSA Conference
Annual conference hosted by US State Dept for foreign companies looking to expand in to the US. Attending with Enterprise Florida.

June 2018

Opportunity Zones Program:

An Early Overview of Program Details and What's Ahead

By Rachel Reilly Carroll | January 2018

AT A GLANCE:

- Each governor is authorized to designate a certain number of Opportunity Zones into which private investment can flow through Opportunity Funds.
- Opportunity Funds are a new class of investment vehicles authorized to aggregate and deploy private investment into Opportunity Zones.
- U.S. investors are eligible to receive a temporary tax deferral and other tax benefits when they rollover unrealized capital gains into Opportunity Funds for a minimum of five years.
- Opportunity Funds are authorized to invest in Opportunity Zone Property:
 - Stock in a domestic corporation
 - Capital or profits interest in a domestic partnership
 - Tangible property used in a trade or business of the Opportunity Fund that substantially improves the property.
- Governors have 90 days from the date of enactment (December 22, 2017) to submit Opportunity Zone recommendations to Treasury.
- Treasury has not released guidance on the process for certifying Opportunity Funds.
- Enterprise anticipates the Opportunity Zones Program will be fully implemented by Q4 2018 or Q1 2019. Many factors could influence this timeline. Look for additional coverage on [Enterprise's blog](#).

OVERVIEW

Originally introduced in the [Investing in Opportunity Act](#) (IIOA), the [Opportunity Zones Program](#) was enacted as part of the 2017 tax reform package ([Tax Cuts and Jobs Act](#)). The program is designed to drive long-term capital to rural and low-income urban communities throughout the nation, and uses tax incentives to encourage private investment in impact funds.

BACKGROUND

In 2015, the [Economic Innovation Group](#) (EIG) – a bipartisan public policy firm – developed the Opportunity Zone concept, which was conceived as a systematic approach to helping address the uneven economic recovery and persistent lack of growth that have left too many American communities behind. The concept was introduced in the Investing in Opportunity Act (IIOA) during the 114th Congress, and reintroduced in the 115th Congress by Senators Tim Scott (R-S.C.) and Cory Booker (D-N.J.) and Congressmen Pat Tiberi (R-Ohio) and Ron Kind (D-Wis.), gaining nearly 100 congressional cosponsors in 2017.

This is the first new community development tax incentive program enacted since the Clinton administration, providing an opportunity for mainstream private investors to support businesses and distressed communities. The expectation is that Opportunity Funds will ease the execution of “impact investments” for investors, and tax benefits derived from these investments will incent participation in the Opportunity Zones Program.

DEFINITIONS

Here are high-level definitions of key terms. Each is discussed in further detail below.

Opportunity Zone: A census tract which has been designated as eligible to receive private investments through Opportunity Funds.

Opportunity Fund: Private investment vehicle, certified by the Treasury, to aggregate and deploy capital in Opportunity Zones for eligible uses defined as Opportunity Zone Property.

Opportunity Zone Property: Asset types eligible for investment under the Opportunity Zones Program.

PROGRAM DETAILS

Opportunity Zones Program

The Opportunity Zones Program has been introduced as an [innovative approach](#) to unlocking long-term private investment to support low-income urban and rural communities in every U.S. state and territory.

Investors are eligible to receive certain tax benefits on unrealized capital gains reinvested in Opportunity Zones through pooled Opportunity Funds. The program is designed to minimize cost and risk to the taxpayer. Investors bear the risk on all their originally deferred capital gains, minus a modest reduction for long-term holdings, regardless of whether subsequent investments have increased or decreased in value. Neither tax credits nor public-sector financing is involved.

Opportunity Zones

The program uses low-income community census tracts as the basis for determining areas eligible for an Opportunity Zone designation. [Section 45D(e)].

- Low-income census tracts are places with an individual poverty rate of at least 20 percent and median family income no greater than 80 percent of the area median.
- A census tract that is not a low-income community may be designated as a qualified Opportunity Zone if the tract is contiguous with the low-income community designated as a qualified Opportunity Zone, and the median family income of the tract does not exceed 125 percent of the median family income of the low-income community contiguous with the tract. Up to 5 percent of the population census tracts designated as Opportunity Zones may qualify under this exemption.
- Per state/territory, up to 25 percent of the total number of census tracts that qualify as an Opportunity Zone can be designated as an Opportunity Zone.

Governors will determine which low-income community census tracts qualify as an Opportunity Zone. This approach was intended to help ensure local needs and opportunities are being met as well as to encourage concentration of capital in targeted, geographically contiguous areas in each state or territory.

- Governors have 90 days (Determination Period) from the date of enactment to submit a list of designated census tracts for approval.
 - Treasury must approve or provide feedback within 30 days of the governor's submission (Consideration Period).
 - Both the Determination Period and Consideration Period can be extended for a period of 30 days.
 - Opportunity Zone designations last for a period of 10 years (Designation Period).

Opportunity Funds

Opportunity Funds are a new class of investment vehicles (organized as a corporation or a partnership) that specialize in aggregating private investment and deploying that capital in Opportunity Zones to support Opportunity Zone Property.

- A minimum of 90 percent of Opportunity Fund assets must be invested in Opportunity Zones.
- Opportunity Funds are envisioned as a market solution for investors who lack the information and wherewithal to execute investments in rural and low-income urban communities.
- The statute does not limit the number of funds that can be created, nor does it provide instruction on the nature of investments (i.e., risk/return profile).
- Pooling capital through a fund structure provides an opportunity for a broad array of investors throughout the country to engage in the program.

Opportunity Zones Property

Opportunity Funds invest in Opportunity Zone Property, which are defined as:

- Qualified opportunity zone stock – any stock in a domestic corporation
- Qualified opportunity zone partnership interest – any capital or profits interest in a domestic partnership
- Qualified opportunity zone business property – tangible property used in a trade or business of the qualified opportunity fund that substantially improves the property

Incentives for Activating Passive Holdings

The Opportunity Zones Program provides an incentive for investors to reinvest unrealized capital gains into Opportunity Funds in exchange for a temporary tax deferral and other benefits tied to long-term holdings. With trillions of dollars in unrealized capital gains sitting on the sidelines in stocks and mutual funds, U.S. investors can now roll passive holdings of capital into investments in distressed communities.

No upfront subsidy is provided to investors; all incentives are linked to the duration of the qualified investment. The provision has two main tax incentives to encourage investment:

- Allows for the temporary deferral of inclusion in gross income for capital gains that are reinvested into Opportunity Funds.
 - Investors can roll existing capital gains into Opportunity Funds with no up-front tax bill.
 - If investors hold their Opportunity Fund investments for five years, the basis of their original investment is increased by 10 percent (meaning they will only owe taxes on 90 percent of the rolled-over capital gains). If investors hold for seven years, the basis increases by a further 5 percent.
 - Investors can defer their original tax bill until December 31, 2026 at the latest, or until they sell their Opportunity Fund investments, if earlier.
- Excludes from taxable income capital gains on Opportunity Fund investments held for at least 10 years. In other words, after settling their original tax bill, patient investors in Opportunity Funds will face no capital gains taxes on their Opportunity Zone investments.

STEPS TOWARD IMPLEMENTATION

As explained below, there are currently multiple efforts happening in tandem as the administration and states work to implement the Opportunity Zones Program, including: 1) designating Opportunity Zones, 2) providing guidance on Opportunity Fund certification, and 3) finalizing the law.

Designating Opportunity Zones

Each governor is authorized to designate a certain number of Opportunity Zones into which private investment can flow through Opportunity Funds. Governors have 90 days from the date of enactment (December 22, 2017) to submit a list of designated census tracts for approval, although they can request a 30-day extension. Once approved, these designations will remain in place for 10 years.

Currently, governors are awaiting guidance from Treasury regarding the process for submitting recommended designations. It is anticipated that this guidance will be delivered in the coming weeks (late January/early February 2018).

Providing Guidance on Opportunity Fund Certification

Once the zones are designated, Treasury will turn its focus to providing guidance on Opportunity Fund certification. The statute outlines two requirements regarding structure and intent of these funds: 1) must be organized as a corporation or a partnership and 2) invest a minimum of 90 percent of assets in Opportunity Zones. Given the straightforward nature of statute requirements, it is unclear whether additional qualifications will be considered. It is anticipated that the process for certification will analogue that of a Community Development Entity (CDE). The timeline for the availability of the guidance is not yet known.

Finalizing the Law

In addition to providing guidance on the processes for submitting Opportunity Zone designations and certifying Opportunity Funds, the Treasury must follow formal administrative procedures to finalize the law, which will dictate ongoing administration of the Opportunity Zones Program. The process typically goes as follows:

- Treasury will propose a structure for implementing the new rule, after which it will issue a notice of proposed rule-making and will request public comments on the proposal.
- The comment period typically lasts from 30 to 60 days. Upon reviewing the comments and making any necessary changes to the rule, Treasury will issue a final rule that formalizes the program.

Final Implementation: Q4 2018 - Q1 2019

Given the scope of activities noted above, Enterprise anticipates implementation in Q4 2018 or Q1 2019. A number of factors could influence this timeline, so stay tuned for additional coverage of the implementation of the Opportunity Zones Program on Enterprise's blog.

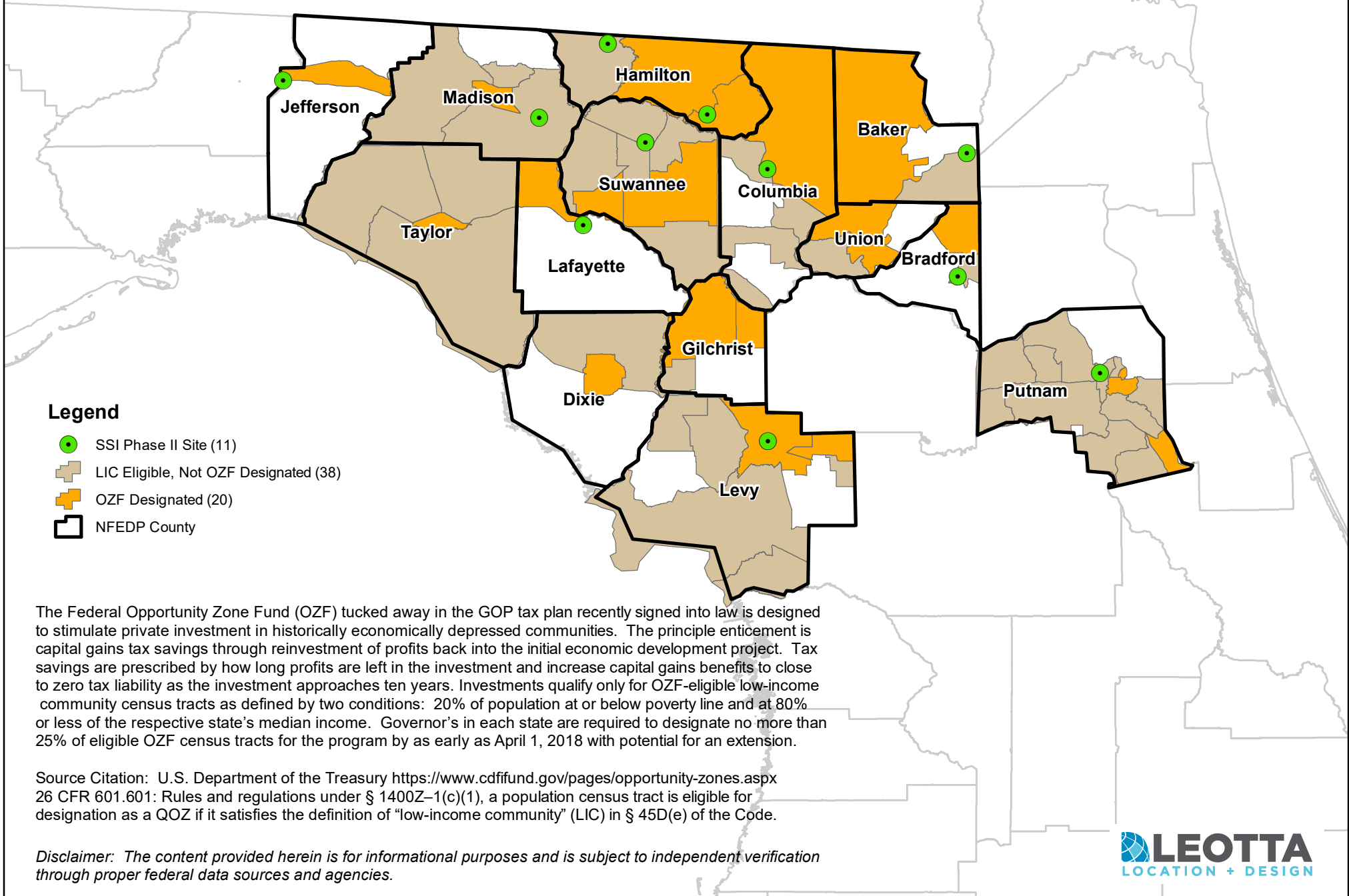
QUESTIONS

Please contact [Rachel Reilly Carroll](#) if you have any questions.

Federal Opportunity Zone Fund

Eligible Low-Income Community Census Tracts

North Florida Economic Development Partnership



Legend

- SSI Phase II Site (11)
- LIC Eligible, Not OZF Designated (38)
- OZF Designated (20)
- NFEDP County

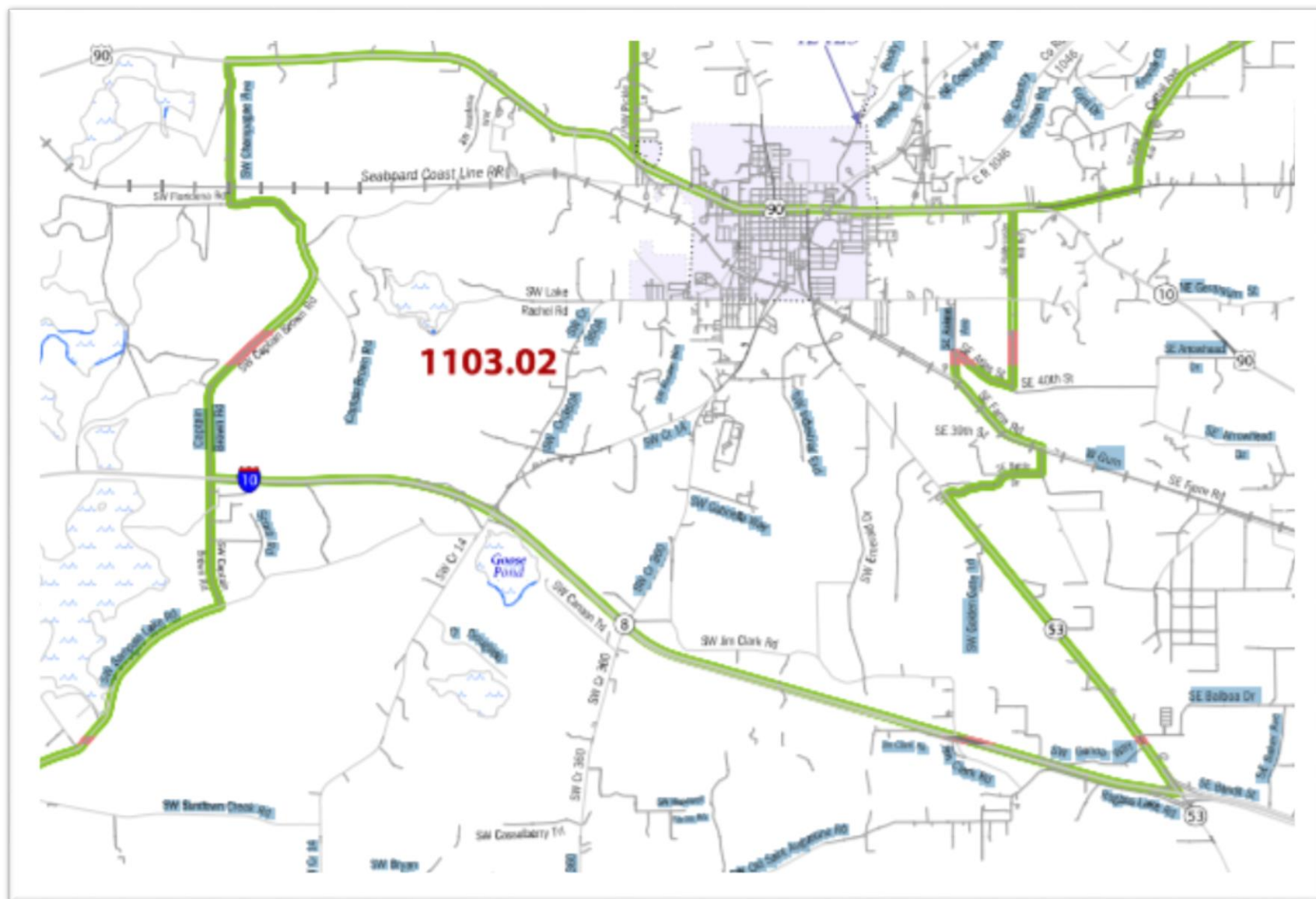
The Federal Opportunity Zone Fund (OZF) tucked away in the GOP tax plan recently signed into law is designed to stimulate private investment in historically economically depressed communities. The principle enticement is capital gains tax savings through reinvestment of profits back into the initial economic development project. Tax savings are prescribed by how long profits are left in the investment and increase capital gains benefits to close to zero tax liability as the investment approaches ten years. Investments qualify only for OZF-eligible low-income community census tracts as defined by two conditions: 20% of population at or below poverty line and at 80% or less of the respective state's median income. Governor's in each state are required to designate no more than 25% of eligible OZF census tracts for the program by as early as April 1, 2018 with potential for an extension.

