

**PROPOSAL TO THE DISTRICT SCHOOL BOARD OF MADISON COUNTY
FOR ESE/504 CONSULTATIVE SERVICES FOR THE
2019-2020 SCHOOL YEAR**

I. BACKGROUND INFORMATION

The ESE/Student Services Director is responsible for ensuring the provision of a free and appropriate public education (FAPE) to students with disabilities in Madison County. The Director has identified departmental needs in a number of areas in order to develop and implement policies and procedures, which meet the FAPE goal. Specifically, the Director has identified the need to receive assistance in the review and revision of special education forms and procedures for 2019-2020 to keep them current and compliant based on State Board Rule revisions, as well as federal statutory/regulatory revisions, policy updates, and district experiences. In addition, the District is in need of the development and/or review and revision of forms to ensure their compliance with current and amended state and legal requirements when needed. The ESE Department has also identified the possible need to obtain assistance in revisions/amendments to its Special Programs and Procedures (SP&P) Document as required by FDOE.

From time to time, there may also be general ESE/504 issues and/or parent concerns for which the Director may need assistance in responding. The Director has identified the need to receive backup technical assistance, when needed, in the resolution of potential disputes and in the process of carrying out general legal requirements of state and federal requirements from an independent source not connected with enforcement responsibilities. The Consultant shall provide general analyses and converse with the ESE Director on an as-needed basis throughout the school year.

II. PRODUCTS AND SERVICES PROVIDED BY RISE, INC.

1. During the term of this Proposal and throughout the school year, the Consultant, Julie J. Weatherly, on behalf of Resolutions in Special Education, Inc. (RISE), shall provide sample forms, policies and procedures to the ESE Director, based upon any revisions, if any, made to applicable laws, rules and regulations for 2019-2020 via an annual subscription to Consultant's ESE Process Manual of sample forms and procedures that will be updated as changes are made to applicable laws.
2. Throughout the term of this Proposal and during the 2019-2020 school year, the Consultant will, upon request:
 - a. Provide assistance in forms development, review and revision, SP&P revision and state policy and federal policy updating, as needed; and
 - b. Provide consultation on parent information and issues, if needed.
3. Throughout the term of this proposal, the Consultant shall be available for ongoing consultation and technical assistance, collaboration and problem-solving via unlimited

email and telephone consultations for the purpose of prevention and resolution of special educational disputes or issues, as well as compliance with the legal requirements applicable to students with disabilities. The Consultant shall be available to assist in development, amendments/revisions to the SP&P Document, if needed, and general legal research on potentially litigious matters or issues.

4. An on-site visit, if needed, for professional development and/or consultation.

Services provided by the Consultant under this Contract are not considered legal services and will not include the provision of legal services. Rather, these services are considered consultative in nature only and the district must consult with its local school board attorney or special ESE/504 counsel for legal advice related to formal proceedings. Should the Consultant be needed to provide actual legal services, such as assistance with or actual representation in a legal proceeding (such as a due process hearing, mediation or resolution session), legal research related to a specific matter, etc., such services will be provided pursuant to a separate Agreement or Contract and in accordance with applicable rules and provisions of the Florida Bar and relevant laws.

III. DISTRICT RESPONSIBILITIES

1. Make all arrangements pertaining to scheduling any onsite activities.
2. Designate the ESE Director to provide direction to the Consultant and approve all drafts and invoices for payment.
3. Provide onsite duplication, supplies, word processing and facilities as needed by the Consultant.
4. Provide the Consultant with any requested data, as needed.
5. Conduct other such tasks as to facilitate the provision of effective services.

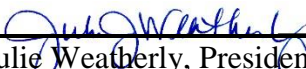
IV. BUDGET

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| 1. Consultation Fees | \$6,750 |
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Three payments to be requested according to the following schedule:

#1 Summer/Fall 2019	\$2,250
#2 Late Fall/Early Winter 2019	\$2,250
#3 Late Spring/early Summer 2020	\$2,250

Respectfully Submitted:



Julie Weatherly, President, RISE, Inc.
Federal Tax Number 38-3736429

March 22, 2019

Date

Approved, ESE Director

Date