Source Citation: U.S. Department of the Treasury <https://www.cdffund.gov/pages/opportunity-zones.aspx>

26 CFR 601.601: Rules and regulations under § 1400Z-1(c)(1), a population census tract is eligible for designation as a QOZ if it satisfies the definition of "low-income community" (LIC) in § 45D(e) of the Code.

Disclaimer: The content provided herein is for informational purposes and is subject to independent verification through proper federal data sources and agencies.





Opportunity Zones



- **STATUTE:** The Tax Cuts and Job Act enacted December 22, 2017, codified a new Section 1400Z.
- **PURPOSE:** Provide access to long-term private capital to certain low-income communities known as Qualified Opportunity Zones.
- **LOCATIONS:**
 - ✓ Qualified Opportunity Zones are located in states, territories and D.C.
 - ✓ Up to 25% of each state's low-income community population census tracts nominated as Qualified Opportunity Zones.
 - ✓ States with fewer than 100 Qualified Opportunity Zones exist in a state, the governor may add as many as 25.
 - ✓ Nomination deadline was March 21, 2018. Florida submitted its nominated zones.
 - ✓ About 10% of the U.S. population, live in Qualified Opportunity Zones.

Tax

- ✓ Investors can defer taxes on gains from the sale or exchange of property with unrelated persons if they invest in Qualified Opportunity Funds within 180 days of realizing the gain.
- ✓ Tax on the deferred gain must be realized on the earlier of Dec. 31, 2026, or when the investment in the fund is sold or exchanged.
- ✓ Investments held in Qualified Opportunity Funds for at least 5 years get a 10% step-up in tax basis in the deferred gain. Investments held for at least 7 years get an additional 5% (for a total of 15%) step-up in the tax basis in the deferred gain. Investments held for at least 10 years are exempt from any additional gains beyond that deferred gain.

Fund

Qualified Opportunity Funds are funds that invested in Qualified Opportunity Zones.

- ✓ The Fund must be organized as a partnership or corporation.
- ✓ At least 90% of a Funds assets must be deployed in Opportunity Zone businesses and/or property to avoid a penalty.



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Investments

- ✓ There are three types of business property eligible for investment:
 - ❖ Original-issue stock of a Qualified Opportunity Zone corporation.
 - ❖ Interest in a Qualified Opportunity Zone partnership.
 - ❖ If the original use does not commence with the O-Fund investment, then the property must be substantially improved in order to qualify.
- Permitted Investments: high-growth startups, main street businesses, real estate, manufacturing facilities, brownfield redevelopment, entrepreneurship incubators and accelerators, co-working spaces, rental housing, affordable housing, and more.
- Prohibited Businesses: massage parlor, hot tub facility, suntan facility, country club, racetrack or other facility used for gambling, store whose principal purpose is the sale of alcoholic beverages for consumption off premises, development or holding of intangibles for sale, private or commercial golf course.

Opportunity Zones Frequently Asked Questions



Opportunity
Zones

Q. What is an Opportunity Zone?

- A. An Opportunity Zone is an economically-distressed community where new investments, under certain conditions, may be eligible for preferential tax treatment. Localities qualify as Opportunity Zones if they have been nominated for that designation by the state and that nomination has been certified by the Secretary of the U.S. Treasury via his delegation authority to the Internal Revenue Service.

Q. Who Created Opportunity Zones?

- A. Opportunity Zones were added to the tax code by the Tax Cuts and Jobs Act on December 22, 2017.

Q. Have Opportunity Zones been around a long time?

- A. No, they are new. The first set of Opportunity Zones, covering parts of 18 states, were designated on April 9, 2018.

Q. What is the purpose of Opportunity Zones?

- A. Opportunity Zones are an economic development tool—that is, they are designed to spur economic development and job creation in distressed communities.

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Opportunity Zones Frequently Asked Questions

Q. How do Opportunity Zones spur economic development?

- A. Opportunity Zones are designed to spur economic development by providing tax benefits to investors. First, investors can defer tax on any prior gains until the earlier of the date on which an investment is sold or exchanged, or December 31, 2026, so long as the gain is reinvested in a Qualified Opportunity Fund. Second, if the investor holds the investment in the Opportunity Fund for at least ten years, the investor would be eligible for an increase in basis equal to the fair market value of the investment on the date that the investment is sold or exchanged.

Q. What is a Qualified Opportunity Fund

- A. Qualified Opportunity Fund is an investment vehicle that is set up as either a partnership or corporation for investing in eligible property that is located in an Opportunity Zone and that utilizes the investor's gains from a prior investment for funding the Opportunity Fund.

Q. Do I need to live in an Opportunity Zone to take advantage of the tax benefits?

- A. No. You can get the tax benefits, even if you don't live, work or have a business in an Opportunity Zone. All you need to do is invest in a Qualified Opportunity Fund.

Opportunity Zones Frequently Asked Questions

Q. How does a taxpayer become certified as a Qualified Opportunity Fund?

- A. To become a Qualified Opportunity Fund, an eligible taxpayer self certifies. (Thus, no approval or action by the IRS is required.) To self-certify, a taxpayer merely completes a form (which will be released in the summer of 2018) and attaches that form to the taxpayer's federal income tax return for the taxable year. (The return must be filed timely, taking extensions into account.)

Q. How can I get more information about Opportunity Zones?

- A. Over the next few months, the Treasury Department and the Internal Revenue Service will be providing further details, including additional legal guidance, on this new incentive. More information will be available at [Treasury.gov](https://www.treasury.gov) and [IRS.gov](https://www.irs.gov).

Frequently Asked Questions Provided by: IRS

<https://www.irs.gov/newsroom/opportunity-zones-frequently-asked-questions>

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Industrial Development Revenue Bonds

- Bonds issued by a local government for the benefit of a private or not for profit entity borrower
 - Small manufacturer
 - Not for profit activities (schools, health facilities, ACLFs)
- Benefit to borrower includes state tax exemptions and in some instances the ability to borrow at federally tax exempt rates.
 - The difference in taxable vs. tax-exempt borrowing rates can result in significant savings to the private borrower over the term of a financing.
- The local government bears no liability or responsibility for repaying the bonds; the borrower would be solely responsible for repaying the bonds.
- Example: Manufacturing Facility for Concrete Pavers
 - Placed with a bank
 - Resulted in job creation and indirect economic benefit

Industrial Development Revenue Bonds

Qualifying Projects (Florida Statutes, Section 159.27) include:

- Agricultural processing and storage facility
- Warehousing and Distribution Facility
- Healthcare Facility*
- Airport or Port Facility*
- Educational Facility*
- Social Service Center*

Industrial Development Revenue Bonds

- Process

- Project Intake
- TEFRA Hearing/ Approval
- PABs application
- Authorizing Resolution and Approval of Documents
- Document Execution and Delivery

- Timing: 60-90 Days



NORTH FLORIDA
ECONOMIC DEVELOPMENT PARTNERSHIP

***Strategic Planning Board Retreat
Outcomes Report***

Facilitated & Compiled by VisionFirst Advisors

Gray Swoope
Gray.Swoope@VisionFirstAdvisors.com

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Overview and Organizational Background

North Central Florida consists of 14 counties which are home to more than one million residents. Surrounded by three major Florida metropolitan statistical areas, North Central Florida communities have tremendous land and labor assets, a robust transportation infrastructure, a defined education and training network and a willingness to be creative in working with business and industry to support growth and investment.

To prepare, promote and support the region's economic development efforts, the North Florida Economic Development Partnership (NFEDP), a public/private 501c(6), was created to work with county and community members to target job growth and secure capital investment in the region.



Supported by government and private sector/corporate partners, NFEDP provides technical assistance to local economic development professionals and elected officials, site selection consultants, and prospective businesses and investors on economic development projects. The organization serves the following counties:

- | | | |
|-------------|-------------|------------|
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| • Bradford | • Jefferson | • Suwannee |
| • Columbia | • Lafayette | • Taylor |
| • Dixie | • Levy | • Union |
| • Gilchrist | • Madison | |

The organization serves as the central point of contact for industry. NFEDP provides support and assistance to existing industry for retention and expansion projects as well as with prospective companies and site selection consultants for location projects. NFEDP staff serves as the professional interface with state economic development project managers and officials at Enterprise Florida, Inc., and other state agencies as necessary to advance economic development objectives. Finally, NFEDP is dedicated to advancing the economic development capacity and ongoing professional development of its leadership through economic development-focused conferences and events, and education programs.

The competition for jobs and private capital has become increasingly more difficult; economic development organizations must constantly plan, implement, evaluate results and adjust to market conditions to remain competitive. Recognizing this, the North Florida Economic Development Partnership board and staff conducted a strategic retreat focused on identifying the core mission of the organization and assessing the region's needs and opportunities as a starting point to develop a plan of action towards which the organization will align its activities.

- Reviewing progress on regional strategic objectives
- Mission clarity
- Holistic economic development strategy
- Identifying the region's North Star (overarching vision)
- Goal setting
- Promoting the NFEDP region and the organization

A word cloud shaped like a heart, composed of various terms related to team dynamics and organizational culture. The words are arranged in a circular pattern, with the largest words in the center and smaller words towards the edges. The colors are primarily blue, orange, and green. The words include: Driven, Team, Engaged, Supportive, Identity, Success, Cohesive, Determined, Passionate, Partner, Facilitator, Committed, Diverse, Participative, Stretched, Strength, and many others. The words are arranged in a circular pattern, with the largest words in the center and smaller words towards the edges. The colors are primarily blue, orange, and green.

Strategic Direction – Past & Present

What's working?

- NFEDP as an organization
- Industry retention
- Natural resources
- Pockets of excellence in economic development
- Potential sites
- Awareness
- Transportation
- High school dual enrollment/community college certification program

What is not working?

- Politics (lack of leadership/media reaction)
- Connectivity/broadband
- Sustainable and affordable housing
 - Lack of rental housing
 - Housing that grows tax base
- Diversification of the tax base
- Infrastructure and funding needed to improve infrastructure
- Planning for the future
- Outdated ordinances/permitting
- Good programs in schools – but do they meet industry needs?
- Access to healthcare

Barriers

- Lack of funds
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- Appetite/willingness to make hard decisions to become competitive
- Challenges that require community development solutions
- Need for recruiting and keeping talent and workforce in the region
- Need for communicating within the region and outside of the region on an ongoing basis
- Lack of significant state aggressiveness/support
- NFEDP's attitude/outlook
- Complacency

SWOT

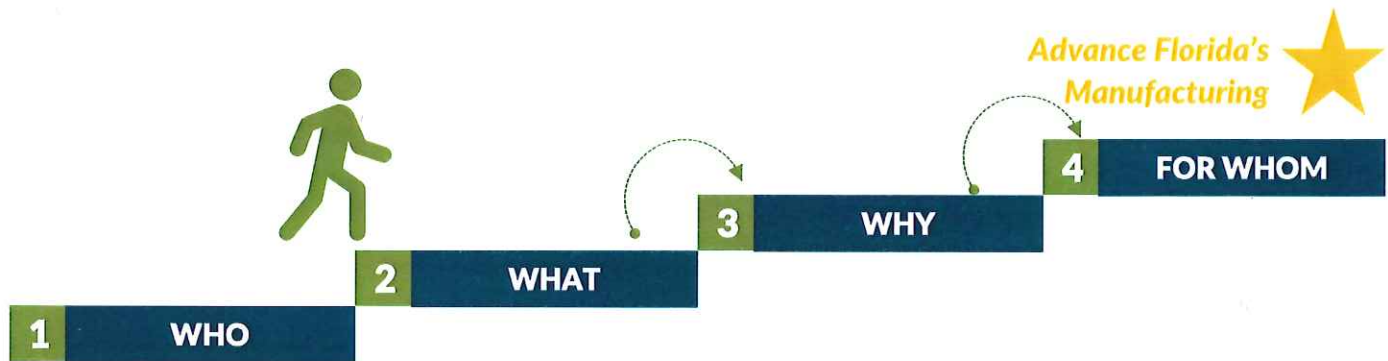
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Leverage Points from SWOT Analysis

Leverage Strengths	Minimize Weaknesses	Maximize Opportunities	Mitigating Threats
Transportation (Roads, Rails, Ports) <ul style="list-style-type: none"> Promote to manufacturers; distribution businesses Logistics (inventory) Create transportation partner group 	Skilled Workforce <ul style="list-style-type: none"> Housing Identify ten-year job trends – start communication now! Education advisory; align school systems to prepare for tomorrow's jobs 	Support Business Retention <ul style="list-style-type: none"> Most jobs in the region come from expansions 	Attitudes <ul style="list-style-type: none"> Education, marketing, share positive stories. Brand it, brag about it to both internal and external audiences.
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		Create a Formal Regional BR&E Program Utilize staff resources (questionnaire, etc.)	Unfunded Mandates <ul style="list-style-type: none"> Educate voters
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Mission Clarity – The Four Ws

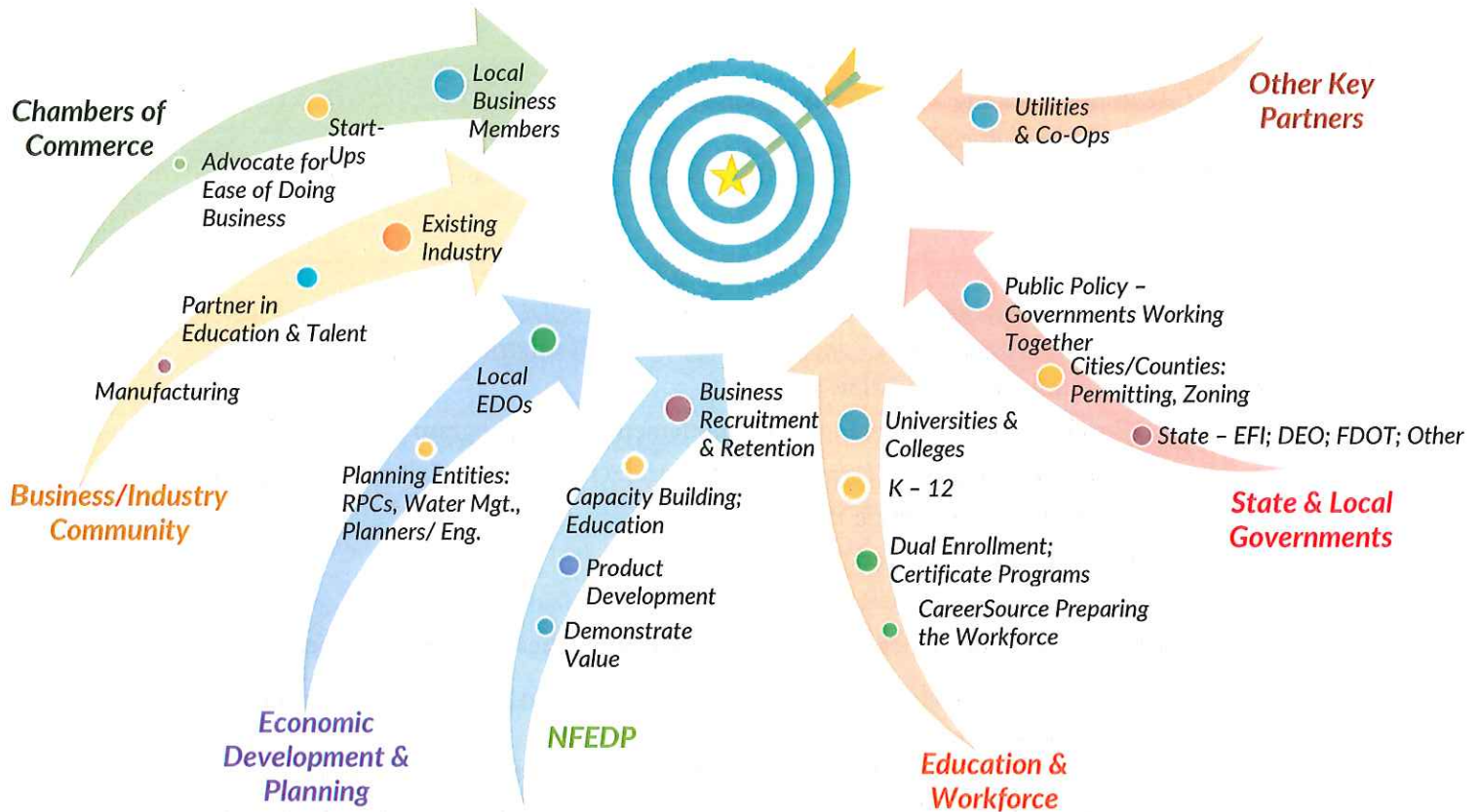
The Reasons for North Florida Economic Development Partnership's Existence



- **WHO:** The professional coordinator and central point of contact for North Central Florida's member counties' economic development efforts and purveyor of ongoing economic development education and professional development.
- **WHAT:** Working as a team to build regional competitiveness for job and investment growth
 - Align members around common goals
 - Provide support to members and additional resources and technical expertise at local level
 - Secure state resources and focus; bring knowledge to navigate the system
 - Leverage limited resources through economies of scale; strength in numbers
 - Building economic development capacity through education and certification
 - Marketing and advocacy
- **WHY:** To create wealth for all the region's citizens by facilitating increased investment and supporting and sustaining job growth.
- **FOR WHOM:** The next generation of the North Florida region
 - Economic development partners of the 14 counties & 2 municipalities
 - Citizens of the counties, families in the future
 - Businesses
 - Existing industry
 - Entrepreneurs
 - Small businesses
 - Private sector partners (utilities, co-ops)
 - State and local government
 - EFI
 - DEO
 - Others
 - Outside companies and consultants
 - Investors

NFEDP's North Star: Advance Florida's Manufacturing

NFEDP's Economic Development Stakeholders & Partners Focused on the North Star of Advancing Manufacturing in the Region



Creating a Coordinated Economic Development Strategy

North Florida Economic Development Partnership has the opportunity for renewed interest and concerted effort around the key objectives identified by the board during its retreat. Each goal identified should be discussed further to determine strategies for approach and then a Plan of Work developed to assist in supporting NFEDP's limited staff in implementation.

Goals

1. Support Business Retention and Expansion
2. Marketing / Regional Branding – telling the region's story
3. Economic Development Education
4. Product Development – Education and Workforce (building workforce as a product)
5. Regional Collaboration

Goals & Strategies

1. *Explore opportunities to work with member counties (including SBDCs) to ensure a Business Retention and Expansion (BR&E) effort is undertaken – sharing of aggregate information with partners.*
 - Conduct an inventory of businesses
 - NFEDP to become a resource to those implementing the program
 - Look at data in aggregate to arrive at a better understanding of what is in the region
 - Build goodwill among existing industry
 - Identify pain points to address
 - Look at best practices (JaxUSA)
 - Danielle Ruiz of Duke Energy will share their BR&E questionnaire as a starting point
2. *Marketing, Branding and Communications - Better understand and articulate the North Florida regional story to both internal and external audiences*
3. *Economic Development Education - Provide access to ED Education with emphasis on value.*
 - Community Delta Teams – All those who might conceivably be involved in an economic development project should be trained to understand and execute their individual and group roles
 - Increasing knowledge and understanding to build capacity and professionalism
 - Better understanding of economic development leading to increased competitiveness
 - Partnership for good economic development policy
 - Shared knowledge and objectives will help to neutralize the distractors and result in more support for economic development region-wide
4. *Become an influencer and driver in connecting business needs to education and workforce*
 - Educate students, parents, guidance counselors and others regarding non-degreed career paths
 - Act as a regional convener to bring business, educators and workforce professionals together to discuss changing needs and the specific soft skills needs that employers value
 - Determine the specific certifications are needed for manufacturing and distribution and work towards growing the appropriately trained workforce needed for advanced manufacturing
 - Provide insight for regional partners as to jobs of the future – what skills will be needed?
 - Inventory and recommend programs

Next Steps

How does NFEDP move forward?

- Renewed action plan with implementable goals and strategies
- Alignment that utilizes collective strengths
- Work strategically with key partners and collaboratively with support networks
- Clear communication message
- Comprehensive data and information coordination with partners and stakeholders
- Updated, streamlined education and ongoing professional economic development training programs outlined for ease of implementation
- Prepared to drive the strategic planning process
- Capitalize on the capacity and talents of the broader team



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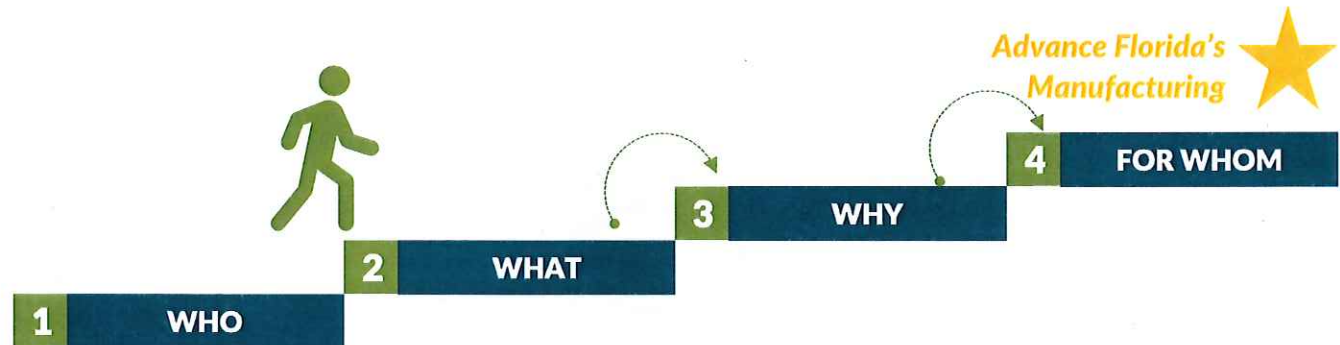
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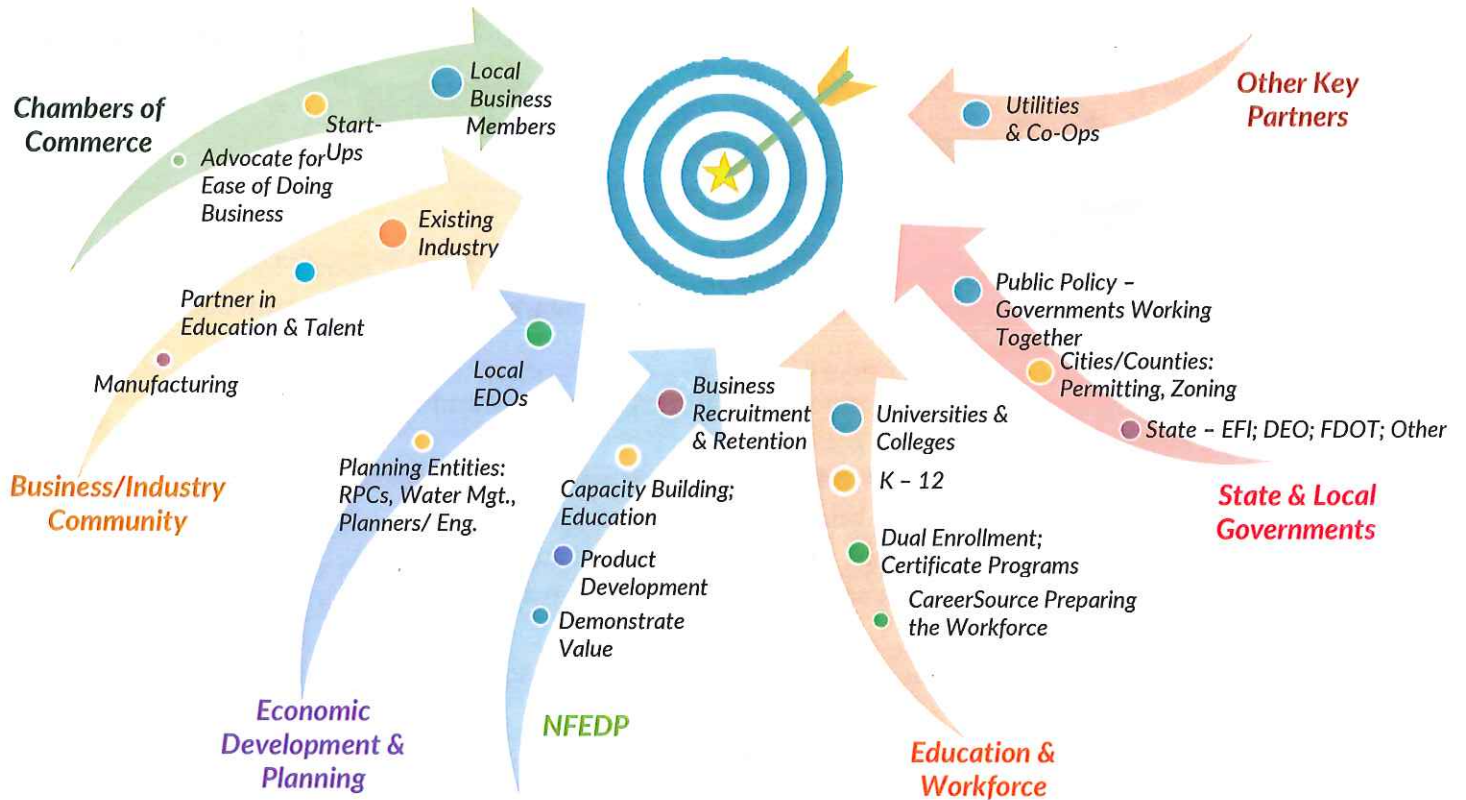
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- **WHO:** The professional coordinator and central point of contact for North Central Florida's member counties' economic development efforts and purveyor of ongoing economic development education and professional development.
- **WHAT:** Working as a team to build regional competitiveness for job and investment growth
 - Align members around common goals
 - Provide support to members and additional resources and technical expertise at local level
 - Secure state resources and focus; bring knowledge to navigate the system
 - Leverage limited resources through economies of scale; strength in numbers
 - Building economic development capacity through education and certification
 - Marketing and advocacy
- **WHY:** To create wealth for all the region's citizens by facilitating increased investment and supporting and sustaining job growth.
- **FOR WHOM:** The next generation of the North Florida region
 - Economic development partners of the 14 counties & 2 municipalities
 - Citizens of the counties, families in the future
 - Businesses
 - Existing industry
 - Entrepreneurs
 - Small businesses
 - Private sector partners (utilities, co-ops)
 - State and local government
 - EFI
 - DEO
 - Others
 - Outside companies and consultants
 - Investors

NFEDP's North Star: Advance Florida's Manufacturing

NFEDP's Economic Development Stakeholders & Partners Focused on the North Star of Advancing Manufacturing in the Region



Creating a Coordinated Economic Development Strategy

North Florida Economic Development Partnership has the opportunity for renewed interest and concerted effort around the key objectives identified by the board during its retreat. Each goal identified should be discussed further to determine strategies for approach and then a Plan of Work developed to assist in supporting NFEDP's limited staff in implementation.

Goals

1. Support Business Retention and Expansion
2. Marketing / Regional Branding – telling the region's story
3. Economic Development Education
4. Product Development – Education and Workforce (building workforce as a product)
5. Regional Collaboration

Goals & Strategies

1. *Explore opportunities to work with member counties (including SBDCs) to ensure a Business Retention and Expansion (BR&E) effort is undertaken – sharing of aggregate information with partners.*
 - Conduct an inventory of businesses
 - NFEDP to become a resource to those implementing the program
 - Look at data in aggregate to arrive at a better understanding of what is in the region
 - Build goodwill among existing industry
 - Identify pain points to address
 - Look at best practices (JaxUSA)
 - Danielle Ruiz of Duke Energy will share their BR&E questionnaire as a starting point
2. *Marketing, Branding and Communications - Better understand and articulate the North Florida regional story to both internal and external audiences*
3. *Economic Development Education - Provide access to ED Education with emphasis on value.*
 - Community Delta Teams – All those who might conceivably be involved in an economic development project should be trained to understand and execute their individual and group roles
 - Increasing knowledge and understanding to build capacity and professionalism
 - Better understanding of economic development leading to increased competitiveness
 - Partnership for good economic development policy
 - Shared knowledge and objectives will help to neutralize the distractors and result in more support for economic development region-wide
4. *Become an influencer and driver in connecting business needs to education and workforce*
 - Educate students, parents, guidance counselors and others regarding non-degreed career paths
 - Act as a regional convener to bring business, educators and workforce professionals together to discuss changing needs and the specific soft skills needs that employers value
 - Determine the specific certifications are needed for manufacturing and distribution and work towards growing the appropriately trained workforce needed for advanced manufacturing
 - Provide insight for regional partners as to jobs of the future – what skills will be needed?
 - Inventory and recommend programs

Next Steps

How does NFEDP move forward?

- Renewed action plan with implementable goals and strategies
- Alignment that utilizes collective strengths
- Work strategically with key partners and collaboratively with support networks
- Clear communication message
- Comprehensive data and information coordination with partners and stakeholders
- Updated, streamlined education and ongoing professional economic development training programs outlined for ease of implementation
- Prepared to drive the strategic planning process
- Capitalize on the capacity and talents of the broader team



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NORTH FLORIDA

ECONOMIC DEVELOPMENT PARTNERSHIP



Scholarships

February 6, – April 30, 2018

David Pieklik

IN THE CIRCUIT COURT OF THE
THIRD JUDICIAL CIRCUIT, IN AND
FOR MADISON COUNTY, FLORIDA

THE DISTRICT BOARD OF TRUSTEES
OF NORTH FLORIDA COMMUNITY
COLLEGE,

Plaintiff,

v.

CASE NO. 2016-CA-000075

CITY OF MADISON, a Florida municipal
corporation; MADISON COUNTY,
FLORIDA, a political subdivision of the
State of Florida,

Defendants.

_____ /

PLAINTIFF'S SECOND AMENDED COMPLAINT

THE DISTRICT BOARD OF TRUSTEES OF NORTH FLORIDA COMMUNITY COLLEGE, a body corporate created pursuant to section 1001.63, Florida Statutes (hereinafter, the "Plaintiff" or "Board"), by and through undersigned counsel, files this action against the CITY OF MADISON, FLORIDA, a Florida municipal corporation (the "City") and MADISON COUNTY, FLORIDA, a political subdivision of the State of Florida, (the "County") stating as follows:

JURISDICTION AND VENUE

1. This action is for declaratory and supplemental relief pursuant to Chapter 86, Florida Statutes arising out of a dispute between the Board, the City and the County regarding each parties respective duties and obligations surrounding wastewater transmission and collection services including, but not limited to duties and obligations related to repair,

replacement, service, and ongoing maintenance of wastewater collection and transmission system infrastructure located on the campus of NFCC (“NFCC”) in Madison, Florida.

2. Venue is proper in Madison County pursuant to section 47.011, Florida Statutes, as Madison County is the principal place of business of the Defendants.

3. This Court has jurisdiction to issue the declaratory judgment, injunctive relief, and supplemental relief pursuant to Article V, section 5. (b) of the Florida Constitution and pursuant to section 86.11, Florida Statutes as the amount in controversy is in excess of \$15,000, exclusive of interest and costs.

PARTIES

4. Plaintiff, Board is a body corporate created pursuant to section 1001.63, Florida Statutes with the powers and duties as set forth in section 1001.64, Florida Statutes, responsible for governing NFCC, which is a publicly funded institution of higher learning and one of the 28 colleges in the Florida College System, whose service district encompasses the counties of Madison, Hamilton, Jefferson, Lafayette, Suwannee and Taylor. The main campus of NFCC is located in Madison County, Florida within the limits of the City of Madison.

5. Defendant, City is a municipal corporation organized and existing under the laws of the State of Florida located within Madison County, Florida. The City, as a part of the municipal services provided, owns and operates a municipal wastewater collection, transmission and treatment system that is permitted by the Florida Department of Environmental Protection (FDEP). This system includes various lift stations and transmission lines, which are required in order to transfer untreated wastewater from lower elevations in the wastewater system to higher elevations, so that wastewater flows to the City’s wastewater treatment plant.

6. Defendant, County is a political subdivision of the State of Florida. In the course of the provision of governmental services, the County owns, operates and maintains various buildings and facilities. The County utilizes the City's municipal wastewater system to dispose of wastewater generated at County buildings, including the County's Agricultural Center and Arena ("AgCenter") located near the NFCC campus within the limits of the City.

GENERAL ALLEGATIONS

7. In 1959, the City contracted with H. & H. Construction Company to construct a wastewater lift station on the campus of what was then North Florida Junior College, which is located near the present-day library on NFCC's Campus ("Library Lift Station") for the purpose of collecting and pumping untreated wastewater to the City's wastewater treatment facility. The City also purchased pipe and other equipment necessary for the project. See Composite Exhibit "A", attached hereto and incorporated herein.

8. For approximately 56 years, the City serviced, maintained, and repaired the Library Lift Station on the NFCC campus, which is necessary for the City to provide wastewater services to NFCC.

9. The untreated wastewater that flows to and through the Library Lift Station out to a force main for ultimate transmission to the City's wastewater treatment facility is not limited to wastewater generated on the NFCC campus.

10. The County owns and operates the AgCenter located near the NFCC campus. In 1999, in conjunction with the planning of the County's construction of the AgCenter, the City and the County approached NFCC about the County performing work on NFCC's campus to tie in a gravity feed wastewater line from the new AgCenter into the City's existing wastewater lines leading to the Library Lift Station so that either the County or the City would not have to

construct a new lift station in order to service the AgCenter. The City represented to NFCC staff that the Library Lift Station had capacity to handle additional wastewater generated by the AgCenter. See Exhibit “B”, attached hereto and incorporated herein.

11. In a City Commission meeting held on March 9, 1999, the City’s Commission consensus was that the County’s AgCenter could connect to the City’s wastewater line leading into the Library Lift Station, as long as City standards were met. See Exhibit “C”, attached hereto and incorporated herein.

12. The Board considered the request at its meetings held on April 13, 1999 and May 11, 1999 and was informed that the extension would be from the new County AgCenter to a City owned and operated lift station on NFCC’s campus. The Board voted at its May 11, 1999 meeting to grant construction and maintenance easements to the County for the work to tie in the new line from the AgCenter to existing wastewater lines on NFCC Campus. See Composite Exhibit “D”, attached hereto and incorporated herein.

13. The City executed a Notice of Intent to use General Permit for Wastewater Collection/Transmission System for the Project identified as the extension to Madison County Agricultural Center that identified the City as the entity owning the wastewater collection and transmission system. A true copy of which is attached to and incorporated herein as Exhibit “E”.

14. The Board does not hold or maintain any environmental permits with the FDEP or other regulatory agency related to the operation or maintenance of the Library Lift Station or other wastewater collection or transmission infrastructure on the NFCC campus. The Board is not permitted or authorized by law to operate as a wastewater utility. The Board does not have any written agreements with the County regarding wastewater collection or transmission.

15. Following construction of the County's AgCenter, untreated wastewater generated from the County's AgCenter has flowed via gravity through pipes leading to the Library Lift Station where it is then pumped along with untreated wastewater generated on NFCC campus to a force main that leads to the City's wastewater treatment plant.

16. From initial completion of the Library Lift Station in 1959 until the present, the City has billed NFCC for wastewater collection and treatment services, and NFCC has paid for such services.

17. The City, since the completion of the County's AgCenter, has billed the County for the wastewater collection and treatment services for wastewater generated at the County's AgCenter.

18. In June 2013, the control system at the Library Lift Station malfunctioned, and untreated wastewater backed up into nearby buildings on the NFCC campus, causing damages to facilities and the disruption of campus activities.

19. NFCC contacted the City, who repaired the Library Lift Station, with the City's insurance carrier paying for the damages caused to NFCC facilities. Following repair of the Library Lift Station in 2013, the City continued to maintain and repair the Library Lift Station.

20. In 2015, one of two pumps at the Library Lift Station ceased operating with the second pump being noted as being close to failure. By September 2015, it became apparent to NFCC personnel that temporary measures were needed immediately to prevent untreated wastewater from again backing up into NFCC buildings as the second pump in the Library Lift Station was on the brink of failure.

21. NFCC notified the City of the need for prompt action to repair or replace pumps in the Library Lift Station. However, the City for the first time responded that it did not "own"

the Library Lift Station, and that it would neither repair the Library Lift Station nor pay for temporary measures needed to ensure that untreated wastewater did not back up into NFCC campus buildings.

22. As a result of the City's refusal to repair the Library Lift Station and ensure that NFCC's campus had functional and safe wastewater service, NFCC was forced to purchase a temporary pump, at its own expense, to keep the untreated wastewater entering the Library Lift Station flowing to the City's force main and avoid a backup of untreated wastewater into NFCC buildings, as had occurred in 2013.

23. In October 2015, the City's Commission voted to terminate maintenance of the Library Lift Station that it constructed on the NFCC campus, but continued to bill and accept payment from NFCC for wastewater service. See Exhibit "F", attached hereto and incorporated herein.

24. The City also continued to bill and accept payments from the County for wastewater service on wastewater generated from the County's AgCenter flowing into and through the Library Lift Station for which the City disclaimed ownership and maintenance responsibilities.

25. Upon information and belief, the City continues to maintain and repair all other wastewater lift stations constructed by the City and has not taken any similar votes to discontinue maintenance, monitoring, repairs, or service as to any other customers.

26. On March 24, 2016, the Board formally requested that the City take action to replace the failed Library Lift Station that the City constructed and then operated and maintained for fifty-six (56) years through its counsel, as stated in the letter attached hereto as Exhibit "G".

However, the City refused to take to any action to either repair or replace the failed Library Lift Station. See Exhibit “H”, attached hereto.

27. NFCC’s engineer determined that because of the age of the failed pumps and the other components that the Library Lift Station could not be repaired and that the lift station must be replaced. Since failure of the temporary pump installed at the Library Lift Station as an emergency measure would result in an immediate back up of untreated wastewater into buildings on NFCC’s campus and the fact that the City had refused to take any action related to it, the Board determined that it was imperative that the Library Lift Station be replaced as soon as possible in order to protect the health, safety and welfare of students, faculty, and campus users and prevent and mitigate against potential property damage.

28. The Board authorized the expenditure of funds from its reserves for the engineering, equipment and installation of a new Library Lift Station. The City was notified of such activity by the Board and NFCC and refused to take action or pay for the cost of repair or replacement. See Exhibit “I” attached hereto.

29. Costs related to replacement of the Library Lift Station totaled \$114,911.00. The Board also incurred \$8,164.00 in costs related to the repair and installation of a temporary pump at the Library Lift Station for total expenditures of \$123,075.00 in repair, operation and replacement costs related to the Library Lift Station following the City’s unilateral refusal to meets its legal obligations.

30. Demand for reimbursement or credit for such sum from future invoices for wastewater services as stated in paragraph 29 has been made upon the City, who has refused to either reimburse or provide credit for the full amount to the Board.

31. The City failed to meet its legal duty to repair or replace, the Library Lift Station to ensure viable and safe wastewater service to NFCC's campus and the County's AgCenter. The City is responsible for reimbursement to the Board for the costs and expenses incurred by the Board as a result of the City's refusal to conduct repair or replacement activities at the Library Lift Station, which is an essential element of the City's wastewater collection and transmission system required to provide wastewater service to both NFCC and the County's AgCenter.

32. As a result of the Board having to divert its public funds, which would otherwise be dedicated to the education of students at its campus, to replace the Library Lift Station, the City and the County have both realized financial gain and benefit to the detriment of the Board and NFCC as both the City and County still utilize the Library Lift Station and pipes located on NFCC's campus in conjunction with the provision of wastewater service to the County's AgCenter. Notwithstanding this financial gain, the Board receives no monetary benefit for such use of the facilities that the City has disavowed and now claims are owned by the Board and are the Board's responsibility to service, repair and maintain.

33. All conditions precedent to the initiation and maintenance of this action have occurred or otherwise have been waived.

COUNT I - Declaratory Judgment

34. Paragraphs 1 through 33 are realleged, as if set forth in their entirety.

35. Under Florida law, "the sanitary disposal of human waste is an essential function of a municipality." Peoples Water Service v. Adkinson, 184 So.2d 707, 708 (Fla. 1st DCA 1966). The City was performing this essential function in 1959 when it contracted with H. & H. Construction to initially build the Library Lift Station and install wastewater pipes.

36. The City has the legal duty as a wastewater service provider and permit holder for the wastewater collection and transmission system, which includes the Library Lift Station, to operate and maintain the Library Lift Station so that it functions in the manner as it was designed.

37. The City has discriminated against the Board and NFCC as a user and breached its legal duty to provide reasonably adequate wastewater service to the NFCC campus through its refusal to maintain, repair, or replace the Library Lift Station, while it continues to maintain, repair and replace the other City wastewater lift stations not located on the NFCC campus.

38. Under Florida law, the Board, as a wastewater utility customer, has a clear legal right to have the City fulfill its obligations to the Board without discrimination with regard to the maintenance, repair and replacement of the Library Lift Station on the NFCC campus that serves not only NFCC, but also the County and its AgCenter.

39. As a result of the City's refusal to repair or replace the Library Lift Station after repeated demands, the Board had no choice but to authorize NFCC administration to conduct the work necessary to replace the Library Lift Station with funds from NFCC's limited fiscal reserves in order to prevent and mitigate against damage to NFCC's facilities from untreated wastewater overflows, prevent the disruption of campus activities and services, and to ensure and protect the health, safety and welfare of students, faculty, staff, and campus users.

40. The City has refused to reimburse the Board for the costs of the necessary and reasonable remedial measures taken by the Board, while the City continues to maintain, repair and replace the other City wastewater lift stations not located on the NFCC campus and continues to bill and collect payments from both NFCC and the County for wastewater service provided by and through the Library Lift Station.

41. There is a bona fide, actual, present practical need for a determination by this Court pursuant to section 86.11, Florida Statutes, because there is a present active controversy between the Board, the City, and the County, as to the entity that “owns” the Library Lift Station; the responsibility for repair and maintenance related to the Library Lift Station and associated wastewater piping infrastructure on the NFCC campus; and each parties duties and obligations related to the ongoing and future use, maintenance, repair and replacement of the same. The Board is uncertain as to its rights under Florida law.

42. The Board, the City, and the County each have actual, present, adverse and antagonistic interests related to the financial responsibility of the parties for the remedial and mitigation measures undertaken by the Board for both the temporary repairs and then replacement of the Library Lift Station; responsibility for ongoing and future costs of maintenance and repair of the Library Lift Station; and the parties rights of future use related to the Library Lift Station and the associated wastewater pipe infrastructure located on NFCC’s campus.

43. The County is a necessary and indispensable party to this action. If the City’s prevails in its position that the Library Lift Station and associated transmission pipes are owned by NFCC and that NFCC is solely responsible for repair, maintenance, and future replacement of such wastewater infrastructure, then the County will be prejudiced and negatively impacted. The County will have to secure an alternate method of transmitting wastewater generated at the County’s AgCenter to the City’s wastewater force main as the Board is not a wastewater utility and is not legally permitted or authorized to accept, handle, or transmit wastewater generated from other entities or persons.

44. The relief sought by the Board from this Court is not merely the giving of legal advice or to satisfy curiosity, but to seek ruling and resolution regarding an actual and present controversy.

45. Based upon the foregoing, the Board is requesting that this Court enter declaratory judgment and injunctive relief determining the rights and obligations of the parties with regard to the Library Lift Station, declare that the City breached its duties under Florida law by failing to repair or replace wastewater system infrastructure necessary for service to NFCC campus and the County AgCenter, to ensure continued viable sewer service and prevention of wastewater from backing up into campus buildings, and order that the City service, maintain, repair, or replace the Library Lift Station and associated piping infrastructure on the NFCC campus from the Library Lift Station to the City's Force main thereafter.

WHEREFORE, Plaintiff, The District Board of Trustees of North Florida Community College, respectfully requests that the Court enter a Declaratory Judgment finding that the City was and is legally responsible for maintenance, repair and replacement of the Library Lift Station and associated piping infrastructure on the NFCC campus, enter mandatory injunctive relief requiring that Defendant, City resume service, maintenance, and repair of the Library Lift Station and associated piping infrastructure on the NFCC campus from the Library Lift Station to the City's Force main, award Plaintiff the costs of this action pursuant to section 86.081, Florida Statutes; and for such additional and supplemental relief as the Court deems just and proper.

COUNT II - Supplemental Relief via Refund or Credit

46. Paragraphs 1 through 33, 35 through 42 and 44 are realleged, as if set forth in their entirety.

47. The Board has demanded reimbursement of the sums expended on both temporary repairs and replacement of the Library Lift Station from the City, but the City has refused to reimburse the Board for the sums expended by the Board to meet the obligations of the City with respect to the Library Lift Station maintenance and repair costs for which the City is responsible.

48. The Board is entitled to supplemental relief pursuant to section 86.061, Florida Statutes in the form of refund, credits or other equitable adjustment against future wastewater service charges from the City the sums expended by the Board in the total sum of \$123,075.00, as set forth in paragraph 29 supra.

49. The Board requests that the Court order supplemental relief by either refund, credits, or such other equitable adjustment to the Board for all costs incurred by the Board for the remedial and mitigation repairs and replacements undertaken to ensure continued viable and safe wastewater service at NFCC and the prevention of wastewater from backing up into campus buildings to protect the health, safety and welfare of students, faculty, staff, and campus users.

WHEREFORE, Plaintiff, The District Board of Trustees of North Florida Community College, respectfully requests that the Court enter supplemental relief pursuant to section 86.061, Florida Statutes in favor of the Plaintiff declaring that they are entitled to refund, credits or equitable adjustment from Defendant, City in the amounts set forth in paragraph 29 above; order that Defendant, City provide either a refund, credits or equitable adjustment against future service charges for the amount set forth in paragraph 29 supra to Plaintiff, award Plaintiff the costs of this action pursuant to section 86.081, Florida Statutes; and for such additional and supplemental relief as the Court deems just and proper.

Respectfully submitted,

/s/ Heath R. Stokley

GREGORY T. STEWART

Florida Bar No. 203718

HEATH R. STOKLEY

Florida Bar No. 183644

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COUNSEL FOR PLAINTIFF

THE DISTRICT BOARD OF

TRUSTEES OF NORTH FLORIDA

COMMUNITY COLLEGE

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true and correct copy of the foregoing was furnished by Electronic Mail via the Florida Courts E-Filing Portal, as authorized by Fla. R. Jud. Admin. 2.516, on this 1st day of June, 2018, to:

GEORGE T. REEVES, ESQUIRE
Davis, Schnitker, Reeves & Browning, P.A.
Post Office Drawer 652
Madison, Florida 32341
(850) 973-4186
(850) 973-8564 (Fax)
tomreeves@earthlink.net
ATTORNEYS FOR DEFENDANT
CITY OF MADISON

/s/ Heath R. Stokley

HEATH R. STOKLEY


Composite Exhibit “A”

Jack Wade \$ 18.59
Water & Sewer Fund 137.82
Western Auto Ass. Store 2.79

Williams Hardware \$ 22.62
Wilson Auto Parts 12.41

There being no further business the Commission adjourned.

ATTEST:


ALEX H. SMITH, CITY CLERK


V. M. FOLSOM, MAYOR

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
MARCH 4, 1959

The City Commission met this date with the following members present: V. M. Folsom, Van H. Priest, and J. L. Brinson.

Minutes of the previous meeting were approved.

A motion was made by Van H. Priest, seconded by J. L. Brinson, that the City give a quick claim deed to Madison Industries on the streets platted in the Fraleigh-Smith Subdivision where the new industry is to be located. It was pointed out by Mr. Priest that these streets have never been cut in and that there is no record where they were ever accepted by the City, but a deed would be needed to clear title to said land. Motion passed unanimously.

The following letter was received from the Florida Development Commission:

March 2, 1959

Honorable V. M. Folsom
Mayor, City of Madison
Madison, Florida

Dear Mayor Folsom:

We are pleased to inform you that as of February 19, 1959, we have authorization from the Housing and Home Finance Agency (Urban Renewal Administration) to proceed with the community planning program in the City of Madison. We have also notified your chosen Consultant, Mr. Milo E. Smith, and instructed him to commence work as soon as practicable.

In accordance with the terms of our contract, we request that you make the initial payment that is now due as part of the City's contribution toward the cost of your program. This payment is in the amount of five hundred (\$500.00) dollars and a check for this sum should be made payable to the Florida Development Commission.

We are hopeful that very soon we can get together with the City's representatives and your Consultant for advance discussion of the details of your program and how it can best be carried out. We are looking forward with pleasure to our mutual association in this work and, you may be sure, it will continue to be our policy to do everything we can to assure the success of your community planning program.

Sincerely yours,

J. E. Baril
Manager
Planning and Community
Services Department

Upon motion by Van H. Priest, seconded by J. L. Brinson and carried unanimously, the Clerk was instructed to forward payment in the amount of \$500.00 to the Florida Development Commission as requested.

Plans for the sewer lift station to be located at the Junior College were presented to the Commission by the City Manager.

The Commission authorized the City Manager to proceed with getting bids for construction of the lift station and for buying pipe for water and sewer lines.

T. C. Merchant, Jr. appeared before the Commission in regards to traffic in the school area. Mr. Merchant expressed need for adults to work traffic on Base and Washington Streets.

It was the thinking of the Commission that if some organization would take this on as a civic project, as has been done in other communities, that it would be the best method to handle the situation. The Commission asked Mr. Merchant if he would contact the P. T. A. in regards to this matter.

Cemetery deed was executed to Mrs. Lucile Reischman.

The following bills were reviewed and approved for payment:

Composite
Exhibit "A"

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
MAY 5, 1959

The Commission met this date in regular session with Van H. Priest and V. M. Folsom present.

Minutes of the previous meeting were approved.

The City Manager presented the only bid received for the construction of a sewerage lift station at the Junior College site. Inasmuch as only one bid was received, the Commission rejected the bid before opening it and decided to negotiate on construction.

The Clerk gave a first reading of the Ordinance accepting the plat of the Hardee Addition.

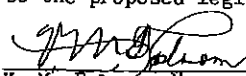
The following Resolution was adopted unanimously:

RESOLUTION


At the regular meeting of the City Commissioners of the City of Madison, Florida, held in said City and State on the 5th day of May, 1959, the following resolution was adopted:

RESOLVED:

That the City Commissioners of the City of Madison, Florida, endorse the proposed legislation for the establishment of the Madison County Development Authority.


V. M. Folsom, Mayor

ATTEST:

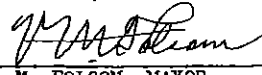

Alex H. Smith, Clerk

The clerk advised the Commission that Smith & Kennedy, Planning Consultants, would like for the Commission to name five persons to a planning board. The Commission deferred action at this time.


Cemetery deeds were executed to Mr. & Mrs. Fred C. Glass, Mr. & Mrs. E. V. Fisher, and Aubrey, Claude, & Willie Strickland.

There being no further business, the Commission approved the bills following for payment and adjourned.

Albany Hardware	\$ 45.10	S. H. Moore	\$ 47.00
J. A. Bentley	59.50	Morrow Insurance	74.30
Blue Cross-Shield	200.80	McWilliams Garage	5.00
Cantey Motor Company	12.34	Pure Oil Company	47.53
Cave's FRM Store	4.20	Quality Cleaners	10.95
Cherry's "66" Station	33.85	Register's Automotive	47.00
J. B. Davis, Inc.	20.00	Ragans Motor Company	11.95
Davis Meter Repair	155.27	Register & Sons	2.50
Daylight Dept. Store	8.24	John R. Sevor	8.00
Dominion Signal Company	29.26	Southern Uniform Co.	40.00
The Enterprise Recorder	63.50	Smith Drug Store	2.59
Farmers Supply Company	17.83	Alex H. Smith (Cash Box)	113.94
Florida Power Corp.	725.72	Southeastern Telephone	50.35
Gene Kettring	56.25	Standard Oil Co.	252.59
Donald S. Lavigne	3.28	Water & Sewer Fund	138.42
Dale M. Leslie	18.25	Jack Wade	5.50
Madison Machine Works	4.00	John W. Wadsworth	25.00
Marbut Company	20.22	Williams Ins. Agency	78.88
Messer Battery & Tire	19.00	Williams Hardware	30.15
R. W. Mickey Body Company	172.52	Waring Wyche & Sons	48.00


V. M. FOLSOM, MAYOR

ATTEST:


ALEX H. SMITH, CLERK

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
MAY 22, 1959

The Commission met this date in special session with all members present.

The Commission awarded the H. & H. Construction Company, Thomasville, Georgia, the contract for constructing a sewerage lift station at the North Florida Junior College site, in the amount of \$13,124.00.

The Commission named F. E. Naughton, Dr. A. F. Harrison, James Hardee, James Copeland, and James Sale to serve as the City Planning Board.

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
JUNE 29, 1959

The Commission met in special session with all members present.

The City Attorney presented an ordinance authorizing the construction or acquisition of a natural gas distribution system for the City of Madison; providing for the issuance of \$275,000 natural gas revenue certificates to finance the cost thereof.

Motion by Van H. Priest to adopt said ordinance, seconded by J. L. Brinson, was carried unanimously.

There being no further business, the Commission adjourned.

ATTEST:

Alex H. Smith
ALEX H. SMITH, CLERK

V. M. Folsom
V. M. FOLSOM, MAYOR

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
JULY 7, 1959

The Commission met this date in regular session with the following members present: V. M. Folsom, Van H. Priest, and J. L. Brinson.

Minutes of the previous meetings were read and approved.

Bids on pipe and supplies for the North Florida Junior College water and sewer lines were opened and tabulated as follows:

Alabama Pipe Company	\$ 5,905.94	
American Cast Iron Pipe	\$ 6,169.51	Alt. \$ 5,948.20
James B. Clows & Sons	\$ 6,331.22	
Davis Meter & Supply	\$ 6,106.40	Alt. \$ 5,953.40
United States Pipe and Foundry	\$ 6,234.81	

The Clerk was requested to forward the bids to Smit and Gillispie Engineers for their review and recommendation.

The Clerk presented the following property valuations for the tax year 1959:

Non-Exempt Real Estate	\$ 1,269,350.00	
Personal Property Non-Exempt	428,540.00	
Railroad and Telegraph	49,266.00	
Total Non-Exempt	\$ 1,747,156.00	\$ 34,943.12
At 20 Mill Levy		
Exempt Real Estate	\$ 2,435,800.00	

Van H. Priest moved that the 1959 tax levy be set at 20 mills. Same was carried unanimously.

The Commission appointed the following as Clerks and Managers for the City Election to be held on July 28, 1959:

W. B. Davis, Clerk	Isham Harris, Manager
A. G. Herring, Manager	Rev. Joe Gammon, Manager
M. D. Minter, Manager	Rev. James Barber, Manager
R. C. Dickinson, Manager	

July 14th, 7:30 P. M. was set for a special meeting of the Commission with the Fiscal Agent and second reading of proposed bond ordinance.

The Commission instructed the City Manager to have the parking meters "bagged" during tobacco season, beginning the day before the opening of the local market and ending the day after the closing of the local market.

The Commission approved the following bills for payment:

Albany Hardware	\$ 43.73	J. I. Surles	\$ 3.50
Blue Cross-Shield	229.50	Jack Wade	13.00
Bryan Electric Co.	3.50	Waring Wyche & Sons	32.12
Cameron & Barkley	47.45	Wayne W. Weger	8.75
Cantey Motor Co.	30.80	Water & Sewer Fund	137.62
Chase Manhattan Bank	18.25	Western Auto	1.45
Cherry's "66" Station	90.02	Williams Hardware	47.08
J. B. Davis, Inc.	263.87	Wilson Auto Parts	3.31
Leon Uniform Co.	36.90	J. A. Bentley	17.15
Livingston Motor Co.	12.69	Davis Meter & Repair	628.11
Madison Machine & Repair	45.00	Enterprise Recorder	6.25
Madison Drug Store	4.00	Florida Power Corp.	776.04
Marbut Company	1,224.45	Farmers Supply	1.00
Messer Battery & Tire	11.75	Gibson's Printing	5.75
McWilliams Garage	106.37	Drs. Harrison & DuRant	6.00

There being no further business, the Commission adjourned.

ATTEST:

Alex H. Smith
ALEX H. SMITH, CLERK

V. M. Folsom
V. M. FOLSOM, MAYOR

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
JULY 14, 1959

The Commission met this date in special session with all members present.

Mr. Loomis Leedy, ^{of} Leedy, Wheeler and Alleman, Investment Bankers, met with the Commission and answered questions in regards to the proposed Bond Ordinance for natural gas revenue certificates.

The Clerk gave the second reading of the Bond Ordinance. Same was approved unanimously by the Commission.

Motion by Mr. Brinson to award sewer and pipe bid for the North Florida Junior College, as recommended by Smith & Gillispie Engineers, to Davis Meter and Supply, Inc., Thomasville, Georgia, was approved unanimously by the Commission.

The Clerk presented a petition requesting V. M. Folsom to be a candidate for City Commissioner in the City Election to be held July 28, 1959. Mr. Folsom's acceptancy was also presented. There being no other candidate qualified, the Clerk was instructed to have ballots prepared for the election with V. M. Folsom's name appearing thereon.

There being no further business, the Commission adjourned.

V. M. Folsom
V. M. FOLSOM, MAYOR

ATTEST:

Alex H. Smith
ALEX H. SMITH, CLERK

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
JULY 29, 1959

The City Commission met this date with all members present for the purpose of canvassing the returns of the City Election held July 28, 1959.

The results of said election were as follows: 44 votes cast, all being for V. M. Folsom.

There being no further business, the Commission adjourned.

V. M. Folsom
V. M. Folsom, Mayor

ATTEST:

Alex H. Smith
Alex H. Smith, Clerk

PROCEEDINGS OF THE CITY COMMISSION
CITY OF MADISON, FLORIDA
AUGUST 4, 1959

The Commission met this date in regular session with all members present.

Minutes of the previous meetings were approved.

This being the annual organizational meeting, Mr. Priest moved that V. M. Folsom be appointed Mayor for 1959-60. Same was approved unanimously.

Upon motion by Mr. Brinson, Mr. Priest was unanimously appointed Mayor Pro-tem for 1959-60.

Mr. Charles Watson, local manager of the Florida Power Corporation, appeared before the Commission. Mr. Watson gave the City a check for \$1,771.79 in payment of franchise for the first six months of 1959.

Mr. Watson stated that his company had installed three new type mercury-vapor street lights on a trial basis. Mr. Watson requested that at a future date he would appreciate the Commission meeting with his company's lighting engineer.

The Commission studied the proposed budget presented by the City Manager.

Exhibit “B”

Madison County Agricultural Center
Building Project
March 31, 1999

present: R. Moore, R. Lewis, B. Houston, B. Swanson, J. McClune, T. Moffses, T. Blanton, B. Leinback, B. Grissom, P. Arnold, J. Fletcher, J. Webb

Representatives from the County, City, NFCC, Building Contractor, M&L, and DMS met to discuss the possibility of connecting sewer lines from the new ag center building into the existing lift station at NFCC. At present a lift station to conform with the specifications of the city would cost approximately \$40-60,000, which due to budget cuts, is not available.

The city has stated that the lift station at NFCC is capable of handling the sewer needs of the new ag building. The original plans were to take by-products across U.S. 90, but has since decided this is not feasible. Mr. Moffses assured the group that NFCC has the capacity to handle the day-to-day operation of the Ag Center and the arena with its yearly show plus have room for expansion of NFCC in the future. He stated that at the present time the lift station at NFCC runs 1 hour/day which is very minimal and is running at less than 50% capacity.

The main concern was crossing fiber optic lines on the NFCC campus. Dr. Grissom stated she was sure they had detailed drawing of the placement of these lines; if not their contractor would have. Mr. Blanton and Mr. Moffses pointed out the placement of the present sewer lines and lift station. Mr. Moffses stated there should be no problem tying into these lines; there would be no need to go all the way to the lift station but tie into existing lines.

Mr. Leinback stated the Board of Trustees for NFCC would have to give authorization for the project before construction could begin. It was also suggested that construction take place at a time when the college is closed. Dr. Grissom informed the group that the best time for this to take place would be in August between semesters (approximately a week to 10 days).

Several questions were raised as to the future use of these lines; would the arena be tied in at a later date and would this be for domestic use only. The future of the present building is not known at this time. The group was assured that these lines would be for domestic use only. The question was asked also as to whether the road would be disrupted. Mr. Moore stated the lines would be run by boring under the road and it would in no way be disrupted.

Dr. Grissom was concerned about access to the library by students; the operation of noisy equipment during peak class hours; the length of time required to complete this project; and the aesthetics of the college campus. There is no way to tell exactly how long the project would take, barring weather, etc., but a week to 10 days should be adequate. She stated that the college has a policy on construction that no noisy equipment (jack hammers, etc.) be operated between

the hours of 8:00a.m. - 1:00p.m. daily. She was assured that the college campus would be returned to its aesthetic splendor.

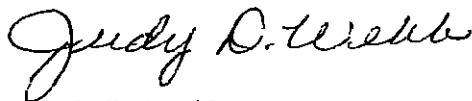
There was some confusion as to who the project belongs. It was made clear that this is a county project; contractors will be bonded to cover any accidents.

The life expectancy of the NFCC lift station was questioned. Mr. Moffses stated that it is probably past its prime but not feasible at this time to replace it.

In summary; Mr. Leinback and Dr. Grissom will approach the NFCC Board of Trustees; Mr. Moore will approach the BOCC; attorneys for both organizations will meet and draw up agreement to be approved by both Boards. NFCC Board of Trustees will meet April 13th at 7:30p.m. in the Administration Building. Mr. Moffses, Mr. Lewis, Mr. Swanson, Mr. Moore and Mr. Fletcher will be present at the meeting to answer any questions they might have concerning this project. Final approval by the NFCC Board will not be given until the May meeting.

In closing, Dr. Grissom stated they felt comfortable with the information they have received today and she feels there should be no problem getting approval.

Meeting adjourned.



Judy D. Webb
Admin. Assist.

copies distributed

Exhibit “C”

It was the consensus of the Commission not to amend the term of the City Clerk's employment agreement.

Mr. Moffses asked that the Commission consider selling cemetery lots at Oak Ridge Cemetery in the section designated as a park. The Commission directed the City Manager to check the deed to make certain there were no stipulations concerning the park. He was also advised to look into the possibility of selling lots at the cemetery that was donated to the City by the Madison Presbyterian Church. The item was tabled until the March 9, 1999 meeting.

Mr. Schnitker was directed to prepare an ordinance, which would allow for an extension of the penalty date for utility customers, such as schools, colleges, government entities, and hospitals.


Mr. Hitchcock addressed the Commission concerning his recent job offer from Hamilton County. It was the general consensus of the Commission that the City Manager work with Mr. Hitchcock to keep him employed with the City.

The Financial Report was accepted on a motion by Mr. Cherry; seconded by Mr. James. Motion passed 5-0.

Mrs. Johnson moved to adjourn; seconded by Mr. James. Motion passed 5-0. The meeting was adjourned at 7:55 p.m.


Judy T. McGhee, Mayor

ATTEST:


Lee Anne Hall, City Clerk

MINUTES OF CITY COMMISSION MEETING
MADISON, FLORIDA
MARCH 9, 1999

The City Commission met in a regular meeting on the above date at 5:30 p.m. in City Hall. All Commissioners were present.

Tom Moffses-City Manager, Clay Schnitker-City Attorney, Rick Davis, Allen Blanton, C.T. McWilliams, Jr., Tom and Debbie Tuckey, Karen Wieland, Mark Shaeffer, Gianni Jackson, and Millie Miller were also present.

Mayor Judy McGhee called the meeting to order.

Mrs. Johnson gave the invocation; and Mayor McGhee led the flag salute.

Mr. Cherry moved to adopt the agenda; seconded by Mr. James. Motion passed 5-0.

The minutes of the February 8, 1999 meeting were approved on a motion by Mrs. Johnson. The motion was seconded by Mr. James and passed 5-0.

Mr. James moved to recess the meeting at 5:35 p.m. The motion was seconded by Mrs. Johnson and passed 5-0. The meeting recessed for the Community Redevelopment Agency meeting.

A motion to reconvene was made by Mr. Valentine; seconded by Mr. James. Motion passed 5-0. The meeting reconvened at 5:45 p.m.

Mr. Cherry moved to sell 1,014.3 square feet of the City's right-of-way to Bob and Karen Wieland for .35 cents per square foot. The motion was seconded by Mr. Valentine and passed 5-0.

Mr. Valentine moved to adopt Resolution No.99-1 - A RESOLUTION DESIGNATING THE WEEK OF APRIL 25 TO MAY 1, 1999 AS MADISON COUNTY, FLORIDA CRIME VICTIMS' RIGHTS WEEK. The motion was seconded by Mr. Cherry and passed 5-0.

Mr. Moffses advised that he was looking into the feasibility of using a gravity line to connect the new Agriculture Center to the lift station at North Florida Community College. It was the consensus of the Commission that the new Agriculture Center, if feasible could connect to the lift station as long as they met City standards.

Mr. Mark Shaeffer, of Smith and Gillespie Engineers, Inc., gave a brief overview of the East Madison Subdivision Water System Water Facilities Plan. The meeting was then opened for public comments on the Plan. There were no comments; therefore the public hearing was closed. Mr. Cherry moved to approve the Water Facilities Plan; seconded by Mrs. Johnson. Motion passed 5-0.

The Fire Report was approved on a motion by Mr. Cherry; seconded by Mr. James. Motion passed 5-0.

The Police Report was approved on a motion by Mr. Cherry; seconded by Mrs. Johnson. Motion passed 5-0.

Chief Davis reported that the May 20th parade would be by May 15, 1999 at 9:00 a.m.

Chief Davis requested that Chapter 4, Section 4-3 "Sale to Minors" of the City's Charter be amended to change the age from eighteen to twenty-one. Mr. Cherry moved to direct the City Attorney to prepare an ordinance to amend Chapter 4, Section 4-3. The motion was seconded by Mr. James and passed 5-0.

Chief Davis requested that the Commission consider making establishments, with alcoholic beverage

Composite Exhibit “D”

MINUTES: May 11, 1999

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
PERRY, FLORIDA

TRUSTEES PRESENT: Mr. Claymore Schnitker, Chair
Dr. Beverly M. Grissom, President
Mr. Richard H. Brashear
Ms. Betty E. Land
Ms. Jane T. Lowe
Mr. Nolan McLeod
Ms. Donna Poole
Ms. Janice D. Rhoads
Mr. L. Cal Thomas

TRUSTEES ABSENT: Ms. Mikey Wilson

STAFF PRESENT: Mr. William O. Brazil
Ms. Gerri Bucher
Mr. Dale Hackle
Ms. Trish Hinton
Ms. Doris McMillan
Ms. Amelia Mulkey
Mr. Morris Steen

Mr. Bruce A. Leinback, Board Attorney

VISITORS: Mr. Tommy Greene, *Madison County Carrier*
Mr. Randy Lewis, Architect
Manausa and Lewis
Mr. Ronnie Moore, Madison County Commission
Mr. Dan Simmons, Buckeye of Florida
Mr. Bill Swanson, Project Director
Department of Management Services
Mr. Jim Fletcher, Madison County Extension Office
Mr. Ken Olsen, Taylor Technical Institute
Mr. and Mrs. Robert Lynn
Mr. Joda Lynn

The meeting was called to order by Mr. Schnitker, and Mr. Leinback gave the opening prayer.

Mr. Schnitker thanked Mr. Cal Thomas and Buckeye of Florida for hosting the NFCC District Board of Trustees meeting.

Mr. Schnitker welcomed and introduced the new trustees.

Composite
Exhibit "D"

MOTION: (Mr. Brashear/Mr. Thomas) That the District Board of Trustees approve the minutes of the meeting of April 13, 1999. Motion carried unanimously.

On behalf of the College and the District Board of Trustees, Mr. Schnitker presented Mr. Joda Lynn with a certificate for his having been nominated by the College for the 1999 All-USA Academic Team for Community and Junior Colleges in recognition of scholarly achievements.

Mr. Tommy Greene gave a presentation on his idea for a Madison County historical wall project. Mr. Greene would like the wall to be constructed on College property, east of the main entrance. Trustees expressed concern over ownership, maintenance, and liability issues. Several Trustees expressed concern over the content material, as this project would not benefit the surrounding counties. It was suggested that Mr. Greene seek advice from the County Development Authority or the Madison Chamber of Commerce. Ms. Rhoads recommended tabling the issue until further studies could be completed.

Mr. Dale Hackle presented the following construction update:

The following project contract drawings and studies are due to be delivered to NFCC by May 25, 1999 by our architects Elliot Marshall Innes:

- Baseball field drainage study and recommendations
- Handicap ramp at the Science Building
- Handicap parking, sidewalks, and guard rails at the Technical Center
- Site lighting campus wide study
- General Classroom Building humidity control
- Technical Center new chilled water piping insulation
- Campus wide exterior building signage and a campus directory sign

MOTION: (Mr. Brashear/Mr. Thomas) That the District Board of Trustees grant the necessary construction and maintenance easements for the Madison County Institute of Food and Agricultural Sciences (IFAS) Sewer Tie-In. Members expressed concern regarding the maintenance of existing lines, easement description and liability to the College. After discussion, the Board directed Mr. Leinback to ensure that these concerns are addressed when the easements are finalized. The motion carried unanimously.

MOTION: (Ms. Rhoads/Mr. Brashear) That the District Board of Trustees approve the appointment of William Hunter in the position of Director of Human Resources effective June 1, 1999, at an annual salary of \$45,000. The motion carried unanimously.

The Equity Report was presented as an item of information.

MOTION: (Mr. Brashear/Ms. Rhoads) That the District Board of Trustees approve the expenditure of \$23,666.00 for the purchase of a 1999 Buick Park Avenue from Mott Buick Company as outlined in the bid, which was presented at the meeting. This

approves the purchase of this vehicle in accordance with Board Policy and State Board of Education Rule. It was noted that the Request for Bids process, as outlined in Section 287.012(16), Florida Statutes, was completed two times. Each time, only one bid was received. The bid from Mott Buick Company was the lowest and best bid received. The motion carried unanimously.

MOTION: (Mr. Thomas/Mr. Brashear) That the District Board of Trustees approve for the submission of the Rural North Florida Collaborative for Improving the Teaching and Learning of Mathematics and Science Grant for the total amount of \$609,528. This will facilitate the College's proceeding with a project to provide inservice workshops to math and science teachers (grades 6-12) in the NFCC service region. The motion carried unanimously.

MOTION: (Mr. Brashear/Ms. Rhoads) That the District Board of Trustees approve the contract between North Florida Community College and Florida Power Corporation for the purpose of conducting Power Quality and UPS Surveys and an Infrared scanning inspection at a total proposed cost of \$13,200. This approves the purchase of this service at the lowest proposed cost. After discussion, the motion carried unanimously.

MOTION: (Mr. Thomas/Mr. Brashear) That the District Board of Trustees approve the warrant list for April, 1999, as presented at the meeting. Motion carried unanimously.

The Revenue and Expenditure Report for April, 1999 was presented as an information item, as was the Statement of Account.

TIME RESERVED/PRESIDENT

Dr. Grissom reported on the following items:

- Item 1. Copies of the Annual Report were presented.
- Item 2. Dr. Grissom announced plans to name the Softball Field after Frank Cantey. A ceremony will be held once family members have been contacted.
- Item 3. Dr. Grissom announced that there would be a "Hail and Farewell" reception for the outgoing and incoming Board members on Tuesday, June 8, at 7:00 p.m., in the Student Center of the College.

MOTION: (Mr. Brashear/Mr. McLeod) That the District Board of Trustees approve the time change of the next District Board of Trustees meeting. The meeting will be held in the Conference Room of the Administration Building at 5:00 p.m. on June 8, 1999, followed by a reception at 7:00 p.m. in the Student Center. Ms. Rhoads advised the members that she would be unable to attend the meeting on June 8, 1999. Motion carried, with opposition from Ms. Rhoads.

- Item 4. Dr. Grissom read a letter of appreciation from Tim and Annita Kennedy, regarding the kindness Mr. Clyde Alexander, Dr. Nanci Scheetz and Ms. Mary Frances Mauldin showed their daughter, Sarah, while she attended NFCC.
- Item 5. Copies of Trustee Handbooks were presented.

BOARD MEMBER TIME

Mr. McLeod requested changing Board meetings to another day, as he is required to attend Live Oak City Council meetings, which are, by charter, held the second Tuesday of each month. After discussion, it was decided that this issue would be discussed and decided at the next regularly scheduled board meeting.

Mr. Thomas expressed his thanks to those who helped to educate him as a Trustee over the past eight years. Mr. Thomas has enjoyed his association with the College and looks forward to the College's success.

Mr. Schnitker expressed his pleasure in serving on the Board and in the capacity of Chairman for the past five years. Mr. Schnitker noted that Dr. Grissom has always placed the best interest of the College first. Mr. Schnitker noted that the members should give Dr. Grissom their full support, guidance, and participation at meetings.

BOARD ATTORNEY TIME

Mr. Leinback advised the members that if current Chair, Mr. Schnitker, was not reappointed as a Trustee; the first order of business at the next regularly scheduled meeting would be to appoint an Interim Chair.

The next meeting of the Board will take place on Tuesday, June 8, 1999, at 5:00 p.m.

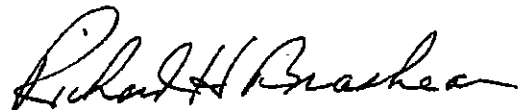
The meeting adjourned at 9:40 p.m.

Respectfully submitted,



Beverly M. Grissom, Ed.D.
President

/ktp



Claymore Schnitker

(Mr. Brashear was elected Interim Chair as Mr. Schnitker's term expired on May 31, 1999.)

MINUTES: April 13, 1999

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Claymore Schnitker, Chair
Dr. Beverly M. Grissom, President
Ms. Sandra K. Haas, Vice-Chair
Mr. Richard H. Brashear
Mr. Clyde Payne
Ms. Elesta Pritchett
Ms. Janice D. Rhoads
Mr. L. Cal Thomas
Ms. Alma K. Twiggs
Mr. James E. Witt

STAFF PRESENT: Mr. William O. Brazil
Ms. Gerrit Bucher
Ms. Trish Hinton
Mr. James Moriarty
Mr. Morris Steen

Mr. Bruce A. Leinback, Board Attorney

VISITORS: Mr. Andy Denonn, *Madison County Carrier*
Mr. Randy Lewis, Architect
Manausa and Lewis
Mr. Ronnie Moore, Madison County Commission
Mr. Ernest M. Page, Jr., Former College Attorney
Mr. Bill Swanson, Project Director
Department of Management Services

The meeting was called to order by Mr. Schnitker, and Mr. Leinback gave the opening prayer.

MOTION: (Ms. Rhoads/Mr. Payne) That the District Board of Trustees approve the minutes of the meeting of March 9, 1999. Motion carried unanimously.

Dr. Grissom announced that Mr. Tommy Greene was previously scheduled to make a presentation before the Board regarding a proposal for a historical wall, but in a discussion with Mr. Greene it was decided that it would be appropriate to delay his particular proposal until the new Board is seated. He is scheduled to make the presentation at the May 11 Board meeting.

District Board of Trustees Minutes

April 13, 1999

Page 2

Mr. Schnitker advised the Board that Mr. Ernest M. Page, Jr., has been granted permission to present, to the Board, a proposition concerning Mr. Frank Cantey, who recently passed away, from whom we purchased the property where the College is now located.

Mr. Page thanked Dr. Grissom and the Board for allowing him to address the Board. He commented that Mr. Cantey was a very good friend to the College, and he sold the property to the College at a very low price just because he wanted to help the College get started. Mr. Page said that Mr. Cantey even donated some of the property to the College. About 12 years ago he gave 16.36 acres to the College in the area where the softball field is located. Mr. Page said that Mr. Cantey was very impressed when he saw the women's fast-pitch softball facility, and Mr. Page proposed that the Board consider approving to name the facility in honor of Mr. Cantey.

MOTION: (Mr. Witt/Mr. Brashear) That the District Board of Trustees approve to name the North Florida Community College Women's Fast-Pitch Softball Field in honor of Mr. Frank Cantey. The motion carried unanimously. Dr. Grissom said that an appropriate ceremony for the naming of the softball field will be planned for the near future.

Dr. Grissom informed the Board that we have been approached by Mr. Jim Fletcher of Madison County Institute of Food and Agricultural Sciences (IFAS), which is located across the street from the College, about the fact that they are building a new office building on their property. The original specifications that they had drawn up did not satisfy City standards in terms of the sewer tie-in and the lift station. In their research, they determined that it would be more cost effective with the dollars that were allocated for the project to tie in to our sewer line and the lift station that the City maintains on our property.

Dr. Grissom introduced Mr. Ronnie Moore, Mr. Bill Swanson, and Mr. Randy Lewis, who have all been working on the sewer tie-in project. Mr. Leinback advised the Board that the County is seeking to obtain authorization from the Trustees to utilize a portion of the College's property for the extension of the sewer line from the planned new IFAS building to a City-owned and operated lift station on the College campus. He said Mr. Moffses told them at the meeting that the additional effluent generated by the new building will be minimal in terms of the impact on the capacity of the lift station. The County, through a contractor, would like to construct a sewer line to the lift station, which would enter the campus and extend across the campus in the vicinity of the Library. Conceptually, if the Trustees approve it, then the County attorney and Mr. Leinback, assuming the County approves it, would be preparing an easement, which would encompass both the construction of the sewer line on the College campus, as well as a permanent, non-exclusive easement so that the County could maintain it. In return, we would have

to have certain guarantees regarding any damages to College facilities and disruptions to campus activities. Representatives of the County assured that this should not be a problem. Mr. Leinback stated that the issue for the Board tonight would be whether the Board would approve the concept. He said, if the Board does approve the concept, then the appropriate documents would be prepared and presented to the Board at another meeting.

Mr. Lewis, with the assistance of Mr. Swanson and Mr. Moore, presented an overview of the sewer tie-in project.

MOTION: (Ms. Rhoads/Mr. Witt) That the District Board of Trustees agree to the concept only of attaching to the existing sewer line and to direct Attorney Leinback to negotiate with the others involved with the project to come up with the plans, to work out the legal ramifications of the project, and to present the information back to the Board for further discussion at the next meeting.

Dean Moriarty presented the following construction update:

The Technical Center renovation project is completed, and final payment will be recommended for approval during this Board meeting.

Mr. Richard B. Marshall from our architect firm of Elliott Marshall Innes, PA, is working on the design work, bid specifications, and other related items relating to the following projects:

- Humidity control at the General Classroom Building
- Insulation of chilled water piping at the Technical Center
- Disabled parking at the Technical Center and on the campus
- Ramp for the disabled at the Science Building
- Drainage control at the baseball field
- Exterior building signage and a Directory Campus map at the entrance of the campus

Mr. Marshall will have the results of his studies to us on or about May 10, 1999.

The College is reviewing the final bid proposals relating to a campus-wide electrical power quality survey. The Administrative Service Center now has some open space that was previously occupied by the drafting classroom that was moved to the Technical Center. A space design study is being conducted, free of charge, and should be ready for our review within a couple of weeks.

MOTION: (Mr. Brashear/Ms. Rhoads) That the District Board of Trustees give final approval to change in Board Policy 1.04 (A) (1), (2), (3), and (4), which reflects a

change in the Organizational Chart as presented at the meeting. The motion carried unanimously.

The listing of fee waivers for Summer Term 1998, Fall Term 1998-99, and Spring Term 1998-99 was presented as an item of information.

MOTION: (Ms. Rhoads/Mr. Brashear) That the District Board of Trustees approve for submission the "Art on the Lawn" grant in the amount of \$1,092. This will facilitate the College's proceeding with a fall Arts Festival. The motion carried unanimously.

MOTION: (Mr. Payne/Ms. Rhoads) That the District Board of Trustees approve the Memorandum of Understanding between Florida State University and North Florida Community College. This will allow students to complete the baccalaureate degree on the North Florida Community College campus through Distance Learning. The motion carried unanimously. Dr. Grissom informed the Board that the President of FSU has not signed the Florida State University's copy of this at this time but no changes are anticipated. If there are any changes, however, this will be brought back to the Board.

Dr. Grissom and Dean Moriarty presented a detailed overview of Preliminary and Tentative Audit Findings for the Fiscal Year ended June 30, 1998 as an item of information. Dr. Grissom commented that she embraces the concept of having these audits done, as it helps us learn ways to improve the operation of the College.

MOTION: (Mr. Brashear/Mr. Payne) That the District Board of Trustees approve final payment to Childer's Construction for Construction Management Service in the Technical Center Remodeling Project in the following amounts:

Phase I	\$38,447.50
Phase II	\$36,588.24
TOTAL	\$75,035.74

The motion carried unanimously.

MOTION: (Mr. Payne/Mr. Thomas) That the District Board of Trustees approve the addition of the following Postsecondary Adult Vocational program to the list of approved offerings at North Florida Community College:

Program Title:	Parenting
Occupational Area:	Family and Consumer Science
CIP Number:	0920.010101
Length:	45 Clock Hours

Certification: GEN HME EC
 VOC HME EC

The motion carried unanimously. This allows instruction in this content area to begin April 21, 1999.

MOTION: (Ms. Rhoads/Mr. Brashear) That the District Board of Trustees accept the resignation of Ami Mitchell, Job Coach with the Workforce Development Program in Suwannee County. This opens this position for advertisement and replacement. The motion carried unanimously.

MOTION: (Mr. Thomas/Ms. Rhoads) That the District Board of Trustees approve the appointment of Scott Otte to the position of Business Manager effective April 26, 1999 at an annual salary of \$40,000. The motion carried unanimously.

MOTION: (Mr. Thomas/Mr. Brashear) That the District Board of Trustees approve the warrant list for March, 1999, as presented at the meeting. Motion carried unanimously.

The Revenue and Expenditure Report for March, 1999 was presented as an information item, as was the Statement of Account.

TIME RESERVED/PRESIDENT

Dr. Grissom reported on the following items:

- Item 1. Copies of the President's Activity Calendar were presented.
- Item 2. As a part of Down Home Days, the College will host the United States Marine Corps Band on our campus beginning at 9:00 a.m. on Thursday, April 15. Students in our six-county area schools have been invited to attend. The USMC Band will present a concert that evening at 7:30 p.m., in the Van H. Priest Auditorium.
- Item 3. Representative Janegale Boyd will participate in the Down Home Days Parade on Saturday, April 27. There will also be events at the Mansion during Down Home Days.
- Item 4. Graduation will be held on Saturday, May 8, at 10:00 a.m., in the Van H. Priest Auditorium, and outgoing members of the Board, as well as the incoming members, are encouraged to attend and sit on the stage during the ceremony so that the community can recognize them for their service to the College.

Item 5. There will be a training workshop for the new Trustees on Tuesday, April 27, in the Student Center of the College.

Item 6. The following four-member team from NFCC competed against 16 other community colleges from across the State and finished in first place in the Small College Division of the Annual Community College Mathematics Olympiad held at the University of North Florida in Jacksonville on April 10:

Becky Herring	Taylor County
Joda Lynn	Taylor County
Robert Hutchinson	Hamilton County
Aaron Gray	Madison County

Team members brought home individual trophies for their efforts, and the College will receive an engraved plaque.

Item 7. The May 11, 1999 Board meeting will be held in Perry at the Catholic Church Parish Hall at 7:30 p.m., and dinner will be hosted at the Guest House at Buckeye of Florida at 6:00 p.m. A copy of a map with directions was distributed. Due to a minor accident involving the College van, we might not be able to use the van for transportation to the Board meeting. Other arrangements for transportation can be made with staff who will be attending.

Item 8. Copies of the current FTE Reports were presented and reviewed.

Item 9. The North Florida Community Theater will present the final performance of "You Can't Take It With You" on Sunday, April 18, at 2:00 p.m., at the Van H. Priest Auditorium. Mr. Brazil informed the Trustees that they would be issued complimentary tickets at the door.

BOARD ATTORNEY TIME

Mr. Leinback advised the Board of an Addendum to Dr. Grissom's contract with a slight change in wording regarding the term of the contract.

MOTION: (Mr. Payne/Mr. Brashear) That the District Board of Trustees approve Addendum No. 1 to Employment Contract between the District Board of Trustees of North Florida Community College and Dr. Beverly McMurtry Grissom as presented at the meeting. The motion carried unanimously.

Dr. Grissom announced that we will have a reception for the outgoing and incoming Board members on Tuesday, June 8, at 7:00 p.m., in the Student Center

District Board of Trustees Minutes

April 13, 1999

Page 7

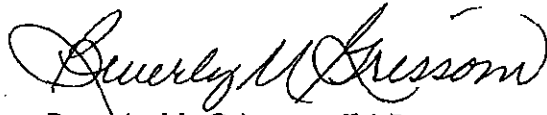
of the College. The regular Board meeting will be held at 5:00 p.m., in the Conference Room on that day.

MOTION: (Mr. Brashear/Mr. Thomas) That the June Board meeting be held on Tuesday, June 8, at 5:00 p.m. The motion carried unanimously.

The next meeting of the Board will take place on Tuesday, May 11, 1999, at 7:30 p.m. in Taylor County.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,



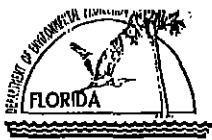
Beverly M. Grissom, Ed.D.
President



Claymore Schmitker

/cmg

Exhibit “E”



Florida Department of Environmental Protection

Twin Towers Office Bldg., 2600 Blair Stone Road, Tallahassee, Florida 32399-2400

NOTICE OF INTENT TO USE GENERAL PERMIT FOR WASTEWATER COLLECTION/TRANSMISSION SYSTEM

INSTRUCTIONS: This form must be completed for projects permitted under Rule 62-604.700, Florida Administrative Code (F.A.C.). This form is to be completed and submitted to the Department along with one set of engineering plans, specifications and design data and a check for the application fee in accordance with Rule 62-4.050, F.A.C., **at least 30 days prior to initiating construction.** All information is to be typed or printed in ink and all blanks must be filled.

NOTE: Each non-contiguous project requires a separate application and fee pursuant to Rule 62-4.050(4)(s), F.A.C.

I. General Description

1. Person(s) or entity owning the Collection/Transmission System.

Name Stan R. McCreary Title Superintendent
Company Name City of Madison
Address 109 West Rutledge Street
City Madison, Florida Zip 32340 2498
Telephone Number (850) 973 5081

2. Collection/Transmission System Description.

Project Name Extension to Madison County Agricultural Center
County Madison City Madison Vicinity _____
Design peak hour flow proposed 3,000 GPD Design population 50
Total average daily flow 750 GPD

NOTE: This is the summation of the far right amount below.*

Indicate the following:

Number and Type of Unit	Population	Per Capita Flow	Total Average Daily Flow (GPD)*
_____ single family homes			
_____ apartments			
_____ motel rooms			
_____ mobile homes			
Office _____ other (describe) _____	<u>50</u>	<u>15 gpd</u>	<u>750 gpd</u>
Contribution from: industrial sources _____	% by flow	commercial sources _____	<u>100</u> % by flow
Equivalent Dwelling Units (EDUs) served by this project _____	<u>2</u>	(An EDU = 3.5 persons).	

3. Treatment Plant serving project.

Name City of Madison Wastewater Treatment Plant
County Madison City Madison
DEP Identification Number (also known as WAFR or GMS Identification Number) 3140M01811
Most recent DEP permit number FL0020281 Expiration Date March 13, 2002

II. Applicant

I, the undersigned owner or authorized representative* of City of Madison
am fully aware that the statements made in this notice are true, correct and complete to the best of my knowledge and belief. I, the undersigned am fully aware that it is my responsibility to operate and maintain this facility in such a manner as to function as it was designed. Responsibility may be transferred to another entity upon written notice to the Department from the entity assuming responsibility. I agree to retain a professional engineer as indicated on this notice to observe that construction of the project is in accordance with engineering plans as submitted. (*Attach a letter of authorization)

Signed: [Signature] Date: 7-01-99
Name: Stan R. McCreary Title: Superintendent
Company Name: City of Madison
Address: 109 West Rutledge Street
City: Madison, Florida Zip: 32340 2498
Telephone No: (850) 973 5081

III. Treatment Plant Permittee:

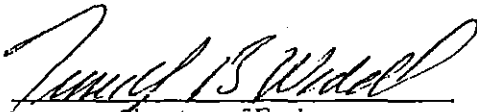
The undersigned states that City of Madison Wastewater Treatment Plant
treatment plant has sufficient capacity to provide wastewater treatment to serve this system when completed, that the treatment plant will continue to operate in compliance with Chapter 62-600, F.A.C., and any other applicable regulations, and that the facility is not under a moratorium of any kind.

Current permitted capacity (MGD) 0.99
Current monthly average daily flow (MGD) (from operating report) 0.887 (May 1999)
Current three-month average daily flow (MGD) (from operating report) 0.864
Current number of Equivalent Dwelling Units served 1,475 (Actual)
Current outstanding flow commitments (including this project) against treatment plant capacity One (1)

Signed: [Signature] Date: 7-01-99
Name: Stan R. McCreary Title: Superintendent
Company Name: City of Madison
Address: 109 West Rutledge Street
City: Madison, Florida Zip: 32340 2498
Telephone No: (850) 973 5081

Professional Engineer Registered in Florida (where required by Chapter 471, Florida Statutes)

This is to certify that the engineering features of this system have been designed by me or by an individual(s) under my direct supervision in accordance with Chapter 62-604, F.A.C., and any applicable local requirements. It is also stated that the undersigned has furnished the applicant with written instructions for the operation and maintenance of the system. A statement certifying completion of the system and appropriate clearances will be submitted to the Department in order to obtain approval to place the system in service.


Signature of Engineer
6/28/99
Date

(Affix Seal)

Timothy B. Waddle 47227
Name (please type) Florida Registration No.
Jim Stidham & Associates, Inc.
Company Name
PO Box 3547
Company Address
Tallahassee, Florida 32315 3547
City Zip
Telephone No. (850) 222 3975

Exhibit “F”

**MINUTES OF CITY COMMISSION MEETING
MADISON, FLORIDA
OCTOBER 13, 2015**

The City Commission met in a regular meeting at 5:30 p.m. in City Hall. Commissioner Rayne Cooks (District 1), Mayor/Commissioner Ina Thompson (District 2), Commissioner Jim Catron (District 3), Commissioner Marcus Hawkins (District 4), and Commissioner Judy Townsend (District 5) were present.

City staff present were: Tim Bennett-City Manager, Lee Anne Hall-City Clerk, Clay Schnitker-City Attorney, Juan Williams-Assistant City Manager, Chuck Hitchcock-Director of Community Development, Ken Moore-Police Chief, and Bruce Jordan-Fire Chief.

The Mayor called the meeting to order.

Police Chief Ken Moore introduced Corporal David Myers and K-9 Jozey.

During Citizen's Participation, Jessica Webb gave an update on the sale of the Smith Mansion to Chef Art Smith.

Commissioner Catron moved to adopt the agenda, as amended. The motion was seconded by Commissioner Cooks and passed 5-0. (Agenda item #11 "First Reading of Ordinance 2015-6 Hazardous Materials Response Cost Recovery", and Agenda item #16 "Natural Gas Services/Beyond the Meter" were removed from the agenda. "Renaming of City Street" and "Delay of Execution of a Contract regarding Grant-Writing Services until a Further Vote by the Commission" were added.)

Commissioner Townsend moved to adopt the consent agenda: (a) Minutes of September 10, 2015, (b) Minutes of September 22, 2015, and (c) Agreement between City of Madison and North Central Florida Regional Planning Council for Local Government Comprehensive Planning Services. The motion was seconded by Commissioner Cooks and passed 5-0.

Commissioner Cooks moved to approve and authorize the Mayor to execute DEP Agreement No. A6038 for the Lanier Field Recreation Area, Phase IV FRDAP project. The motion was seconded by Commissioner Hawkins and passed 5-0.

Commissioner Cooks moved to approve and authorize the Mayor to execute DEP Agreement No. A6039 for the Sumpter A. James Jr. Park Phase I FRDAP project. The motion was seconded by Commissioner Townsend and passed 5-0.

Kimberly Albritton, acting administrator of the Florida Department of Health in Madison County, briefed the Commission on the new playground equipment for the Sumpter A. James, Jr. Park that the Health Department has acquired for the City. Commissioner Catron moved to accept the new equipment; seconded by Commissioner Townsend. Motion passed 5-0.

During discussion of overnight parking of tractor-trailers in a residential zone, the following people expressed their concerns: Jerry Gray, Kathy Sale, Jamie Davis, Mary K. Blume, Geraldine Thompkins, Josh Ensminger, Natasha Thompkins and Joseph Hartley. After a lengthy discussion, Commissioner Cooks moved that City Manager Bennett work with Scott Koons, of the North Central Florida Regional Planning

Council, on how to amend the City's Land Development Regulations to allow overnight parking of tractor-trailers in residential zones. The motion was seconded by Commissioner Townsend and passed 5-0.

It was the consensus of the Commission that City Manager Bennett work with the existing trucks being parked in residential areas, until a solution can be reached.

Jerome Wyche and Deana Hames, representing the Kiwanis Club, discussed the plans for "Light up Madison".

Commissioner Catron moved to approve an application for a Regional Initiative Valuing Environmental Resources Grant through the Suwannee River Water Management District to improve the water quality at Lake Frances. The motion was seconded by Commissioner Townsend and passed 5-0.

The City Commissioners were briefed by Mayor Thompson concerning the status of the agreement between the city and the Department of Economic Opportunity regarding the Competitive Florida Partnership Program Grant. The agreement will be placed on the November 10, 2015 City Commission meeting agenda for review and possible approval.

The City Commissioners, through consensus, authorized City Manager Bennett to negotiate a compensation agreement with Dr. Helen Miller of White Springs, Florida to assist the city in administering the Competitive Florida Partnership Program Grant.

City Manager Bennett, at November's city commission meeting, will request the City Commission approve a solicitation of proposals for full-scale engineering services that would include a grant-writing services component.

City Manager Bennett discussed the city's Hazard Mitigation Priorities.

Commissioner Cooks moved that the city no longer maintain the lift station owned by North Florida Community College. The motion was seconded by Commissioner Townsend and passed 5-0.

Commissioner Townsend asked that the Commission consider changing the name of SW Brooklyn Street to SW Scott Street in honor of E. R. and Jayne Scott. It was the consensus of the Commission, to agenda the item for the November meeting to allow time for public input.

Commissioner Cooks moved to delay the execution of a Contract regarding Grant-Writing Services until a further vote by the City Commission. The motion was seconded by Commissioner Catron and passed 5-0.

Commissioner Townsend moved to adopt, on first reading, proposed Ordinance No. 2015-7 – AN ORDINANCE OF THE CITY OF MADISON AMENDING PART II, CODE OF ORDINANCES, CHAPTER 20, POLICE, ARTICLE II, DEPARTMENT, DIVISION 2, RETIREMENT FUND; AMENDING SECTION 20-22, DEFINITIONS; AMENDING SECTION 20-25, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 20-27, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 20-29, DISABILITY; AMENDING SECTION 20-36, MAXIMUM PENSION; AMENDING SECTION 20-37, MINIMUM DISTRIBUTION OF BENEFITS; AMENDING SECTION 20-48, PRIOR POLICE SERVICE; AMENDING SECTION 20-50, DEFERRED RETIREMENT OPTION PLAN; ADDING SECTION 20-51, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 185 SHARE PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS;

REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Cooks and passed 5-0.

Commissioner Catron moved to adopt, on first reading, proposed Ordinance No. 2015-8 – AN ORDINANCE OF THE CITY OF MADISON AMENDING PART II, CODE OF ORDINANCES, CHAPTER 11, FIRE PREVENTION, ARTICLE II, FIRE DEPARTMENT, DIVISION 2, RETIREMENT, OF THE CODE OF ORDINANCES OF THE CITY OF MADISON; AMENDING SECTION 11-23, DEFINITIONS; AMENDING SECTION 11-26, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 11-28, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 11-30, DISABILITY; AMENDING SECTION 11-32, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 11-37, MAXIMUM PENSION; AMENDING SECTION 11-38, MINIMUM DISTRIBUTION OF BENEFITS; AMENDING SECTION 11-49, PRIOR FIRE SERVICE; AMENDING SECTION 11-51, DEFERRED RETIREMENT OPTION PLAN; ADDING SECTION 11-52, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 175 SHARE PLANS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. The motion was seconded by Commissioner Hawkins and passed 5-0.

Fire Chief Bruce Jordan and Police Chief Ken Moore gave their Public Safety Reports.

F. J. Simmons expressed concerns over wastewater in the Georgetown Area.

Commissioner Catron moved to adjourn; seconded by Commissioner Townsend. Motion passed 5-0. The meeting adjourned at 7:45 p.m.

ATTEST:


Ina Thompson, Mayor/Commissioner


Lee Anne Hall, City Clerk

Exhibit “G”

BRUCE A. LEINBACK, P.A.

BRUCE A. LEINBACK*
bal@leinbacklaw.com

ATTORNEY AND COUNSELOR AT LAW
1820 MICCOSUKEE COMMONS DRIVE
TALLAHASSEE, FLORIDA 32308

TELEPHONE (850) 942-9700
FACSIMILE (850) 942-2228

www.leinbacklaw.com

ANA F. MCGLAMORY, FCP+
afm@leinbacklaw.com

*ALSO ADMITTED IN WASHINGTON, D.C.
+FLORIDA CERTIFIED PARALEGAL

March 24, 2016

Mayor Jim Catron
Madison City Hall
321 SW Rutledge Street
Madison, Florida 32340

In re: City of Madison Sewage Lift Station on Campus of North Florida Community College

Dear Mayor Catron:

I am writing to you on behalf of The District Board of Trustees of North Florida Community College.

As you will recall, on October 13, 2015, the Madison City Commission voted to discontinue maintenance of the City's sewage lift station, which is adjacent to the Library on the campus of North Florida Community College. The lift station serves the College and the Madison County Extension office. The City Commission's action came shortly after the remaining functioning pump at the lift station failed. (The other pump had failed earlier.) Since that time, the College has only been able to maintain the flow of raw sewage from the College into the City's wastewater collection system by means of a temporary "fix," which involves a submersible pump purchased by the College. To date, the College has spent over \$21,000 in connection with failure of the lift station pumps.

The temporary "fix" is truly temporary. If the "fix" fails, which is only a matter of time, there will be a repeat of what occurred in 2013, when raw sewage flowed into Building 5 on the College campus after an equipment failure at the lift station. The 2013 lift station failure resulted in a serious disruption of activities at the College, and an expensive and time consuming cleanup, much of which was paid for by the City's insurance carrier. The lift station needs to be rebuilt. The cost may be as much as \$120,000. This does not include monies which have already been spent by the College.

Rebuilding the lift station is the responsibility of the City of Madison. The lift station is an integral part of the City's sewage collection system. It was constructed by the City in 1959, and was maintained and repaired continuously by the City until October 2015. The City derives substantial revenues from the College for the collection of sewage from the campus. The current estimate is \$30,000 per year. In addition, the City derives revenue from the County for sewage from the Madison County Extension office which, as noted above, also flows through the City's lift station on the campus.

Exhibit "G"

Mayor Jim Catron
March 24, 2016
Page 2

On March 22, 2016, The District Board of Trustees of North Florida Community College directed me to demand that the City acknowledge ownership of the lift station and its responsibility to insure the operation thereof, which now includes rebuilding or replacing the facility. I have also been directed to initiate litigation in the circuit court in Madison County, if the City does not promptly acknowledge its responsibilities with regard to the lift station.

For this reason, please be advised that the College is demanding that the City of Madison notify the Trustees, in writing, on or before April 13, 2016:

1. That the City will immediately acknowledge that it is responsible for the maintenance and repair of the sewage lift station, which is adjacent to the Library on the campus of North Florida Community College;
2. That the City will promptly rebuild/replace the existing lift station, at its expense; and
3. That the City will reimburse the College for the approximately \$21,000 it has already spent in connection with the failure of the lift station.

Such notification should be directed to Mr. Michael R. Williams, Chair of The District Board of Trustees, at 325 NW Turner Davis Drive, Madison, FL 32340-1610, with copies to President John Grosskopf, at the same address, and to me via email to bal@leinbacklaw.com.

The Trustees and College administration would like this matter to be resolved amicably, which would be in the best interests of the City and the College, and they are hopeful that this can be done. However, because a failure of the temporary fix at the lift station could occur at any time, the College will have no choice but to file suit in circuit court, should the City not respond affirmatively to this letter by the above deadline.

Sincerely,



Bruce A. Leinback
North Florida Community College Attorney

BAL/pas

cc: Commissioner Ina Thompson
Commissioner Rayne Cooks
Commissioner Marcus Hawkins
Commissioner Judy Townsend
Tim Bennett, City Manager
Clay Schnitker, Esq.
Mike Williams, Chairman (via email)
John Grosskopf, President (via email)

Exhibit “H”

LAW OFFICES

DAVIS, SCHNITKER, REEVES & BROWNING, P.A.

W. T. DAVIS (1901-1988)
CLAY A. SCHNITKER
GEORGE T. REEVES*#+

POST OFFICE DRAWER 652
MADISON, FLORIDA 32341

TELEPHONE
(850) 973-4186
TELECOPIER
(850) 973-8564

Of Counsel
EDWIN B. BROWNING, JR.
FREDERICK T. REEVES

PHYSICAL ADDRESS
519 WEST BASE STREET
MADISON, FLORIDA 32340

*BOARD CERTIFIED
APPELLATE LAWYER
#BOARD CERTIFIED
CITY, COUNTY AND
LOCAL GOVERNMENT
LAWYER
+ALSO ADMITTED IN
GEORGIA

Florida Registered Paralegals
ANNETTE M. SOWELL, CP
JOYCE A. BROWN

April 14, 2016

Mr. Bruce A. Leinback
1820 Miccosukee Commons Drive
Tallahassee, Florida 32308
Email: bal@leinbacklaw.com

VIA EMAIL ONLY

Re: City of Madison - NFCC Lift Station

Dear Bruce:

This letter is in response to your March 24, 2016 letter to Mayor Catron with the City of Madison, Florida (the "City"), on behalf of the North Florida Community College ("NFCC").

The City has considered the position of NFCC as expressed in your letter and the requests made therein. The City appreciates your expressing your client's position and attempting to settle this matter short of litigation. The City shares the spirit in which your letter was sent.

However, at this time the City is denying your request. The City does not feel that it owns the subject lift station and thus does not have the ultimate responsibility to repair and replace the lift station.

I am happy to discuss the matter further with you if you believe there is some middle ground that can be reached.

Sincerely,
Davis, Schnitker, Reeves & Browning, P.A.

/s/ George T. Reeves

George T. Reeves
For the Firm

cc: City Manager

Exhibit "H"

Exhibit “I”

BRUCE A. LEINBACK, P.A.

BRUCE A. LEINBACK*
bal@leinbacklaw.com

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ANA F. MCGLAMORY, FCP+
afm@leinbacklaw.com

*ALSO ADMITTED IN WASHINGTON, D.C.
+FLORIDA CERTIFIED PARALEGAL

April 22, 2016

VIA EMAIL

George T. Reeves, Esq.
Davis, Schnitker, Reeves & Browning
519 W Base St,
Madison, FL 32340

In re: City of Madison Sewer Lift Station on NFCC Campus

Dear Mr. Reeves:

The North Florida Community College District Board of Trustees has voted to mitigate its damages in connection with the failed City-owned lift station on the NFCC campus, by authorizing the College to move forward with rebuilding the lift station immediately. NFCC should not have to use its public funds to undertake this project, but because the City of Madison refused to acknowledge ownership and repair the lift station, the College has been left with no choice but to proceed now. The temporary "fix" has been in place for far too long, and a failure of the pump would result in sewage backing up into college buildings, with significant cleanup costs and the disruption of classes and other college activities.

I have been instructed to request the City's authorization for the College to proceed with the reconstruction of the lift station, which would include the appropriate city official(s) executing the necessary paperwork for approval by the Department of Environmental Protection. In connection with this project, the College also requests that the City notify the appropriate entity(ies) that the AG center will not have sewer service within the next few weeks.

NFCC will advance the funds for this remedial project, and it expects to be promptly reimbursed for the work by the City of Madison. In this regard, I am forwarding you a copy of the first page of the minutes of the September 1, 1959 meeting of the Madison City Commission. It shows that the Commission approved payment of bills to Davis Meter and Supply, which supplied the pipe and other materials for the construction of the lift station, and H&H Construction Co., which built it. Based upon my review of the minutes of earlier Commission meetings, the bill from

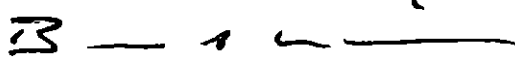
Exhibit "I"

George T. Reeves, Esq.
April 22, 2016
Page 2

Davis Meter & Supply appears to be for payment in full; the bill from H&H Construction appears to be for a partial payment for the construction of the lift station.

I would appreciate it if you would contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "B. A. Leinback", with a horizontal line extending to the right.

Bruce A. Leinback

BAL/afm
Attachment

cc: Mike Williams, Chairman (via email)
John Grosskopf, President (via email)

Planning and Zoning Department
Monthly Department Report
June 4, 2018
Submitted By: Renee Demps

Activities for month include:

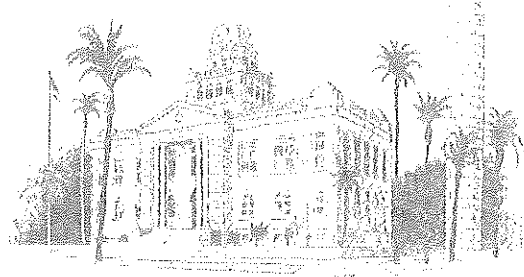
1. Issued Development Permits / Density Exceptions
 - \$1,200.00 Collected for Development Permits Issued
 - \$ 200.00 Collected for Density Exception Issued
2. Prepared aerial maps and provided information regarding flood hazard areas and zoning for parcels
3. Old Ag Building Renovations - Compiling invoices for final reimbursement due June 30, 2018

Planning Department Permit Fees Collected:

Oct.	\$ 2000.00
Nov	\$ 2450.00
Dec	\$ 1400.00
Jan	\$ 1925.00
Feb.	\$ 1850.00
Mar	\$ 2560.35
Apr	\$ 1700.00
May	\$ 1400.00
Jun	\$
Jul	\$
Aug	\$
Sep	\$

YTD Total: \$15,285.35

Board of County Commissioners
Madison County, Florida
CODE ENFORCEMENT



Madison County Code Enforcement Dept.
Ph. 850-973-3641 • Fax 850-973-6727
code@madisoncountyfl.com
www.madisoncountyfl.com

MONTHLY REPORT

May 2018

Mobile Homes

December 2017.....	\$2,107.30
January 2018	\$4,653.11
February 2018.....	\$7,747.25
March 2018	\$4,596.30
April 2018	\$4,136.54
May 2018	\$3,674.25

Code Searches

December 2017	\$300.00
January 2018	\$ 75.00
February 2018	\$ 75.00
March 2018	\$ 25.00
April 2018	\$100.00
May 2018	\$ 75.00

30 Individuals Current with Mobile Home Stickers

5 Removed RP Sticker

***3 Citizen Complaints (1 Compliance) ***

Extension Service May Activity Report

May office contact information; 275 calls received and 145 office visitors.

These calls and office visits by citizens of Madison County are for the most part requesting information and solutions to their problems. UF/IFAS Extension's motto is working to provide solutions for your life. This includes all aspects of the Extension office; 4-H, Family & Consumer Sciences and Ag & Natural Resources.

Dan Fenneman, CED, Ag, & NR Agent

- Conducted farm and site visits.
- Attended Dept. Head meetings.
- Advising and assisting watermelon producers and other vegetable producers.
- Attended the County Alliance for Responsible Environmental Stewardship (CARES) reception at the North Florida Research and Education Center in Live Oak.
- Participated on a farm operation tour at Generation Farms in Lake Park, GA.
- Attended UF/IFAS Extension District Meeting.
- Conducted third session of the six-part Lunch & Learn Cattleman's series at Townsends Live Stock Market.
- Conducted a Cold Hardy Citrus meeting and grove tour.

Diann Douglas, FCS Agent

- VITA wrap up with IRS, 6 Florida and 5 Georgia reviewed the tax season. A new grant will be submitted to the IRS for funding the next tax season. Funds pay for computer equipment and office supplies at each site. Madison has a volunteer site with 5 volunteers completing 118 returns for the 2017 tax year.
- Attended a 3-day training for FCS agents in Gainesville May 8-10th. Agents were updated in subject matter, trends and research in nutrition, human development and family finance.
- Conducted a 10-hour child care training for local providers. The class offered CEU credit through UF continuing education. Providers with a CDA (special credential) or a Director's Credential must acquire CEU credits to keep their certificate up to date. Child care centers without certified workers risk closure.
- Worked with school gardens to finish up their projects before the end of the school year. The Madison Garden Club collaborated with Extension to provide flowers for planting at Greenville elementary. Our FNP grant only covers vegetables, so the local garden club was able to contribute the flowers.
- Office calls and visits provided consumer information on food preservation and food safety.

Becky Bennett, 4-H Agent

- Concluded 2 embryology projects at Lee Elementary School.
- Camp Counselor Training #4- Full day at Camp Cherry Lake, joint training with multiple counties.
- Held Club Leaders meetings for end of the year club reports, summer planning, and 2018-2019 goals and event pre-planning.
- Met with LES curriculum coordinator and principal to set up in-school club for Fall of 2018. This will be one of 3 in-school clubs for the Madison school system.
- Coordinated with military partners for presenting and marketing at Family Café (a special needs state conference) to showcase 4-H opportunities, camping planning, and summer activity assistance.
- Continued planning, marketing, and activity prepping for summer day camps, overnight residential camp, and overnight leadership programs.
- Continued consulting for planning 4-H Buddy Camp for Timpoochee and coordinating with the participants attending from Madison 4-H.
- Submitted monthly column for local paper.
- Held a preparation and training workshop for our representatives that attended the NE District 4-H Regional Tailgating Competition (grilling competition). The two attendees brought home 3rd and 6th place in their respective categories.
- Coordinated with the UF priority work group for Diversity/Growth/Quality to organize new diversity and inclusion materials and plan upcoming participation at state-wide events.
- Attended Youth Development Institute (annual Florida 4-H Agent professional development).

- Attended District IV Agents training.
- Attended NAE4-HA Diversity & Inclusion Taskforce subcommittee meeting
- Attended Leadership & Communications Action Team meeting.
- Won three awards for Florida Association of Extension 4-H Agents (FAE4-HA) and one Southern Regional award for National Association of Extension 4-H Agents.
- Was selected to present and teach three workshops at the NAE4-HA National Conference in October.
- Judged Hamilton County Elementary School's STEM Fair as part of our Service to Schools requirement.
- Held Camper Orientation at Camp Cherry for Madison County camp attendees and their parents.
- Taught Camp Cherry Lake Camp Staff.

Heidi Waller, Administrative Office Manager

- Assisted customers with questions and directed them to requested Agent via phone calls and walk-ins.
- Updated and maintained UF/IFAS/Madison Extension website.
- Inputted bank transactions, paid bills and made deposits for UF/IFAS Madison Extension program account, 4-H Club Accounts and County Operating budget account. Prepared First Quarter reports.
- Assisted Extension Agents with program needs and requests. (creating documents, mail-outs, copying, phone calls, registration, supply ordering, etc.)
- Affirmative Action filing and reporting to UF.
- Assisted customers with soil-sample requests.
- Assisting with registrations for Summer 4-H Camp Programs via online and walk-ins.
- Maintain bulletin board with events that are being held in the office.
- Attended a UF Faculty and Staff meeting in Alachua County.
- Attended a UF hands-on training session.
- Attended an on-line Pesticide License Exam training.

Michele Stout, UF/FNP Program Assistant

- Conducted monthly lessons and presented at elementary schools' Pre-K-2nd, Boys & Girls Club, Health Department, Brown Bag and Senior Citizens. Making contact with 800 youth and 175 adults.
- Attended a monthly In-Service Training for FNP Program Assistants.

MONTHLY REPORT
MOSQUITO/ANIMAL CONTROL
MONTH OF MAY 2018

ANIMAL CONTROL

For the month of May we were able to respond to 38 work orders.

We impounded 58 animals

1 owner claimed their animal and it was returned.

We were able to adopt out 3 animals.

We are seeing an increase in the number of animals that are deliberately dumped throughout our county.

We had one resident attacked by a rabid fox in the Pinetta area. He is undergoing treatment.

MOSQUITO CONTROL

We have had a very warm and rainy month which leads to an increase in mosquito activity. We sprayed the towns of Pinetta, Cherry Lake, Greenville, and the area known as Georgetown in Madison.

Since April we have treated over 2,000 acres in these areas. Work continues to monitor these areas and treat them accordingly.

So far no Mosquito borne virus has been detected in our county. We continue to work with FSU out of Panama City as they conduct Mosquito surveillance in our county.

Jamie Willoughby

Madison County Mosquito/Animal Control

June 4, 2018

SOLID WASTE AND RECYCLING

MONTHLY REPORT FOR MAY 2018

1. The following is the monthly department report of actions for the month of May 2018.

- Secured a written agreement with the Madison County Correctional Institute designating the Madison County Solid Waste and Recycling Department as the authorized hauler of their waste.
- Reviewed a project proposal from ARC to provide lawn maintenance services to county properties and prepared a draft counter proposal, as their proposal exceeded the department's budget. All actions are pending.
- Re-organized the part-time collection center's personnel work assignment and site location as employee Robert Thomas opted to resign due to long distance travel.
- Attended the kick-off and preparation briefing for hurricane season on May 22, 2018.

2. The department recouped \$47,193.00 for the month of May 2018.

- \$565.95 in the sale of metals
- \$1,434.64 in waste tires
- \$45,192.12 in other payments

Jerome Wyche, Coordinator
Solid Waste and Recycling



Madison County Emergency Management
1083 SW Harvey Greene Drive • Madison FL 32340
850-973-3698 • Fax 850-973-4026 • madisoncoem@embarqmail.com

June 4, 2018

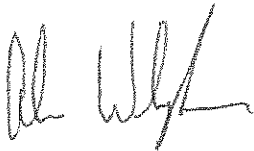
TO : Board of County Commissioners

FROM : Emergency Management

TOPIC : Monthly Report for May

- Continue to work with our local agencies and departments with F.E.M.A to gain reimbursement for our Preparedness , Response and Recovery of Hurricane "IRMA"
- Closed out our F.E.M.A reimbursement for Hurricane "HERMINE" and was successful with receiving a total of \$ 183,448 . 51 dollars for the listed county departments that F.E.M.A approved . Listed departments are Emergency Management, Sheriff's Office, E.M.S , Road Dept , Solid Waste .
- Attended Florida Department of Emergency Management (FDEM) WEBEOC training that took place in Columbia County .
- Attended the Governors Hurricane Conference (G.H.C) in West Palm Beach , during conference ,I also received certification in G318 "Mitigation Planning for Local Government .

- Hosted our "Hurricane Unified Response Team" meeting to prepare for the upcoming 2018 storm season .
- Monitored and activated the E.O.C to a level 2 for Tropical Storm "ALBERTO" . E.O.C. was brought to a level 2 on Sunday(27th) til Monday (28th) during the holiday weekend to monitor the tropical storm.
- Responded to a gas spill at Loves Truck Stop , due to the gallons spilled and possible criminal mischief , I notified the State Watch Office of the incident .
- Other "Day to Day" duties tasked for Emergency Management .

A handwritten signature in black ink, appearing to read 'Alan Whigham', with a stylized flourish at the end.

Alan Whigham , Director

EMS MONTHLY REPORT

Month: May 2018

Calls: 285

Employees: They are still working on CEU's and most are online with the Fire 1 class. May 20th -26th was National EMS Week. The employees received several meals and snacks throughout the week from local entities and fellow agencies. We would also like to thank each and every one of you for the Proclamation that recognized Madison EMS for National EMS Week. All the employees are very good at their profession. It takes a special person to do their job.

EMS Consultants: Close out June 4th has the month of May at 190 transports billed, total cash collected \$ 137,088.21.

We received our last new truck this month. So all three first out units are the new units. We are very happy with them.

Also, there has been an abundance of Lawyer requests that exceeds the usual three or four pages of records. I have started charging \$ 1.00 a page for records requested. If they request it on CD I charge an additional \$5.00 for the CD. In just the month of May, I have collected \$ 65.00 and have an additional \$45.00 billed out.

MADISON COUNTY BUILDING DEPARTMENT

Permit Revenue Tracking

		<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
October		\$6,475	\$9,879	\$16,752	\$13,122
November		\$4,587	\$7,268	\$8,489	\$15,845
December		\$11,862	\$4,009	\$8,363	\$7,266
January		\$10,085	\$4,152	\$16,380	\$18,024
February		\$7,425	\$7,650	\$15,187	\$15,128
March		\$34,732	\$8,800	\$24,457	\$19,501
April		\$15,492	\$17,220	\$16,033	\$25,501
May		\$7,147	\$20,270	\$15,180	\$16,390
June		\$15,053	\$13,702	\$17,730	
July		\$11,372	\$17,391	\$16,112	
August		\$10,881	\$24,439	\$10,077	
September		\$10,870	\$17,043	\$8,532	
YTD Total		\$145,981	\$151,823	\$173,292	\$130,777

Monthly. \$12,165 \$12,652 \$14,441 \$16,347.13

*** 4 NEW HOME STARTS IN MAY ***

